



Quarterly Report

to the

Texas Board of Nursing

(BON)

For the period 3/1/2017 through 5/31/2017 (BON Q3 2017)

June 15, 2017

Texas Peer Assistance Program for Nurses

www.tpapn.org

800-288-5528

512-467-7027

Fax: 512-467-2620

A program of the Texas Nurses Foundation

INTRODUCTION

TPAPN is a voluntary program that helps nurses whose practice may be impaired by substance use or mental illness return to safe practice through monitored rehabilitation and recovery. Three types of nurses are served by TPAPN:

- 1) Licensed Vocational Nurses (**LVNs**),
- 2) Registered Nurses (**RNs**), and
- 3) Advanced Practice Registered Nurses (**APRNs**) who are also RNs but who are not included in the RN nurse type.

Referrals to TPAPN are received from three sources:

- 1) **Self referrals**,
- 2) **3rd – party referrals** (primarily employers, coworkers, friends, family, healthcare providers, etc.), and
- 3) **Board of Nursing (BON) referrals** (ordered and non-ordered).

Eligible and appropriate referrals are considered “cases,” and are assigned a case manager within a few days of receipt of the referral. Cases include nurses who have signed a participation agreement and those who have not. All cases, with the possible exception of BON (indefinite) enforced suspensions, are eventually discharged. There are two types of discharges:

- 1) **Completions**: nurses who have completed the program, and
- 2) **Closures**: nurses who did not respond, did not enroll or did not complete the program.

Nurses participate in TPAPN in any one of five tracks depending on a number of factors including circumstances, assessment findings, BON direction, etc.:

- 1) **Substance Use Disorder (SUD)** track which has two subtracks:
 - a. **SUD Only**: for nurses with only a substance use disorder, and
 - b. **Dual**: for nurse with both a SUD and mental health diagnosis.
- 2) **Mental Health Monitoring (MHM)** track: for nurses with either a mental health diagnosis or a history of a mental health disorder, and who require monitoring of their nursing practice.
- 3) **Extended Evaluation (EE)** track: for nurses who have had a one-time substance-related incident and have a negative evaluation for SUD. Nurses in this track usually do not have a nursing practice violation or a criminal history. Participation in this track requires BON approval.
- 4) **Mental Health Support (MHS)** track: for nurses who have disclosed a mental health diagnosis, are stable and do not have a nursing practice violation or a criminal history, and do not require monitoring of their nursing practice.
- 5) **Interim Monitoring (IM)** track: for nurses who have been non-adherent with TPAPN track requirements, and become disqualified from continued participation in that track. With BON approval, these nurses may continue to be monitored by TPAPN in the **IM** track while the BON makes their determination.

REFERRAL and CASE ACTIVITY

Referrals Received

Figure 1 and Table 1 presents data on referrals received by TPAPN by nurse type and referral source.

Figure 2 and Table 2 presents data on nurses by referral source and nurse type.

- TPAPN referrals decreased by 34 vs. the previous quarter

Average Number of Cases

Figure 3 presents data on the average number of cases per quarter by nurse type.

- TPAPN cases increased by 164 since fiscal year Q1 2013

Statistical Information

Table 3 presents data on participation agreements signed.

- Participation agreements signed increased by 11 vs. the previous quarter

Table 4 presents data on participants employed in nursing.

- Participants employed in nursing increased by 59 vs. the previous quarter

Table 5 presents data on completions.

- Participant completions increased by 2 vs. the previous quarter

Table 6 presents information on drug test monitoring activities.

- Requested drug tests increased by 41 vs. the previous quarter
- Conducted drug tests increased by 80 vs. the previous quarter
- Missed drug tests decreased by 39 vs. the previous quarter

OUTREACH ACTIVITIES

- An Overview of TPAPN was presented on 3/21/2017 at the Texas Nurses Association District 5 (Austin) monthly meeting

ADMINISTRATIVE ACTIVITIES

- TPAPN Advisory Committee meeting minutes 3/3/2017, (Attachment A, pg. 7 – 8)

STATUS REPORT

- TPAPN continues to work with the BON to implement the Sunset Commission's recommendations

ADVOCATE REPORT

- 179 Active Advocates
- 9 New Advocates this quarter
- 574 Participants served by Advocates
- 7 Participants awaiting an Advocate as of 6/2/2017

FISCAL

- Financial statements included, (Attachment B, pg. 9 – 17)

Figure 1: Referrals by Nurse Type and Referral Source
Q3 2017
(3/1/2017 - 5/31/2017)

