



*TPAPN's mission*

*"TPAPN offers nurses life-renewing opportunities for recovery from substance use and certain psychiatric disorders and protects the public by promoting professional accountability and returning nurses to safe practice."*

**Texas Peer Assistance Program for Nurses  
FY 2013 3<sup>rd</sup> QUARTER REPORT  
to  
THE TEXAS BOARD OF NURSING**

June 15, 2013

**Texas Peer Assistance Program for Nurses**

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**A program of the Texas Nurses Foundation**

## **INTRODUCTION**

This report provides an accounting of the Texas Peer Assistance for Nurses Program's outcomes and activities to the Texas Board of Nursing (BON) for the third quarter of the BON's 2013 fiscal/operating year, March 1, 2013 through May 31, 2013. This report is divided into the following five activity centers: 1) *Client* - routine program metrics concerning nurses referred to TPAPN as well for those pending participation or currently participating in TPAPN during the reporting period; 2) *Outreach* - significant, formal education and other outreach activities provided by the program; 3) *Administrative* - significant operational activities); 4) *Fiscal* - a summation of the program's financial status and 5) *Requests of the BON* Note: TPAPN does not have any requests of the BON at this time.

## **CLIENT ACTIVITIES**

**1. Referrals by Referral Source & Nurse Type** – *Graphic 1*, page 5, represents Self-referral, non-BON referral (received directly by TPAPN), BON referred (nurse complaints forwarded by the BON to TPAPN), BON ordered (licensure discipline), and those approved by the BON for the Extended Evaluation Program (EEP). For each type of referral source, nurses are categorized and tallied by APRN, LVN and RN. A total of 154 legitimate referrals were received during the 3rd quarter, an increase of 14 from the 2<sup>nd</sup> quarter of FY 2013.

The following summarizes the number of nurses referred to TPAPN by type of referral received. “Self-referrals” decreased from 17 during the 2<sup>nd</sup> quarter to just 6 in the third. “Non-BON referrals” increased, from 34 in the 2<sup>nd</sup> quarter to 54 in the third. BON referrals increased from 43 in the 2<sup>nd</sup> quarter to 58 referrals in the second. The number of nurse referrals received under “BON Order” declined some from 38 in the 2<sup>nd</sup> quarter to 30 in the third. Nurses referred to the EEP decreased from a total of 8 over the 2<sup>nd</sup> quarter to 6 in the third.

**2. Nurses referred to TPAPN by specialty and licensure during the 3<sup>rd</sup> quarter compared to the 2<sup>nd</sup> quarter, were as follows:** APRNs declined from 8 in the 2<sup>nd</sup> quarter to 3 in the third. LVNs referred to TPAPN grew from 38 in the 2<sup>nd</sup> quarter to 46 in the third. Total RNs referred increased by 16 during the third quarter, from 94 in the 2<sup>nd</sup> to 105 in the third. The numbers of nurses referred by specialty/licensure type per referral source for the 3rd quarter as depicted and summarized in *Graphic 1* are as follows.

- a. **“Self-Referred”**: 0 APRNs, 1 LVN and 5 RNs.
- b. **“Non-BON referred”**: 2 APRN, 13 LVNs and 39 RNs.
- c. **“BON Referred”**: 0 APRN, 22 LVNs and 36 RNs.
- d. **“Board Ordered”**: 1 APRN, 7 LVNs and 22 RNs.
- e. **“EEP”**: 0 APRN, 3 LVNs and 3 RNs.

**3. Active Cases by Nurse Type** – *Graphic 2*, page 6, represents the number of nurses TPAPN has actively worked with during the 13 weeks of the 3<sup>rd</sup> quarter. Active cases represent both nurses who are eligible for TPAPN or EEP and their potential (signed) participation is still pending as well as those who have already signed participation with TPAPN and are progressing through the program. The average number of total active cases for the 3rd quarter continued to decrease slightly from the 2<sup>nd</sup> quarter, 599 to 594 in the 3<sup>rd</sup>. Average, active cases by nurse

specialty or license increased for each category for the 2<sup>nd</sup> quarter were as follows: 31 APRNs (vs. 30, 2<sup>nd</sup> qtr.); 113 LVNs (vs. 128, 2<sup>nd</sup> qtr.) and 440 RNs (vs. 442, 2<sup>nd</sup> qtr.).

### ***OUTREACH ACTIVITIES***

- 3/1/13: TPAPN Advocate presentation to breakout session of the Texas Nurses Student Association's conference, Houston, @ 20 attendees
- 3/4: Telephonic meeting with RecoveryTrek RE: Eventual implementation of electronic forms submission by participants.
- 3/5 – 3/7: – TPAPN Program Director (PD) attended the National Organization of Alternative Programs conference, King of Prussia, PA.
- 3/22/13: Workshop for Seton Healthcare Family (@ 3.8 nursing contact hrs - Seton provided), Austin, @ 85 attendees.
- 3/27: Presentation for ADN students at Career Points College, San Antonio, @ 30 students.
- 4/5 – 6: TPAPN Spring Workshop and Advocate Training, Austin, @ 40 attendees.
- 4/10: Presentation for ADN students of Baptist Health System, San Antonio, @ 70 students.
- 4/19: Second (repeat) workshop for Seton Healthcare Family (@ 3.8 nursing contact hrs - Seton provided), Austin, @ 50 attendees.
- 4/20: TPAPN exhibited at Texas Nurses Association's House of Delegate's meeting, Austin, @ 85 attendees.

