

TEXAS BOARD OF NURSING
3.1.5.a. EDUCATION GUIDELINE
Closing a Nursing Education Program or an Extension Site/Campus

Revised: 7/10/2020

Closing a Nursing Education Program:

Rules 214.3(d) and 215.3(d) require that when a decision is made to close a nursing education program, it is the responsibility of the nursing program director to notify the Board and to provide the following information:

- Reason for closing the program;
- Date of intended closure;
- Academic provisions for students to complete the program with teach-out arrangements that have been approved by the appropriate Texas agency (i.e., the THECB, the TWC, or the Board); and
- Provisions made for access to and safe storage of vital school records, including transcripts of all graduates; and
- Methods to be used to maintain requirements and standards until the program closes.

The program shall maintain requirements and standards until all students enrolled in the program at the time of decision to close have graduated. If this is not possible, a plan shall be developed whereby the students may transfer to other approved programs.

Closing an Extension Site/Campus:

Rules 214.3(b)(6) and 215.3(b)(6) provide information for closing an extension site/campus. The process is similar as that for closing a program and information provided to the Board includes:

- Reason for closing the extension site/campus;
- Date of intended closure;
- Academic provisions for students; and
- Provisions made for access to and storage of vital school records.

The notification form for Closing a Nursing Education Program or an Extension Site/Campus is included with this guideline and may be submitted electronically to the Education Consultant.

Circumstances that Determine Automatic Closure of a Program:

[Rules 214.3(d)(3) and 215.3(d)(3)]:

A program is deemed closed by the Board when the program has not enrolled students for a period of two years. Board-ordered enrollment suspensions may be an exception.

Voluntary Closure Related to Program Performance and NCLEX Examination Pass Rates:

A program is provided an option to voluntarily close when the potential for Board closure is imminent. See Rules 214.3(d)(4-6) and 215.3(d)(4-6).

Important: Please be aware that references to Rules 214 and 215 are not all inclusive.