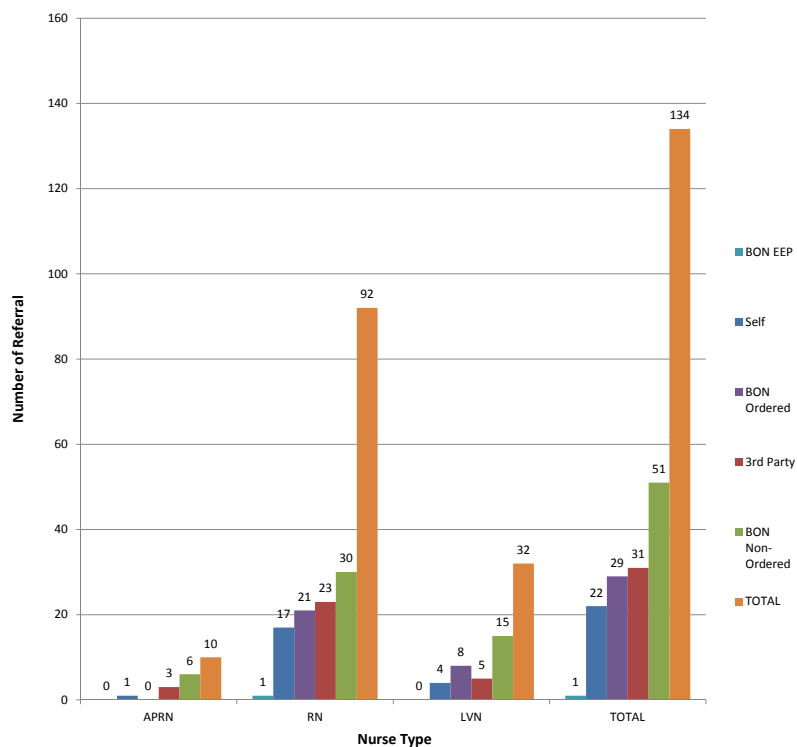


Figure 2: Nurses by Referral Source and Nurse Type
Q3 2017
(3/1/2017 - 5/31/2017)

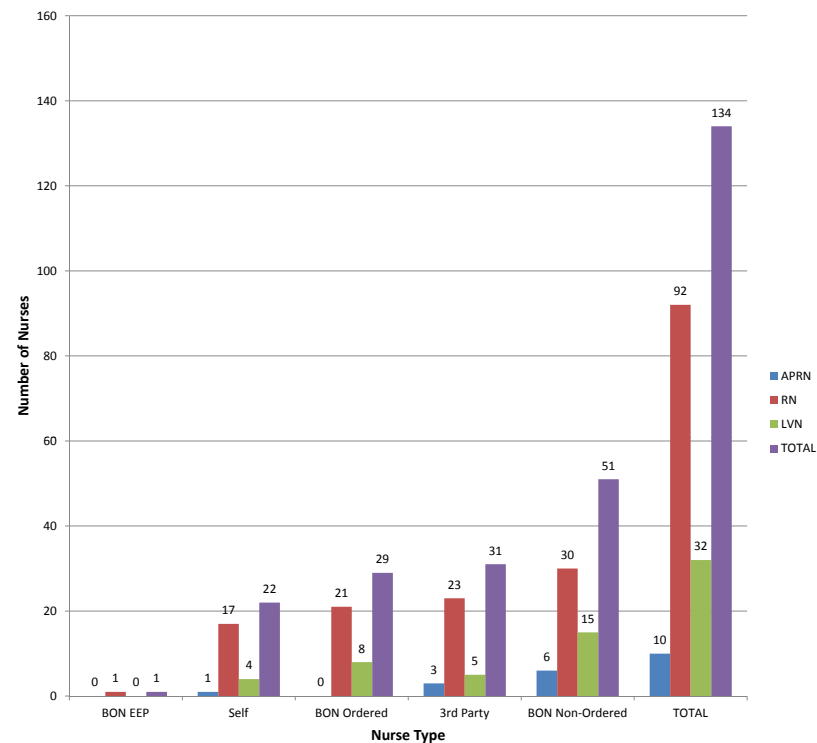


Table 1

Referrals by Nurse Type and Referral Source

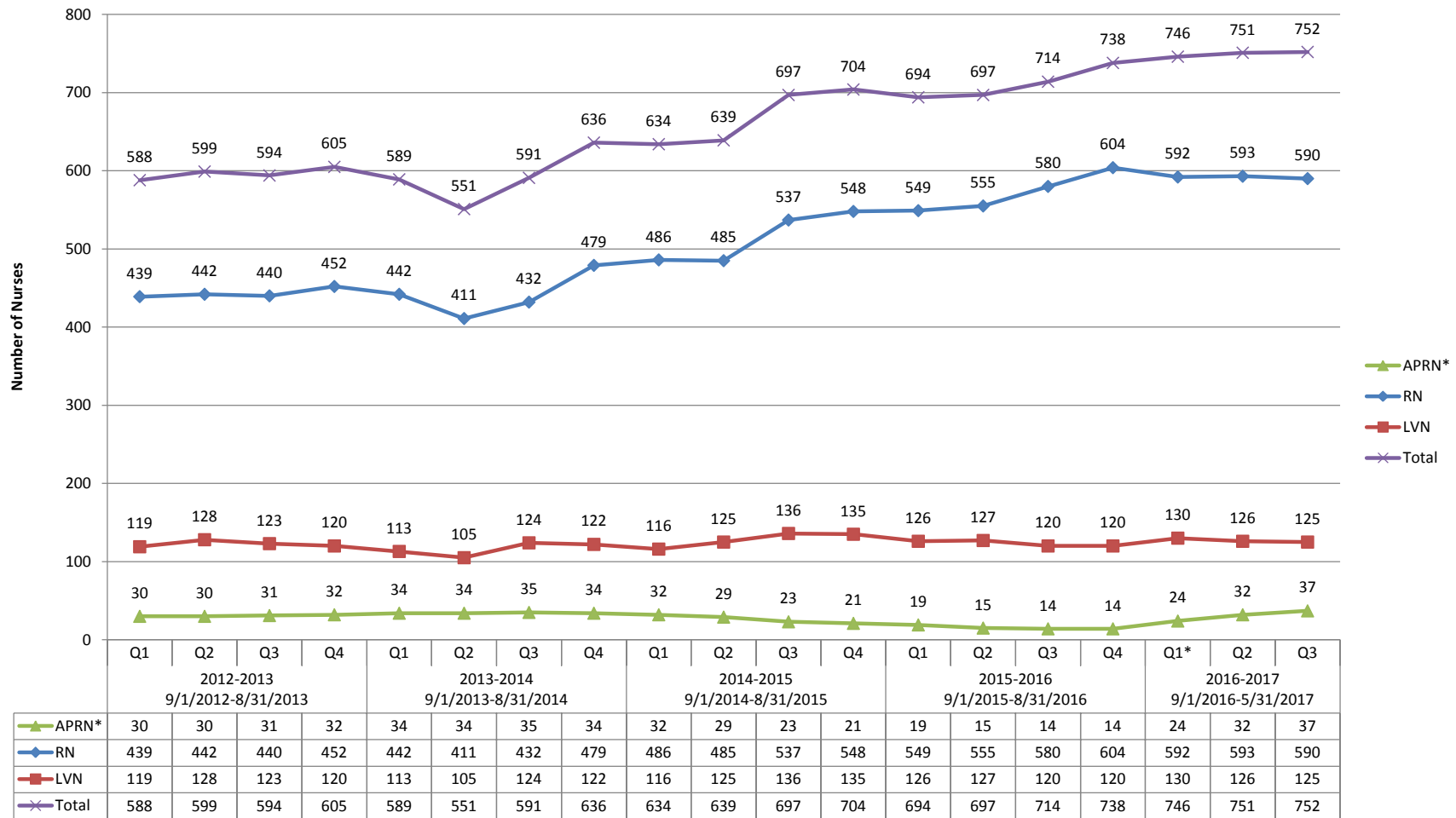
Nurse Type	Referral Source					TOTAL
	Self	3rd Party	BON Non-Ordered	BON Ordered	BON EEP	
APRN	1	3	6	0	0	10
RN	17	23	30	21	1	92
LVN	4	5	15	8	0	32
TOTAL	22	31	51	29	1	134
previous quarter	22	33	72	38	3	168
change	0	-2	-21	-9	-2	-34