### ***ADMINISTRATIVE ACTIVITIES***

- 3/1 –TPAPN Advisory Committee held a regularly scheduled business meeting that included strategic planning for TPAPN.
- 3/7 – Held the regularly scheduled, weekly meeting with the BON's Director of Enforcement to review third-party referrals received by TPAPN – and throughout the quarter.
- 3/19: PD attended Senate Finance Committee hearing on HB 1058.
- 3/25: PD attended the BON Eligibility and Disciplinary Committee's telephonic meeting.
- 4/4: TPAPN Advocate Committee held a regularly scheduled business meeting. Ten new advocates were approved.
- 4/12: TPAPN PD attended Recovery Oriented Systems of Care Meeting, Austin.
- 4/29: New-hire, Frank Williams, MA, LBSW, LCDC, began employment as TPAPN Case Manager to assume Ginger Coburn's Case Manager position as Ginger Coburn, LCDC, had filled vacancy with Intake Coordinator position that arose due to an employee termination.
- 4/18: PD attended regularly scheduled BON BOD meeting held in Austin, TX.
- 4/23: Teleconference with Michael Sprintz, DO, RE: Presenting at TPAPN workshop on behalf of Memorial Hermann's Prevention and Recovery Center (PaRC) – Houston - to be held for/at CHRISTUS St. Michael Health System in Texarkana, TX, 6/21.
- 4/25 - 26: PD visited/toured Alamo City Treatment Center, San Antonio and Serenity House, Fredericksburg.
- 5/9: Sherry Young, PhD, rep. for Promises Treatment Center, CA, presented to TPAPN staff.
- 5/17: Tom Edwards, rep. for Pavillon Treatment Center, NC, presented to TPAPN staff.

- 5/20: Dr. Bob Weinberger, PhD, presented to TPAPN staff on behalf of Weinberger, Black & Associates as to services and populations they treat.
- 5/21: TPAPN PD and Program Operations Coordinator attended regularly scheduled meeting of TNA Continuing Education Provider/Activity Unit meeting.
- 5/23: PD met with Brian Bost, National Marketing, for the PaRC RE: Treatment needs and June workshop at CHRISTUS St. Michaels, Texarkana.
- 5/24: PD met with Molly Guzzino, ATR-BC, LPC, LMFT, Austin, RE: Possible presentation on self-hypnosis to decrease stress and relapse risk.
- 5/31: TNA/TNF office moved to new headquarters location: 8501 N. MoPac Expy. Ste. 400 Austin, TX 78759.

