

Do **NOT** fax or mail this form to the BON. Give it to your supervisor.



Click [here](#) for general information about safe harbor.

BON Safe Harbor Quick Request Form

A valid Safe Harbor Quick Request must include the following information (➤):

- Name(s) of the nurse(s) invoking safe harbor:

- Name of the supervisor recording the safe harbor invocation on behalf of the nurse(s), if applicable [**Required if the nurse(s) orally invoke(s) safe harbor in accordance with NPR Law [§303.005\(b-1\)](#).*]:

- Date and time of the safe harbor invocation:

- Location where the requested conduct or assignment that is the subject of the safe harbor invocation occurred:

- Name of the person who requested the nurse(s) engage in the conduct or made the assignment that is the subject of the safe harbor invocation:

- BRIEF explanation of why the nurse(s) is(are) requesting a nursing peer review committee determination [*For assistance, please review Board Rules [217.11](#) & [217.12](#).*]:

- Signature(s) of the nurse(s) invoking safe harbor [**This form must be signed by the nurse(s) invoking safe harbor even if the supervisor completes the form in accordance with NPR Law [§303.005\(b-1\)](#) & (b-2).*]:

- Signature of the supervisor recording the nurse's safe harbor invocation, if applicable [**Required if the nurse(s) orally invoke(s) safe harbor.*]:

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Only complete the following if the nurse(s) refuse(s) to engage in the requested conduct or assignment pending the safe harbor nursing peer review determination:

I(we) believe in good faith that I(we) cannot engage in the requested conduct or accept the assignment because:
it would constitute unprofessional conduct and/or criminal conduct (i.e., fraud, theft, patient abuse, exploitation, or falsification),

-OR-

I(we) lack the basic knowledge, skills, and abilities that would be necessary to render the care or engage in the conduct requested or assigned at a minimally competent level such that engaging in the requested conduct or assignment would expose one or more patients to an unjustifiable risk of harm.

➤ **If the nurse(s) refuse(s) to engage in the requested conduct or assignment pending the nursing peer review committee’s determination because it is beyond the nurse’s scope, the nurse(s) and supervisor must collaborate in an attempt to identify an acceptable assignment that is within the nurse's scope and enhances the delivery of safe patient care; and, a written description of the collaboration is required:**

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Nurse’s Decision to Sustain or Withdraw the Safe Harbor Invocation

The requested conduct or assignment that prompted my(our) invocation of safe harbor:
has been satisfactorily resolved at this time, for this instance and is no longer believed to be a violation of a nurse’s duty to a patient(s),

-OR-

remains unresolved at this time, for this instance and is still believed in good faith to be a violation of a nurse’s duty to a patient(s).

Even if a satisfactory solution and appropriate assignment is arranged as a result of the collaboration between the nurse(s) and the supervisor, the nurse(s) who invoked safe harbor still has(have) the option to proceed with the request for a nursing peer review determination of whether the requested conduct or assignment would have violated a nurse’s duty to a patient. However, if the conduct or assignment that was the subject of the safe harbor invocation is resolved/mitigated, the nurse(s) may choose to withdraw his/her(their) request for safe harbor.

I(we), being the nurse(s) who invoked safe harbor for the above described conduct or assignment, wish to:
sustain my(our) request for a safe harbor nursing peer review committee determination,

-OR-

withdraw my(our) request for a safe harbor nursing peer review committee determination.

DO NOT FAX OR MAIL THIS FORM TO THE BON. GIVE THIS FORM TO THE SUPERVISOR WHO MADE THE ASSIGNMENT OR REQUESTED THE CONDUCT FOR WHICH YOU ARE INVOKING SAFE HARBOR, AND KEEP A COPY FOR YOUR RECORDS.

On **(date)** _____ at **(time)** _____ ,

this Safe Harbor Quick Request Form was given by the nurse(s) invoking safe harbor to the supervisor who requested the conduct/made the assignment.

This Safe Harbor Quick Request Form is part 1 of 2 for valid invocation of safe harbor. Please complete part 2 of 2 (the Comprehensive Written Request for Safe Harbor Nursing Peer Review) before leaving the work setting at the end of the work period.

A person required to have a nursing peer review committee (which is based upon the number of nurses regularly employed, hired, or contracted; *please see NPR Law §303.0015*) cannot deny a nurse the right to invoke safe harbor. A supervisor's refusal to sign and/or accept a nurse's safe harbor invocation documentation does not render the nurse's safe harbor invocation invalid. Any person, including a supervisor, who acts in bad faith, e.g., denying a nurse due process to invoke safe harbor, can be [reported to the BON](#).

This form must be maintained as part of the safe harbor nursing peer review records by the chair of the nursing peer review committee. Any request for safe harbor, be it on this form or in any other written format, is subject to the confidentiality requirements of Board Rule [217.20](#) and the NPR Law (§§[303.006](#), [303.007](#) & [303.0075](#)).