Table 2

Nurses by Referral Source and Nurse Type

Referral Source	Nurse Type			TOTAL
	APRN	RN	LVN	
BON EEP	0	1	0	1
Self	1	17	4	22
BON Ordered	0	21	8	29
3rd Party	3	23	5	31
BON Non-Ordered	6	30	15	51
TOTAL	10	92	32	134
previous quarter	9	130	29	168
change	6	-38	3	-34

Figure 3: Average Cases by Nurse Type
Q1 2013 to Q3 2017
 (9/1/2012-5/31/2017)



*In September 2013, the length of TPAPN's SUD track increased from two to three years for RNs and from three to five years for APRNs resulting in an overall increase in TPAPN cases. These increased lengths in required program participation were implemented based on evidence indicating that increased program participation and extended monitoring periods contributed to increased long term recovery.

**Some APRNs, starting Q3 2015, were misclassified as RNs. This was corrected Q1 2017.

TPAPN STATISTICAL INFORMATION

Q3 2017

(3/1/2017 - 5/31/2017)

Table 3: <i>PARTICIPATION AGREEMENTS SIGNED</i>				
TPAPN Tracks	APRN	RN	LVN	TOTAL
Substance Use Disorder (SUD)				
SUD Only	2	39	8	49
Dual (SUD & Mental Health)	0	17	3	20
Mental Health Monitoring (MHM)	1	7	2	10
Extended Evaluation (EE)	1	4	1	6
Mental Health Support (MHS)	0	4	1	5
Interim Monitoring (IM)	0	0	0	0
TOTAL	4	71	15	90
PREVIOUS Quarter	2	71	13	86
Change	2	0	2	4

Table 4: <i>PARTICIPANTS EMPLOYED IN NURSING</i>				
	APRN	RN	LVN	TOTAL
TOTAL	23	458	85	566
PREVIOUS Quarter	21	414	72	507
Change	2	44	13	59

Table 5: <i>COMPLETIONS BY NURSE TYPE AND TRACK</i>				
TPAPN Tracks	APRN	RN	LVN	TOTAL
Substance Use Disorder (SUD)				
SUD Only	0	29	4	33
Dual (SUD & Mental Health)	0	6	1	7
Mental Health Monitoring (MHM)	0	4	1	5
Extended Evaluation (EE)	0	4	0	4
Mental Health Support (MHS)	0	1	1	2
Interim Monitoring (IM)*				
TOTAL	0	44	7	51
PREVIOUS Quarter	1	41	7	49
Change	-1	3	0	2

*Nurses in IM will not complete the track. After the BON completes their investigation, the nurse will be referred back to TPAPN or the case is closed.

Table 6: <i>DRUG TEST MONITORING ACTIVITIES</i>							
TPAPN Tracks	Requested	Conducted	Positive	Negative	Abnormal	Dilute	Missed
Substance Use Disorder (SUD)							
SUD Only	2297	2252	95	2123	10	24	45
Dual (SUD & Mental Health)	908	883	69	804	4	6	25
Mental Health Monitoring (MHM)	57	53	18	34	0	1	4
Extended Evaluation (EE)	100	99	8	88	0	3	1
Mental Health Support (MHS)	5	5	0	5	0	0	0
Interim Monitoring (IM)	28	27	1	25	0	1	1
TOTAL	3395	3319	191	3079	14	35	76
PREVIOUS Quarter	3354	3239	141	3057	7	34	115
Change	41	80	50	22	7	1	-39

I. Call to Order 10:15 a.m.

A regular Advisory Committee meeting was held at TNA Offices Dietrich Training Conference Room, Austin, Texas on March 3, 2017. The meeting convened at 10:15am, presided by, Kathie Rickman, Recovering Nurse and Program Director, Jonathan Wolfarth