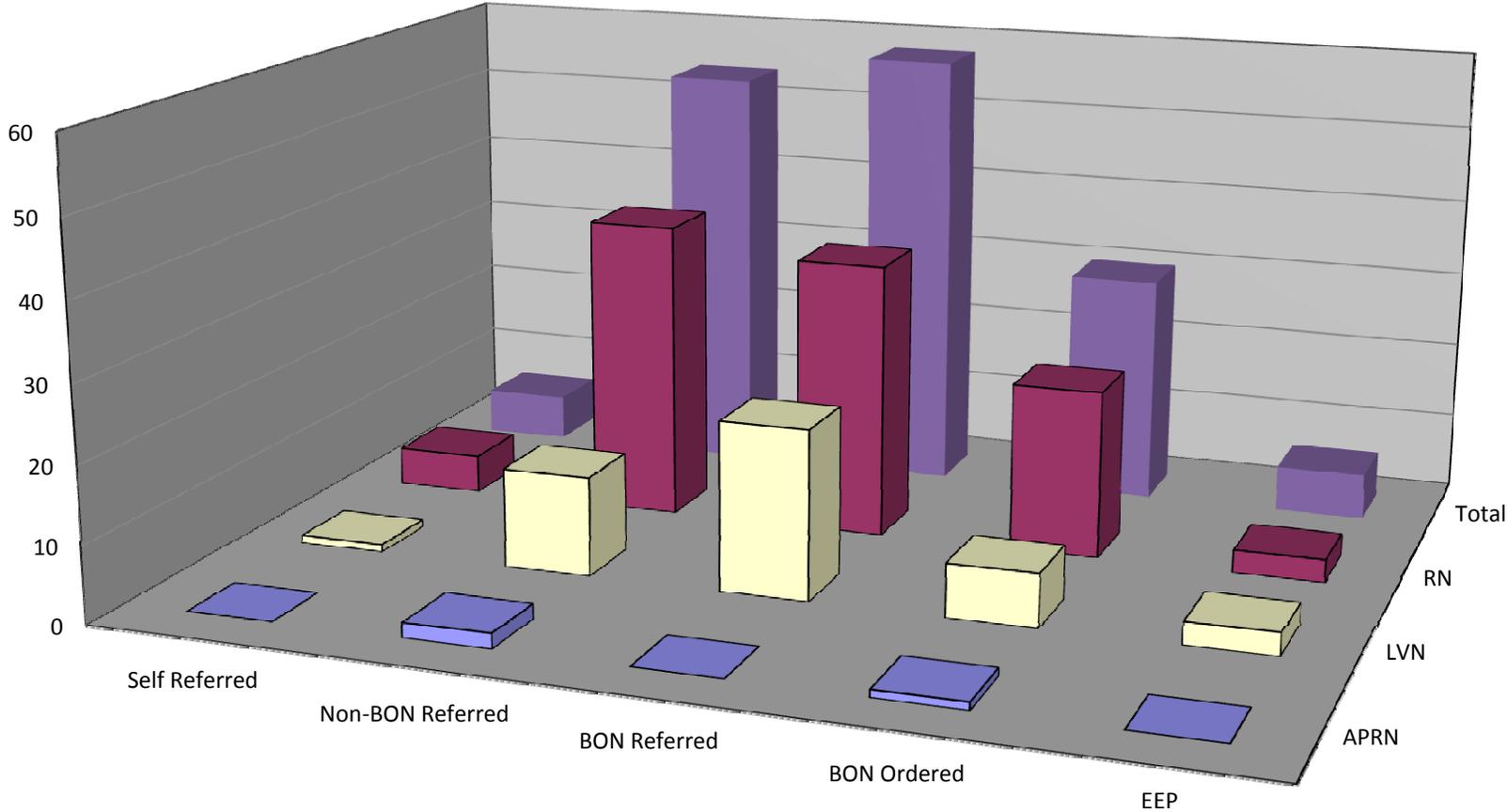
### ***FISCAL ACTIVITIES***

- The income and balance statements for the three months comprising the BON's 3<sup>rd</sup> quarter are included in this report, **ATTACHMENT C**, 12 pages,
- As of the end of the May 2013, total income received was greater than budget, YTD and total expenditures were less than budget, YTD, providing a positive net balance for the program. This positive balance has been the result of a combination of factors: Greater than anticipated income, including sponsorship fees realized; some pro-rated expenses not fully expensed until the end of the FY and inability to fulfill as many of the projects (with accompanying expenses) as the program had anticipated.

### ***REQUESTS OF THE BON***

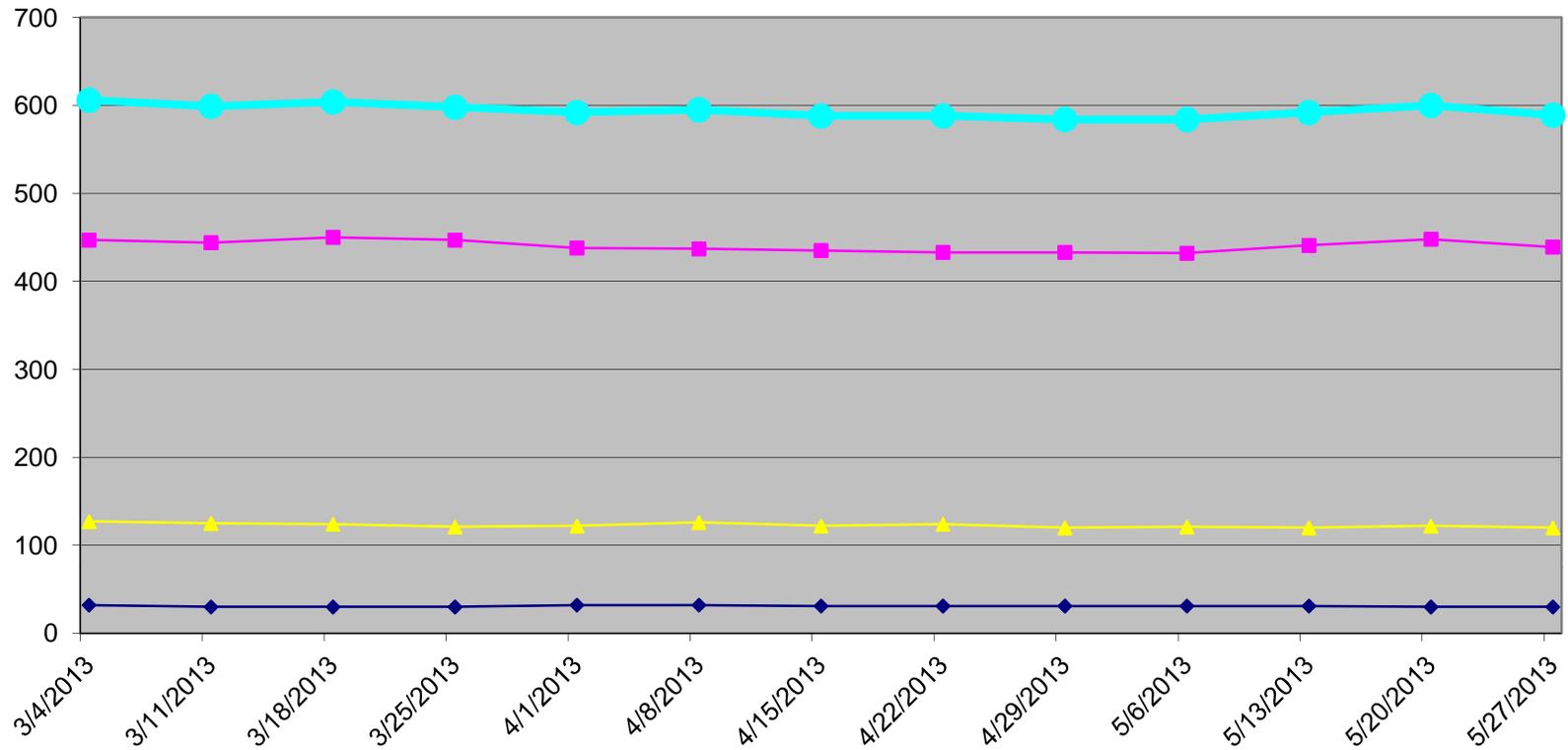
- TPAPN has no requests of the BON at this time.