II. Roll Call

Advisory Committee MEMBERS PRESENT: Denise Benbow, BON; T'Any Carter, TxANA representative (teleconference); Stephanie Espinosa, Long Term Care Representative; Leonard Keesee, Advocate Committee; Kathie Rickman, Recovering Nurse; Rhonda Winegar, Texas Nurses Foundation; Brent LoCaste-Wilken, EAP; Cheryl Williams, Human Resources (teleconference); Cindy Zolnierrek, Texas Nurses Association Executive Director

Advisory Committee MEMBERS ABSENT: Sally Gilliam, TONE (Chair); Inez Lopez, Student Representative; Melanie Wiseman, Treatment Provider; Tammy Wolff, LVNAT; Pam Whitley, Mental Health Representative

STAFF PRESENT: Jonathan Wolfarth, Program Director; Katy Davila, Program Operations Coordinator

III. Discussion Item: Today's agenda (for acceptance)

Comments: All members approved agenda

IV. Action Item: 12/2/2016 Advisory Committee Minutes: Old Business – JW

MOTION #1: Moved, Motion to approve 12/2/2016 Advisory Committee minutes. Corrections to 12/2/2016 Advisory Committee minutes before approval: New Business, B: Program Director update: In the ninth sentence, "Intention" was spelled incorrectly. Members present and absent for December 2nd meeting.

Advisory Committee members present: Cindy Zolnierrek, Texas Nurses Association Executive Director

Advisory Committee members absent: Sara Bishop, TOBGNE; Brent LoCaste-Wilken, EAP.

Rhonda Winegar's last name needs to be updated from Ward to Winegar. Katy Davila will correct the Advisory Committee minutes.

Moved by: Leonard Keesee, 2nd by: Brent LoCaste-Wilken All APPROVED

V. Information Item: New Business

A: Chair Update (informational) – KR

Kathie Rickman, Recovering Nurse announced that she retired from MD Anderson in January 2017.

Sara Bishop stated she gave a report of December 2, 2016 Advisory Committee meeting and Advocate Spring Workshop at the Deans and Directors meeting. Brent LoCaste-Wilken stated Texas Children's Medical Center has had an increase in diversion. Leonard Keesee stated that Green Oaks is transitioning to Medical City Green Oaks. Cindy Zolnierrek has communicated with a student nurse in recovery who suggested that TPAPN may benefit from talking with a nurse student in the recovery community. Cheryl Williams needs to find a replacement for Human Resource representative; she is no longer in the Human Resource role. Katy Davila suggested Frances Lopez, who has attended proxy for Cheryl William, per Cheryl Williams, Frances Lopez is no longer in the Human Resource role at Seton. Cheryl will send official notice of her resignation for the HR representative.

B: Committee accomplishments (discussion) – Committee

a) Bring knowledge, skill...brought?

b) Advocates recruited: Leonard Keesee has two potential Advocates that may attend the spring 2017 Advocate Workshop.

Stephanie Espinosa reached out to a former TPAPN nurse to share her story. She will bring the information to the June Advisory Committee meeting. Rhonda Winegar had two nurses interested in Advocacy. Kathie Rickman recruited Goley Richardson for TPAPN Advocacy who attended November 4, 2017 Advocate Workshop.

c) Community outreach & education delivered: Leonard Keesee gave a mandatory lecture at Medical City Denton on substance use disorder. Sara Bishop attends Deans and Directors meetings and has recommended a mandatory course of TPAPN. Stephanie Espinosa has reached out to a former TPAPN nurse to share her story. Brent LoCaste-Wilken presented material at Texas Children's hospital created a one page FAQ about TPAPN. Texas Children's Hospital added a TPAPN link on their web page. Cindy Zolnierrek attended a prescription misuse conference, with a

very diverse group of attendees. Katy Davila will email information regarding the conference Cindy Zolnierrek attended to Advisory Committee members.

d) Other?

C: Roundtable: Feedback from the communities represented (discussion) – Committee

D. Program Update (informational) – JW

Jonathan Wolfarth stated to the committee, TPAPN has three areas that need assistance. 1) Case Management: best practices, expertise based on the latest science and evidence; 2) substance use & mental health: are we guiding the nurse to the right resources; 3) Policies & Procedures.

Brent LoCaste – Wilken stated there are standards with case management, and has a great deal of knowledge with case management. Jonathan Wolfarth proposed Brent LoCaste – Wilken meet with him to discuss further.

1) TPAPN Meeting with the BON 2/13/17: The Sunset recommendations were approved in December 2016. Jonathan Wolfarth reviewed the Sunset Advisory Commission recommendations regarding TPAPN. TPAPN is no longer using the one page assessment form, instead using a Guideline for Substance Use and Mental Health disorders. TPAPN is moving to a more tailored mild, moderate, severe track, and will be able to individual and customize the nurses participation. Sara Bishop will see if there is an evaluator in Lufkin area. Treatment centers will sometimes present at TPAPN staff meetings, and the main question for the treatment centers is, “can you give our nurses a deal when obtaining an evaluation?”

2) TPAPN Program Tracks Overview & Detail Tables: Jonathan Wolfarth briefly reviewed TPAPN Program Tracks overview and detail tables.

3) Weekly Report to the BON:

4) Ongoing Referral Report to the BON:

5) TPAPN financial statements: January 2017:

6) Advocate Update:

- i. Advocate Summary: 180 Active Advocates; the average number of participants per Advocate is 3.35. The range is 0 – 18.
- ii. Advocate update email Jan. 11, 2017: Jonathan Wolfarth intends to send a quarterly TPAPN update to Advocates
- iii. Upcoming Spring Workshop Agenda

7) New & Previous Participant Location Letter

8) TPAPN Staff Roster

9) Quarterly Report to the BON

E. Committee goals for upcoming quarter (discussion) – Committee

Kathie Rickman will send an email to the Committee regarding: Human Resource Representative, and an Expertise in Addiction who is also a mental health specialist, case management, policies and procedures.