### Referrals by Referral Source and Nurse Type 3rd Quarter FY'13



	Self Referred	Non-BON Referred	BON Referred	BON Ordered	EEP
APRN	0	2	0	1	0
LVN	1	13	22	7	3
RN	5	39	36	22	3
Total	6	54	58	30	6

### Active Cases by Nurse Type 3rd Quarter FY'13



	03/04/13	03/11/13	03/18/13	03/25/13	04/01/13	04/08/13	04/15/13	04/22/13	04/29/13	05/06/13	05/13/13	05/20/13	05/27/13
■ RN	447	444	450	447	438	437	435	433	433	432	441	448	439
▲ LVN	127	125	124	121	122	126	122	124	120	121	120	122	120
◆ APRN	32	30	30	30	32	32	31	31	31	31	31	30	30
● Total	606	599	604	598	592	595	588	588	584	584	592	600	589

TNF - TPAPN  
BALANCE SHEET  
MARCH 31, 2013

ASSETS

CASH & CASH EQUIVALENTS		
11100	WELLS FARGO-OPERATING 3856	\$ 182,270.74
11400	OPPENHEIMER-M M FUNDS-2565	<u>3,975.98</u>
	TOTAL CASH & CASH EQUIVALENTS	186,246.72
INVESTMENTS		
11900	OPPENHEIMER-C D 2565	<u>99,988.00</u>
	TOTAL INVESTMENTS	99,988.00
ACCOUNTS RECEIVABLES		
12700	A/R-BOARD OF NURSING	51,228.00
13200	A/R OTHERS	<u>23,664.00</u>
	TOTAL ACCOUNTS RECEIVABLE	74,892.00
PREPAIDS		
	TOTAL PREPAIDS	<u>0.00</u>
	TOTAL CURRENT ASSETS	361,126.72
PROPERTY AND EQUIPMENT		
15000	FURNITURE & EQUIPMENT	94,143.99
15100	ACCUMULATED DEPRECIATION	<u>(93,658.85)</u>
	TOTAL PROPERTY AND EQUIPMENT	485.14
	TOTAL ASSETS	<u>\$ 361,611.86</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
20800	A/P-TNA	\$ 5,444.56
20900	A/P-MONTH END	1,192.00
21500	ACCRUED EXPENSES	38,054.00
21600	VOIDED CHECKS	<u>807.86</u>
	TOTAL CURRENT LIABILITIES	45,498.42
NET ASSETS		
29400	BOD DESIGNATED:LEGAL/INS	40,000.00
30500	UNDESIGNATED	235,513.64
	NET INCOME OF <LOSS> TO DATE	<u>40,599.80</u>
	TOTAL NET ASSETS	<u>316,113.44</u>
	TOTAL LIABILITIES & NET ASSETS	<u>\$ 361,611.86</u>

TNF - TPAPN  
Income Statement  
For the Nine Months Ending March 31, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Income</b>					
40200 BOARD OF NURSING	\$ 51,228.00	\$ 55,416.67	\$ 506,507.00	\$ 498,750.03	7,756.97
40600 INTEREST	7.04	0.00	42.99	0.00	42.99
40700 DONATIONS	0.00	0.00	0.00	500.00	(500.00)
41000 SPONSORS/DONATIONS	750.00	500.00	5,440.00	4,500.00	940.00
41100 FIRST LAB, INC- SPONSOR	0.00	208.33	0.00	1,874.97	(1,874.97)
41200 PARTIC FEE:RN-BD ORDE	1,250.00	3,916.67	36,004.00	35,250.03	753.97
41300 PARTIC/LAB FEE:RN/LVN	12,012.00	10,666.67	95,460.00	96,000.03	(540.03)
41400 PARTIC FEE:RN-MI	260.00	260.00	3,320.00	2,340.00	980.00
41500 PARTIC FEE:LVN-BD ORD	350.00	1,000.00	13,650.00	9,000.00	4,650.00
41700 PARTIC FEE:LVN-MI	0.00	41.67	260.00	375.03	(115.03)
42500 WORKSHOPS - INCOME	0.00	333.33	2,482.86	2,999.97	(517.11)
42800 TREATMENT PROV W/S	0.00	250.00	0.00	2,250.00	(2,250.00)
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Total	65,857.04	72,593.34	663,166.85	653,840.06	9,326.79
45000 EXTEND EVAL-LAB FEES	972.00	660.00	7,824.00	5,940.00	1,884.00
45100 EXTEND EVAL PARTIC FE	750.00	833.33	7,500.00	7,499.97	0.03
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Total	1,722.00	1,493.33	15,324.00	13,439.97	1,884.03
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Total Income	67,579.04	74,086.67	678,490.85	667,280.03	11,210.82
<b>Expenses</b>					
<b>STAFFING</b>					
50500 COMPENSATION	40,688.29	46,666.67	409,464.95	420,000.03	(10,535.08)
50700 OTHER COMPENSATION	0.00	0.00	635.92	0.00	635.92
50800 HLTH/LIFE INSURANCE	4,142.67	4,166.67	37,287.32	37,500.03	(212.71)
50900 W C INSURANCE	0.00	166.67	1,716.00	1,500.03	215.97
51000 DENTAL EXP	133.80	250.00	1,360.30	2,250.00	(889.70)
51500 PAYROLL TAXES	3,400.00	4,083.33	31,165.25	36,749.97	(5,584.72)
51600 TEMPS/OTHER/CONTRAC	0.00	0.00	49.73	0.00	49.73
51700 401K	2,322.74	3,000.00	24,709.48	27,000.00	(2,290.52)
51800 401K-FORFEITURE	0.00	0.00	(34.98)	0.00	(34.98)
52000 PROFESSIONAL DEVELOP	699.95	479.17	3,077.75	4,312.53	(1,234.78)
52400 STAFF TRAINING/MEETIN	0.00	0.00	361.76	0.00	361.76
52500 STAFF TRAV/EXP	613.40	166.67	2,688.89	1,500.03	1,188.86
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Total	52,000.85	58,979.18	512,482.37	530,812.62	(18,330.25)
53500 LESS EEP STAFFING	(1,560.00)	(1,769.42)	(15,374.00)	(15,924.78)	550.78
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Total	50,440.85	57,209.76	497,108.37	514,887.84	(17,779.47)
54500 LEGAL EXPENSES	0.00	250.00	1,060.00	2,250.00	(1,190.00)
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Total	0.00	250.00	1,060.00	2,250.00	(1,190.00)
55200 LESS EEP CONSULT	0.00	(7.50)	(32.00)	(67.50)	35.50
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Total	0.00	242.50	1,028.00	2,182.50	(1,154.50)
<b>ADMINISTRATIVE</b>					
56000 OFFICE SPACE	5,202.00	4,416.67	40,896.00	39,750.03	1,145.97
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	36,000.00	36,000.00	0.00
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	2,250.00	750.00
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	74.97	(74.97)