F. Roundtable: What else? (discussion) – All

VI. Announcements:

A. Upcoming Activities: Advocate Workshop 2-Day format 4/28/17 – 4/29/17 at the Omni Austin Hotel at SouthPark

VII. Information Item: Upcoming Committee meetings:

B. 6/2/2017; 9/1/2017 & 12/1/2017 (scheduled from 10:00a.m. – 3:00p.m. at TNA office)

VIII. Adjourned 1:30 p.m.

Minutes respectfully submitted by:

Katy Davila, TPAPN Program Operations Coordinator

March 3, 2017

TNF - TPAPN

Balance Sheet

March 31, 2017

Assets

Cash & Cash Equivalents

11100	WELLS FARGO-OPERATING 3856	\$	305,894.92	
11600	BB&T - 2912 - MM BIDA		350,198.75	
	Total Cash & Cash Equivalents			656,093.67

Investments

Total Investments	0.00
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Accounts Receivables

12700	A/R-BOARD OF NURSING	76,955.00	
13200	A/R OTHERS	7,889.00	
	Total Accounts Receivable		84,844.00

Prepays

14000	PREPAIDS	3,628.52	
	Total Prepays		3,628.52

Total Current Assets	744,566.19
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Property and Equipment

15000	FURNITURE & EQUIPMENT	17,375.86	
15100	ACCUMULATED DEPRECIATION	(17,075.51)	
	Total Property and Equipment		300.35

Total Assets	\$ 744,866.54
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Liabilities and Net Assets

Current Liabilities

20800	A/P-TNA	\$	75.08	
20900	A/P-MONTH END		748.96	
21500	ACCRUED EXPENSES		54,741.99	
21600	VOIDED CHECKS		500.00	
	Total Current Liabilities			56,066.03

Net Assets

29400	BOD DESIGNATED:LEGAL/INS	100,000.00	
30500	UNDESIGNATED	609,582.03	
	Net Income of <Loss> to Date	(20,781.52)	
	Total Net Assets		688,800.51
	Total Liabilities & Net Assets	\$	744,866.54

TNF - TPAPN

Income Statement

For the Nine Months Ending March 31, 2017

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 76,955.00	\$ 72,796.50	\$ 626,769.00	\$ 655,168.50	(28,399.50)
40600 INTEREST	222.99	4.17	965.74	37.53	928.21
41000 SPONSORS/DONATIONS	500.00	708.33	2,000.00	6,374.97	(4,374.97)
41200 RN - BD ORDER	7,000.00	3,750.00	33,350.00	33,750.00	(400.00)
41300 PARTICIPENT LAB FEES	7,651.00	7,083.33	66,913.00	63,749.97	3,163.03
41500 LVN - BD ORDER	700.00	750.00	7,600.00	6,750.00	850.00
42500 WORKSHOPS - INCOME	0.00	166.67	0.00	1,500.03	(1,500.03)
42900 EXHIBITS	0.00	83.33	0.00	749.97	(749.97)
Total Regular Program	93,028.99	85,342.33	737,597.74	768,080.97	(30,483.23)
45000 EEP - LAB FEES	231.00	416.67	2,380.00	3,750.03	(1,370.03)
45200 MISCELLANEOUS INCOME	0.00	16.67	0.00	150.03	(150.03)
45300 MHSP - LAB FEES	7.00	0.00	105.00	0.00	105.00
Total EEP	238.00	433.34	2,485.00	3,900.06	(1,415.06)
Total Income	93,266.99	85,775.67	740,082.74	771,981.03	(31,898.29)

Expenses

Staffing/Consultants Expenses

50500 COMPENSATION	59,776.59	57,659.42	503,822.14	518,934.78	(15,112.64)
50700 OTHER COMPENSATION	0.00	116.67	595.54	1,050.03	(454.49)
50800 HLTH/LIFE INSURANCE	5,237.07	5,833.33	47,833.42	52,499.97	(4,666.55)
50900 W C INSURANCE	0.00	250.00	1,502.08	2,250.00	(747.92)
51500 PAYROLL TAXES	5,133.97	4,750.00	43,420.43	42,750.00	670.43
51700 401K	10,894.43	3,458.33	20,315.29	31,124.97	(10,809.68)
51800 401K-FORFEITURE	673.50	0.00	(2,038.44)	0.00	(2,038.44)
51900 TEMPS/AGENCIES/OTHER	0.00	0.00	421.53	0.00	421.53
52000 STAFF DEVELOPMENT	385.00	333.33	1,101.00	2,999.97	(1,898.97)
52500 STAFF TRAV/EXP	106.58	208.33	3,052.20	1,874.97	1,177.23
54500 LEGAL EXPENSES/CONSUL	0.00	83.33	772.50	749.97	22.53
56200 REIMB FOR STAFF TIME	5,583.33	5,583.33	50,249.97	50,249.97	0.00
Total Staffing/Consultants	87,790.47	78,276.07	671,047.66	704,484.63	(33,436.97)