TNF - TPAPN  
Income Statement  
For the Nine Months Ending March 31, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56800 TELEPHONE	427.31	1,041.67	8,480.31	9,375.03	(894.72)
56900 EQUIP- LEASE	0.00	300.00	2,200.00	2,700.00	(500.00)
57000 POSTAGE	334.90	541.67	4,448.18	4,875.03	(426.85)
57100 SHIPPING/DELIVERY/	0.00	25.00	152.42	225.00	(72.58)
57200 DUPLICATING	264.57	266.67	3,678.54	2,400.03	1,278.51
57300 BANK CHARGES	87.61	16.67	242.44	150.03	92.41
57400 SUPPLIES	203.78	166.67	2,241.55	1,500.03	741.52
57500 EQUIP/SW/FURNITURE	0.00	166.67	280.11	1,500.03	(1,219.92)
57600 DEPRECIATION	0.00	41.67	672.00	375.03	296.97
57700 INFORMATION TECHNLO	0.00	375.00	2,000.00	3,375.00	(1,375.00)
57800 EQUIP MAINTENANCE	0.00	16.67	0.00	150.03	(150.03)
58000 MISCELLANEOUS	19.22	83.33	922.20	749.97	172.23
58100 INSUR/LEGAL DEFENSE	0.00	500.00	5,865.00	4,500.00	1,365.00
58200 INSURANCE FUND	42.00	0.00	42.00	0.00	42.00
58600 RESOURCE LIBRARY	0.00	25.00	0.00	225.00	(225.00)
59600 COMMITTEES & BOARDS	228.66	250.00	3,039.19	2,250.00	789.19
Total	10,810.05	12,491.69	114,159.94	112,425.21	1,734.73
59800 LESS EEP ADMIN	(324.00)	(374.75)	(3,424.00)	(3,372.75)	(51.25)
Total	10,486.05	12,116.94	110,735.94	109,052.46	1,683.48
<b>PARTICIPANT EXPENSE</b>					
60600 FALL W/S- ADVOCATES	0.00	416.67	6,538.96	3,750.03	2,788.93
61000 SPRING W/S	55.00	416.67	55.00	3,750.03	(3,695.03)
Total	55.00	833.34	6,593.96	7,500.06	(906.10)
62400 PROGRAM MATERIALS	336.14	291.67	1,503.58	2,625.03	(1,121.45)
Total	336.14	291.67	1,503.58	2,625.03	(1,121.45)
62900 LESS EEP PROG MATER	(10.00)	(8.75)	(45.00)	(78.75)	33.75
Total	326.14	282.92	1,458.58	2,546.28	(1,087.70)
<b>EDUCATION</b>					
63800 WORKSHOPS-EXPENSES	84.17	166.67	1,141.20	1,500.03	(358.83)
63900 LIAISON	0.00	166.67	0.00	1,500.03	(1,500.03)
64900 NRSNG SCHOOLS-EDUC M	0.00	125.00	0.00	1,125.00	(1,125.00)
Total	84.17	458.34	1,141.20	4,125.06	(2,983.86)
68400 EDUC-MATERIALS/BROC	0.00	250.00	0.00	2,250.00	(2,250.00)
68800 EDUC-EXHIBIT	550.00	41.67	950.00	375.03	574.97
Total	550.00	291.67	950.00	2,625.03	(1,675.03)
69900 LESS EEP EDUC MATE	(19.00)	(22.50)	(62.80)	(202.50)	139.70
Total	531.00	269.17	887.20	2,422.53	(1,535.33)
Total	61,923.21	71,412.97	618,953.25	642,716.73	(23,763.48)
<b>EXTENDED EVALUATION PROGRAM</b>					
74000 EEP STAFFING	1,560.00	1,769.42	15,374.00	15,924.78	(550.78)
74200 EEP CONSULT	0.00	7.50	32.00	67.50	(35.50)
74400 EEP ADMIN	324.00	374.75	3,424.00	3,372.75	51.25
74800 EEP PROGRAM MATERIAL	10.00	8.75	45.00	78.75	(33.75)

Unaudited

TNF - TPAPN  
Income Statement  
For the Nine Months Ending March 31, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
75000 EEP EDUCATION	<u>19.00</u>	<u>22.50</u>	<u>62.80</u>	<u>202.50</u>	<u>(139.70)</u>
Total	1,913.00	2,182.92	18,937.80	19,646.28	(708.48)
Total Expenses	<u>63,836.21</u>	<u>73,595.89</u>	<u>637,891.05</u>	<u>662,363.01</u>	<u>(24,471.96)</u>
Net Income or Loss	<u>\$ 3,742.83</u>	<u>\$ 490.78</u>	<u>\$ 40,599.80</u>	<u>\$ 4,917.02</u>	<u>35,682.78</u>