Administrative Expenses

56000 OFFICE SPACE	5,996.15	6,000.00	53,965.35	54,000.00	(34.65)
56400 FINANCIAL AUDIT	0.00	0.00	3,000.00	3,000.00	0.00
56800 TELEPHONE	1,654.14	1,116.67	10,598.92	10,050.03	548.89
56900 EQUIP- LEASE	256.74	258.33	2,310.66	2,324.97	(14.31)
57000 POSTAGE	238.66	291.67	1,920.55	2,625.03	(704.48)
57100 SHIPPING/DELIVERY/	0.00	12.50	41.31	112.50	(71.19)
57200 DUPLICATING	236.05	333.33	2,460.47	2,999.97	(539.50)
57300 BANK CHARGES	(0.31)	25.00	220.58	225.00	(4.42)
57400 SUPPLIES	23.11	208.33	1,983.94	1,874.97	108.97
57500 EQUIP/SW/FURNITURE	123.00	166.67	1,308.05	1,500.03	(191.98)
57600 DEPRECIATION	71.70	83.33	645.06	749.97	(104.91)
57700 INFORMATION TECHNOLOGY	306.41	375.00	2,757.69	3,375.00	(617.31)
57800 EQUIP MAINTENANCE	0.00	16.67	74.07	150.03	(75.96)
57900 DOCUMENT MANAGEMENT	65.00	70.42	617.50	633.78	(16.28)
58100 INSUR/LEGAL DEFENSE	438.08	500.00	4,075.70	4,500.00	(424.30)
58600 RESOURCE LIBRARY	0.00	41.67	0.00	375.03	(375.03)
59600 COMMITTEES & BOARDS	255.15	416.67	991.20	3,750.03	(2,758.83)

TNF - TPAPN

Income Statement

For the Nine Months Ending March 31, 2017

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Total Administrative	9,663.88	9,916.26	86,971.05	92,246.34	(5,275.29)
Participants/Advocants					
60600 FALL W/S- ADVOCATES	0.00	0.00	1,570.10	3,000.00	(1,429.90)
62400 PROGRAM MATERIALS	0.00	166.67	1,275.45	1,500.03	(224.58)
Total Participants/Advocates	0.00	166.67	2,845.55	4,500.03	(1,654.48)
Education					
63800 WORKSHOPS-EXPENSES	0.00	83.33	0.00	749.97	(749.97)
65500 ATTORNEY WORKSHOP	0.00	83.33	0.00	749.97	(749.97)
Total Education	0.00	166.66	0.00	1,499.94	(1,499.94)
Total Expenses	97,454.35	88,525.66	760,864.26	802,730.94	(41,866.68)
Net Income or Loss	\$ (4,187.36)	\$ (2,749.99)	\$ (20,781.52)	\$ (30,749.91)	9,968.39

TNF - TPAPN

Balance Sheet

April 30, 2017

Assets

Cash & Cash Equivalents

11100	WELLS FARGO-OPERATING 3856	\$	307,782.12	
11600	BB&T - 2912 - MM BIDA		350,414.69	
	Total Cash & Cash Equivalents			658,196.81

Investments

Total Investments	0.00
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Accounts Receivables

12700	A/R-BOARD OF NURSING	67,579.00	
13200	A/R OTHERS	6,958.00	
	Total Accounts Receivable		74,537.00

Prepays

14000	PREPAIDS	2,190.44	
	Total Prepays		2,190.44

Total Current Assets	734,924.25
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Property and Equipment

15000	FURNITURE & EQUIPMENT	17,375.86	
15100	ACCUMULATED DEPRECIATION	(17,147.12)	
	Total Property and Equipment		228.74

Total Assets	\$ 735,152.99
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Liabilities and Net Assets

Current Liabilities

20800	A/P-TNA	\$	908.35	
20900	A/P-MONTH END		8,773.80	
21500	ACCRUED EXPENSES		72,753.32	
21600	VOIDED CHECKS		500.00	
	Total Current Liabilities			82,935.47

Net Assets

29400	BOD DESIGNATED:LEGAL/INS	100,000.00	
30500	UNDESIGNATED	609,582.03	
	Net Income of <Loss> to Date	(57,364.51)	
	Total Net Assets		652,217.52
	Total Liabilities & Net Assets	\$	735,152.99

TNF - TPAPN

Income Statement

For the Ten Months Ending April 30, 2017

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 67,579.00	\$ 72,796.50	\$ 694,348.00	\$ 727,965.00	(33,617.00)
40600 INTEREST	215.94	4.17	1,181.68	41.70	1,139.98
41000 SPONSORS/DONATIONS	500.00	708.33	2,500.00	7,083.30	(4,583.30)
41200 RN - BD ORDER	2,000.00	3,750.00	35,350.00	37,500.00	(2,150.00)
41300 PARTICIPENT LAB FEES	6,748.00	7,083.33	73,661.00	70,833.30	2,827.70
41500 LVN - BD ORDER	700.00	750.00	8,300.00	7,500.00	800.00
42500 WORKSHOPS - INCOME	0.00	166.67	0.00	1,666.70	(1,666.70)
42900 EXHIBITS	0.00	83.33	0.00	833.30	(833.30)
Total Regular Program	77,742.94	85,342.33	815,340.68	853,423.30	(38,082.62)
45000 EEP - LAB FEES	203.00	416.67	2,583.00	4,166.70	(1,583.70)
45200 MISCELLANEOUS INCOME	0.00	16.67	0.00	166.70	(166.70)
45300 MHSP - LAB FEES	7.00	0.00	112.00	0.00	112.00
Total EEP	210.00	433.34	2,695.00	4,333.40	(1,638.40)
Total Income	77,952.94	85,775.67	818,035.68	857,756.70	(39,721.02)