TNF - TPAPN  
BALANCE SHEET  
APRIL 30, 2013

ASSETS

CASH & CASH EQUIVALENTS		
11100	WELLS FARGO-OPERATING 3856	\$ 191,881.36
11400	OPPENHEIMER-M M FUNDS-2565	<u>3,976.02</u>
	TOTAL CASH & CASH EQUIVALENTS	195,857.38
INVESTMENTS		
11900	OPPENHEIMER-C D 2565	<u>99,997.00</u>
	TOTAL INVESTMENTS	99,997.00
ACCOUNTS RECEIVABLES		
12700	A/R-BOARD OF NURSING	63,183.00
13200	A/R OTHERS	<u>24,552.00</u>
	TOTAL ACCOUNTS RECEIVABLE	87,735.00
PREPAIDS		
	TOTAL PREPAIDS	<u>0.00</u>
	TOTAL CURRENT ASSETS	<u>383,589.38</u>
PROPERTY AND EQUIPMENT		
15000	FURNITURE & EQUIPMENT	94,143.99
15100	ACCUMULATED DEPRECIATION	<u>(93,658.85)</u>
	TOTAL PROPERTY AND EQUIPMENT	485.14
	TOTAL ASSETS	<u><u>\$ 384,074.52</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
20800	A/P-TNA	\$ 7,684.90
20900	A/P-MONTH END	1,677.38
21500	ACCRUED EXPENSES	43,171.00
21600	VOIDED CHECKS	<u>807.86</u>
	TOTAL CURRENT LIABILITIES	53,341.14
NET ASSETS		
29400	BOD DESIGNATED:LEGAL/INS	40,000.00
30500	UNDESIGNATED	235,513.64
	NET INCOME OF <LOSS> TO DATE	<u>55,219.74</u>
	TOTAL NET ASSETS	<u>330,733.38</u>
	TOTAL LIABILITIES & NET ASSETS	<u><u>\$ 384,074.52</u></u>

TNF - TPAPN  
Income Statement  
For the Ten Months Ending April 30, 2013

		Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Income</b>						
40200	BOARD OF NURSING	\$ 63,183.00	\$ 55,416.67	\$ 569,690.00	\$ 554,166.70	15,523.30
40600	INTEREST	9.04	0.00	52.03	0.00	52.03
40700	DONATIONS	0.00	0.00	0.00	500.00	(500.00)
41000	SPONSORS/DONATIONS	8,100.00	500.00	13,540.00	5,000.00	8,540.00
41100	FIRST LAB, INC- SPONSOR	0.00	208.33	0.00	2,083.30	(2,083.30)
41200	PARTIC FEE:RN-BD ORDE	5,000.00	3,916.67	41,004.00	39,166.70	1,837.30
41300	PARTIC/LAB FEE:RN/LVN	10,908.00	10,666.67	106,368.00	106,666.70	(298.70)
41400	PARTIC FEE:RN-MI	965.00	260.00	4,285.00	2,600.00	1,685.00
41500	PARTIC FEE:LVN-BD ORD	2,375.00	1,000.00	16,025.00	10,000.00	6,025.00
41700	PARTIC FEE:LVN-MI	65.00	41.67	325.00	416.70	(91.70)
42500	WORKSHOPS - INCOME	225.00	333.33	2,707.86	3,333.30	(625.44)
42800	TREATMENT PROV W/S	0.00	250.00	0.00	2,500.00	(2,500.00)
	<b>Total</b>	<u>90,830.04</u>	<u>72,593.34</u>	<u>753,996.89</u>	<u>726,433.40</u>	<u>27,563.49</u>
45000	EXTEND EVAL-LAB FEES	660.00	660.00	8,484.00	6,600.00	1,884.00
45100	EXTEND EVAL PARTIC FE	1,000.00	833.33	8,500.00	8,333.30	166.70
	<b>Total</b>	<u>1,660.00</u>	<u>1,493.33</u>	<u>16,984.00</u>	<u>14,933.30</u>	<u>2,050.70</u>
	<b>Total Income</b>	<u>92,490.04</u>	<u>74,086.67</u>	<u>770,980.89</u>	<u>741,366.70</u>	<u>29,614.19</u>
<b>Expenses</b>						
<b>STAFFING</b>						
50500	COMPENSATION	44,759.53	46,666.67	454,224.48	466,666.70	(12,442.22)
50700	OTHER COMPENSATION	0.00	0.00	635.92	0.00	635.92
50800	HLTH/LIFE INSURANCE	2,961.33	4,166.67	40,248.65	41,666.70	(1,418.05)
50900	W C INSURANCE	0.00	166.67	1,716.00	1,666.70	49.30
51000	DENTAL EXP	89.20	250.00	1,449.50	2,500.00	(1,050.50)
51500	PAYROLL TAXES	3,905.02	4,083.33	35,070.27	40,833.30	(5,763.03)
51600	TEMPS/OTHER/CONTRAC	0.00	0.00	49.73	0.00	49.73
51700	401K	2,356.39	3,000.00	27,065.87	30,000.00	(2,934.13)
51800	401K-FORFEITURE	0.00	0.00	(34.98)	0.00	(34.98)
52000	PROFESSIONAL DEVELOP	0.00	479.17	3,077.75	4,791.70	(1,713.95)
52400	STAFF TRAINING/MEETIN	0.00	0.00	361.76	0.00	361.76
52500	STAFF TRAV/EXP	737.73	166.67	3,426.62	1,666.70	1,759.92
	<b>Total</b>	<u>54,809.20</u>	<u>58,979.18</u>	<u>567,291.57</u>	<u>589,791.80</u>	<u>(22,500.23)</u>
53500	LESS EEP STAFFING	(1,644.00)	(1,769.42)	(17,018.00)	(17,694.20)	676.20
	<b>Total</b>	<u>53,165.20</u>	<u>57,209.76</u>	<u>550,273.57</u>	<u>572,097.60</u>	<u>(21,824.03)</u>
54500	LEGAL EXPENSES	1,087.38	250.00	2,147.38	2,500.00	(352.62)
	<b>Total</b>	<u>1,087.38</u>	<u>250.00</u>	<u>2,147.38</u>	<u>2,500.00</u>	<u>(352.62)</u>
55200	LESS EEP CONSULT	(33.00)	(7.50)	(65.00)	(75.00)	10.00
	<b>Total</b>	<u>1,054.38</u>	<u>242.50</u>	<u>2,082.38</u>	<u>2,425.00</u>	<u>(342.62)</u>
<b>ADMINISTRATIVE</b>						
56000	OFFICE SPACE	5,202.00	4,416.67	46,098.00	44,166.70	1,931.30
56200	REIMB FOR STAFF TIME	4,000.00	4,000.00	40,000.00	40,000.00	0.00
56400	FINANCIAL AUDIT	0.00	250.00	3,000.00	2,500.00	500.00
56700	MATERIALS-OTH GROUPS	0.00	8.33	0.00	83.30	(83.30)

TNF - TPAPN  
Income Statement  
For the Ten Months Ending April 30, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56800 TELEPHONE	2,462.19	1,041.67	10,942.50	10,416.70	525.80
56900 EQUIP- LEASE	0.00	300.00	2,200.00	3,000.00	(800.00)
57000 POSTAGE	510.13	541.67	4,958.31	5,416.70	(458.39)
57100 SHIPPING/DELIVERY/	0.00	25.00	152.42	250.00	(97.58)
57200 DUPLICATING	1,154.17	266.67	4,832.71	2,666.70	2,166.01
57300 BANK CHARGES	14.38	16.67	256.82	166.70	90.12
57400 SUPPLIES	166.88	166.67	2,408.43	1,666.70	741.73
57500 EQUIP/SW/FURNITURE	55.83	166.67	335.94	1,666.70	(1,330.76)
57600 DEPRECIATION	0.00	41.67	672.00	416.70	255.30
57700 INFORMATION TECHNLO	0.00	375.00	2,000.00	3,750.00	(1,750.00)
57800 EQUIP MAINTENANCE	0.00	16.67	0.00	166.70	(166.70)
58000 MISCELLANEOUS	130.50	83.33	1,052.70	833.30	219.40
58100 INSUR/LEGAL DEFENSE	0.00	500.00	5,865.00	5,000.00	865.00
58200 INSURANCE FUND	0.00	0.00	42.00	0.00	42.00
58600 RESOURCE LIBRARY	0.00	25.00	0.00	250.00	(250.00)
59600 COMMITTEES & BOARDS	1,771.51	250.00	4,810.70	2,500.00	2,310.70
Total	15,467.59	12,491.69	129,627.53	124,916.90	4,710.63
59800 LESS EEP ADMIN	(464.00)	(374.75)	(3,888.00)	(3,747.50)	(140.50)
Total	15,003.59	12,116.94	125,739.53	121,169.40	4,570.13
<b>PARTICIPANT EXPENSE</b>					
60600 FALL W/S- ADVOCATES	0.00	416.67	6,538.96	4,166.70	2,372.26
61000 SPRING W/S	5,953.90	416.67	6,008.90	4,166.70	1,842.20
Total	5,953.90	833.34	12,547.86	8,333.40	4,214.46
62400 PROGRAM MATERIALS	171.90	291.67	1,675.48	2,916.70	(1,241.22)
Total	171.90	291.67	1,675.48	2,916.70	(1,241.22)
62900 LESS EEP PROG MATER	(5.00)	(8.75)	(50.00)	(87.50)	37.50
Total	166.90	282.92	1,625.48	2,829.20	(1,203.72)
<b>EDUCATION</b>					
63800 WORKSHOPS-EXPENSES	380.13	166.67	1,521.33	1,666.70	(145.37)
63900 LIAISON	0.00	166.67	0.00	1,666.70	(1,666.70)
64900 NRSNG SCHOOLS-EDUC M	0.00	125.00	0.00	1,250.00	(1,250.00)
Total	380.13	458.34	1,521.33	4,583.40	(3,062.07)
68400 EDUC-MATERIALS/BROC	0.00	250.00	0.00	2,500.00	(2,500.00)
68800 EDUC-EXHIBIT	0.00	41.67	950.00	416.70	533.30
Total	0.00	291.67	950.00	2,916.70	(1,966.70)
69900 LESS EEP EDUC MATE	(11.00)	(22.50)	(73.80)	(225.00)	151.20
Total	(11.00)	269.17	876.20	2,691.70	(1,815.50)
Total	75,713.10	71,412.97	694,666.35	714,129.70	(19,463.35)
<b>EXTENDED EVALUATION PROGRAM</b>					
74000 EEP STAFFING	1,644.00	1,769.42	17,018.00	17,694.20	(676.20)
74200 EEP CONSULT	33.00	7.50	65.00	75.00	(10.00)
74400 EEP ADMIN	464.00	374.75	3,888.00	3,747.50	140.50
74800 EEP PROGRAM MATERIAL	5.00	8.75	50.00	87.50	(37.50)

TNF - TPAPN  
Income Statement  
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	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
75000 EEP EDUCATION	<u>11.00</u>	<u>22.50</u>	<u>73.80</u>	<u>225.00</u>	<u>(151.20)</u>
Total	<u>2,157.00</u>	<u>2,182.92</u>	<u>21,094.80</u>	<u>21,829.20</u>	<u>(734.40)</u>
Total Expenses	<u>77,870.10</u>	<u>73,595.89</u>	<u>715,761.15</u>	<u>735,958.90</u>	<u>(20,197.75)</u>
Net Income or Loss	<u>\$ 14,619.94</u>	<u>\$ 490.78</u>	<u>\$ 55,219.74</u>	<u>\$ 5,407.80</u>	<u>49,811.94</u>