Expenses

Staffing/Consultants Expenses

50500 COMPENSATION	70,314.15	57,659.42	574,136.29	576,594.20	(2,457.91)
50700 OTHER COMPENSATION	0.00	116.67	595.54	1,166.70	(571.16)
50800 HLTH/LIFE INSURANCE	6,508.74	5,833.33	54,342.16	58,333.30	(3,991.14)
50900 W C INSURANCE	0.00	250.00	1,502.08	2,500.00	(997.92)
51500 PAYROLL TAXES	5,207.79	4,750.00	48,628.22	47,500.00	1,128.22
51700 401K	1,234.04	3,458.33	21,549.33	34,583.30	(13,033.97)
51800 401K-FORFEITURE	(18.63)	0.00	(2,057.07)	0.00	(2,057.07)
51900 TEMPS/AGENCIES/OTHER	0.00	0.00	421.53	0.00	421.53
52000 STAFF DEVELOPMENT	200.00	333.33	1,301.00	3,333.30	(2,032.30)
52500 STAFF TRAV/EXP	629.30	208.33	3,681.50	2,083.30	1,598.20
54500 LEGAL EXPENSES/CONSUL	0.00	83.33	772.50	833.30	(60.80)
56200 REIMB FOR STAFF TIME	5,583.33	5,583.33	55,833.30	55,833.30	0.00
Total Staffing/Consultants	89,658.72	78,276.07	760,706.38	782,760.70	(22,054.32)

Administrative Expenses

56000 OFFICE SPACE	5,996.15	6,000.00	59,961.50	60,000.00	(38.50)
56400 FINANCIAL AUDIT	0.00	0.00	3,000.00	3,000.00	0.00
56800 TELEPHONE	1,096.65	1,116.67	11,695.57	11,166.70	528.87
56900 EQUIP- LEASE	256.74	258.33	2,567.40	2,583.30	(15.90)
57000 POSTAGE	241.44	291.67	2,161.99	2,916.70	(754.71)
57100 SHIPPING/DELIVERY/	0.00	12.50	41.31	125.00	(83.69)
57200 DUPLICATING	458.71	333.33	2,919.18	3,333.30	(414.12)
57300 BANK CHARGES	21.39	25.00	241.97	250.00	(8.03)
57400 SUPPLIES	149.33	208.33	2,133.27	2,083.30	49.97
57500 EQUIP/SW/FURNITURE	123.00	166.67	1,431.05	1,666.70	(235.65)
57600 DEPRECIATION	71.64	83.33	716.67	833.30	(116.63)
57700 INFORMATION TECHNOLOGY	306.41	375.00	3,064.10	3,750.00	(685.90)
57800 EQUIP MAINTENANCE	0.00	16.67	74.07	166.70	(92.63)
57900 DOCUMENT MANAGEMENT	65.00	70.42	682.50	704.20	(21.70)
58100 INSUR/LEGAL DEFENSE	438.08	500.00	4,513.78	5,000.00	(486.22)
58600 RESOURCE LIBRARY	0.00	41.67	0.00	416.70	(416.70)
59600 COMMITTEES & BOARDS	0.00	416.67	991.20	4,166.70	(3,175.50)

Unaudited

TNF - TPAPN

Income Statement

For the Ten Months Ending April 30, 2017

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Total Administrative	9,224.54	9,916.26	96,195.56	102,162.60	(5,967.04)
Participants/Advocants					
60600 FALL W/S- ADVOCATES	0.00	0.00	1,570.10	3,000.00	(1,429.90)
61000 SPRING W/S	15,243.08	20,000.00	15,243.08	20,000.00	(4,756.92)
62400 PROGRAM MATERIALS	409.62	166.67	1,685.07	1,666.70	18.37
Total Participants/Advocates	15,652.70	20,166.67	18,498.25	24,666.70	(6,168.45)
Education					
63800 WORKSHOPS-EXPENSES	0.00	83.33	0.00	833.30	(833.30)
65500 ATTORNEY WORKSHOP	0.00	83.33	0.00	833.30	(833.30)
Total Education	0.00	166.66	0.00	1,666.60	(1,666.60)
Total Expenses	114,535.96	108,525.66	875,400.19	911,256.60	(35,856.41)
Net Income or Loss	\$ (36,583.02)	\$ (22,749.99)	\$ (57,364.51)	\$ (53,499.90)	(3,864.61)

TNF - TPAPN

Balance Sheet

May 31, 2017

Assets

Cash & Cash Equivalents

11100	WELLS FARGO-OPERATING 3856	\$ 289,190.33	
11600	BB&T - 2912 - MM BIDA	350,626.44	
	Total Cash & Cash Equivalents		639,816.77

Investments

Total Investments	0.00
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Accounts Receivables

12700	A/R-BOARD OF NURSING	75,944.00	
13200	A/R OTHERS	8,260.00	
	Total Accounts Receivable		84,204.00

Prepays

14000	PREPAIDS	1,752.36	
	Total Prepays		1,752.36

Total Current Assets	725,773.13
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Property and Equipment

15000	FURNITURE & EQUIPMENT	17,375.86	
15100	ACCUMULATED DEPRECIATION	(17,218.79)	
	Total Property and Equipment		157.07

Total Assets	\$ 725,930.20
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Liabilities and Net Assets

Current Liabilities

20800	A/P-TNA	\$ 1,943.42	
20900	A/P-MONTH END	174.00	
21500	ACCRUED EXPENSES	54,625.62	
21600	VOIDED CHECKS	500.00	
	Total Current Liabilities		57,243.04

Net Assets

29400	BOD DESIGNATED:LEGAL/INS	100,000.00	
30500	UNDESIGNATED	609,582.03	
	Net Income of <Loss> to Date	(40,894.87)	
	Total Net Assets		668,687.16
	Total Liabilities & Net Assets	\$ 725,930.20	

TNF - TPAPN

Income Statement

For the Eleven Months Ending May 31, 2017

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 75,944.00	\$ 72,796.50	\$ 770,292.00	\$ 800,761.50	(30,469.50)
40600 INTEREST	211.75	4.17	1,393.43	45.87	1,347.56
41000 SPONSORS/DONATIONS	0.00	708.33	2,500.00	7,791.63	(5,291.63)
41200 RN - BD ORDER	3,000.00	3,750.00	38,350.00	41,250.00	(2,900.00)
41300 PARTICIPENT LAB FEES	7,980.00	7,083.33	81,641.00	77,916.63	3,724.37
41500 LVN - BD ORDER	700.00	750.00	9,000.00	8,250.00	750.00
42500 WORKSHOPS - INCOME	0.00	166.67	0.00	1,833.37	(1,833.37)
42900 EXHIBITS	0.00	83.33	0.00	916.63	(916.63)
Total Regular Program	87,835.75	85,342.33	903,176.43	938,765.63	(35,589.20)
45000 EEP - LAB FEES	273.00	416.67	2,856.00	4,583.37	(1,727.37)
45200 MISCELLANEOUS INCOME	0.00	16.67	0.00	183.37	(183.37)
45300 MHSP - LAB FEES	7.00	0.00	119.00	0.00	119.00
Total EEP	280.00	433.34	2,975.00	4,766.74	(1,791.74)
Total Income	88,115.75	85,775.67	906,151.43	943,532.37	(37,380.94)

Expenses

Staffing/Consultants Expenses

50500 COMPENSATION	47,699.35	57,659.42	621,835.64	634,253.62	(12,417.98)
50700 OTHER COMPENSATION	0.00	116.67	595.54	1,283.37	(687.83)
50800 HLTH/LIFE INSURANCE	4,903.88	5,833.33	59,246.04	64,166.63	(4,920.59)
50900 W C INSURANCE	0.00	250.00	1,502.08	2,750.00	(1,247.92)
51500 PAYROLL TAXES	3,461.40	4,750.00	52,089.62	52,250.00	(160.38)
51700 401K	1,137.44	3,458.33	22,686.77	38,041.63	(15,354.86)
51800 401K-FORFEITURE	(563.29)	0.00	(2,620.36)	0.00	(2,620.36)
51900 TEMPS/AGENCIES/OTHER	350.00	0.00	771.53	0.00	771.53
52000 STAFF DEVELOPMENT	174.00	333.33	1,475.00	3,666.63	(2,191.63)
52500 STAFF TRAVEL/EXP	0.00	208.33	3,681.50	2,291.63	1,389.87
54500 LEGAL EXPENSES/CONSUL	0.00	83.33	772.50	916.63	(144.13)
56200 REIMB FOR STAFF TIME	5,583.33	5,583.33	61,416.63	61,416.63	0.00
Total Staffing/Consultants	62,746.11	78,276.07	823,452.49	861,036.77	(37,584.28)

Administrative Expenses

56000 OFFICE SPACE	5,996.15	6,000.00	65,957.65	66,000.00	(42.35)
56400 FINANCIAL AUDIT	0.00	0.00	3,000.00	3,000.00	0.00
56800 TELEPHONE	1,120.16	1,116.67	12,815.73	12,283.37	532.36
56900 EQUIP- LEASE	256.74	258.33	2,824.14	2,841.63	(17.49)
57000 POSTAGE	211.47	291.67	2,373.46	3,208.37	(834.91)
57100 SHIPPING/DELIVERY/	0.00	12.50	41.31	137.50	(96.19)
57200 DUPLICATING	196.79	333.33	3,115.97	3,666.63	(550.66)
57300 BANK CHARGES	0.00	25.00	241.97	275.00	(33.03)
57400 SUPPLIES	81.13	208.33	2,214.40	2,291.63	(77.23)
57500 EQUIP/SW/FURNITURE	123.00	166.67	1,554.05	1,833.37	(279.32)
57600 DEPRECIATION	71.67	83.33	788.34	916.63	(128.29)
57700 INFORMATION TECHNOLOGY	306.41	375.00	3,370.51	4,125.00	(754.49)
57800 EQUIP MAINTENANCE	0.00	16.67	74.07	183.37	(109.30)
57900 DOCUMENT MANAGEMENT	98.40	70.42	780.90	774.62	6.28
58100 INSUR/LEGAL DEFENSE	438.08	500.00	4,951.86	5,500.00	(548.14)
58600 RESOURCE LIBRARY	0.00	41.67	0.00	458.37	(458.37)
59600 COMMITTEES & BOARDS	0.00	416.67	991.20	4,583.37	(3,592.17)

TNF - TPAPN

Income Statement

For the Eleven Months Ending May 31, 2017

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Total Administrative	8,900.00	9,916.26	105,095.56	112,078.86	(6,983.30)
Participants/Advocants					
60600 FALL W/S- ADVOCATES	0.00	0.00	1,570.10	3,000.00	(1,429.90)
61000 SPRING W/S	0.00	0.00	15,243.08	20,000.00	(4,756.92)
62400 PROGRAM MATERIALS	0.00	166.67	1,685.07	1,833.37	(148.30)
Total Participants/Advocates	0.00	166.67	18,498.25	24,833.37	(6,335.12)
Education					
63800 WORKSHOPS-EXPENSES	0.00	83.33	0.00	916.63	(916.63)
65500 ATTORNEY WORKSHOP	0.00	83.33	0.00	916.63	(916.63)
Total Education	0.00	166.66	0.00	1,833.26	(1,833.26)
Total Expenses	71,646.11	88,525.66	947,046.30	999,782.26	(52,735.96)
Net Income or Loss	\$ 16,469.64	\$ (2,749.99)	\$ (40,894.87)	\$ (56,249.89)	15,355.02