TNF - TPAPN  
BALANCE SHEET  
MAY 31, 2013

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$	<u>224,596.89</u>
	TOTAL CASH & CASH EQUIVALENTS		224,596.89
INVESTMENTS			
11800	OPPENHEIMER-MF 2565		<u>100,149.60</u>
	TOTAL INVESTMENTS		100,149.60
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING		63,183.00
13200	A/R OTHERS		<u>11,808.00</u>
	TOTAL ACCOUNTS RECEIVABLE		74,991.00
PREPAIDS			
	TOTAL PREPAIDS		<u>0.00</u>
	TOTAL CURRENT ASSETS		<u>399,737.49</u>
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		94,143.99
15100	ACCUMULATED DEPRECIATION		<u>(93,658.85)</u>
	TOTAL PROPERTY AND EQUIPMENT		485.14
	TOTAL ASSETS	\$	<u><u>400,222.63</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20800	A/P-TNA	\$	6,488.78
20900	A/P-MONTH END		1,967.29
21500	ACCRUED EXPENSES		51,145.98
21600	VOIDED CHECKS		<u>807.86</u>
	TOTAL CURRENT LIABILITIES		60,409.91
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30500	UNDESIGNATED		235,513.64
	NET INCOME OF <LOSS> TO DATE		<u>64,299.08</u>
	TOTAL NET ASSETS		<u>339,812.72</u>
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>400,222.63</u></u>

TNF - TPAPN  
Income Statement  
For the Eleven Months Ending May 31, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
<b>Income</b>					
40200 BOARD OF NURSING	\$ 63,183.00	\$ 55,416.67	\$ 632,873.00	\$ 609,583.37	23,289.63
40600 INTEREST	152.63	0.00	204.66	0.00	204.66
40700 DONATIONS	0.00	0.00	0.00	500.00	(500.00)
41000 SPONSORS/DONATIONS	1,876.38	500.00	15,416.38	5,500.00	9,916.38
41100 FIRST LAB, INC- SPONSOR	0.00	208.33	0.00	2,291.63	(2,291.63)
41200 PARTIC FEE:RN-BD ORDE	5,000.00	3,916.67	46,004.00	43,083.37	2,920.63
41300 PARTIC/LAB FEE:RN/LVN	11,124.00	10,666.67	117,492.00	117,333.37	158.63
41400 PARTIC FEE:RN-MI	975.00	260.00	5,260.00	2,860.00	2,400.00
41500 PARTIC FEE:LVN-BD ORD	1,050.00	1,000.00	17,075.00	11,000.00	6,075.00
41700 PARTIC FEE:LVN-MI	0.00	41.67	325.00	458.37	(133.37)
42500 WORKSHOPS - INCOME	0.00	333.33	2,707.86	3,666.63	(958.77)
42800 TREATMENT PROV W/S	0.00	250.00	0.00	2,750.00	(2,750.00)
<b>Total</b>	<b>83,361.01</b>	<b>72,593.34</b>	<b>837,357.90</b>	<b>799,026.74</b>	<b>38,331.16</b>
45000 EXTEND EVAL-LAB FEES	684.00	660.00	9,168.00	7,260.00	1,908.00
45100 EXTEND EVAL PARTIC FE	750.00	833.33	9,250.00	9,166.63	83.37
<b>Total</b>	<b>1,434.00</b>	<b>1,493.33</b>	<b>18,418.00</b>	<b>16,426.63</b>	<b>1,991.37</b>
<b>Total Income</b>	<b>84,795.01</b>	<b>74,086.67</b>	<b>855,775.90</b>	<b>815,453.37</b>	<b>40,322.53</b>
<b>Expenses</b>					
<b>STAFFING</b>					
50500 COMPENSATION	49,434.88	46,666.67	503,659.36	513,333.37	(9,674.01)
50700 OTHER COMPENSATION	0.00	0.00	635.92	0.00	635.92
50800 HLTH/LIFE INSURANCE	3,552.00	4,166.67	43,800.65	45,833.37	(2,032.72)
50900 W C INSURANCE	0.00	166.67	1,716.00	1,833.37	(117.37)
51000 DENTAL EXP	111.50	250.00	1,561.00	2,750.00	(1,189.00)
51500 PAYROLL TAXES	4,083.30	4,083.33	39,153.57	44,916.63	(5,763.06)
51600 TEMPS/OTHER/CONTRAC	0.00	0.00	49.73	0.00	49.73
51700 401K	2,319.70	3,000.00	29,385.57	33,000.00	(3,614.43)
51800 401K-FORFEITURE	0.00	0.00	(34.98)	0.00	(34.98)
51900 TEMPS/AGENCIES/OTHER	35.77	0.00	35.77	0.00	35.77
52000 PROFESSIONAL DEVELOP	663.00	479.17	3,740.75	5,270.87	(1,530.12)
52400 STAFF TRAINING/MEETIN	0.00	0.00	361.76	0.00	361.76
52500 STAFF TRAV/EXP	139.46	166.67	3,531.08	1,833.37	1,697.71
<b>Total</b>	<b>60,339.61</b>	<b>58,979.18</b>	<b>627,596.18</b>	<b>648,770.98</b>	<b>(21,174.80)</b>
53500 LESS EEP STAFFING	(1,561.79)	(1,769.42)	(18,579.79)	(19,463.62)	883.83
<b>Total</b>	<b>58,777.82</b>	<b>57,209.76</b>	<b>609,016.39</b>	<b>629,307.36</b>	<b>(20,290.97)</b>
54500 LEGAL EXPENSES	1,150.55	250.00	3,297.93	2,750.00	547.93
<b>Total</b>	<b>1,150.55</b>	<b>250.00</b>	<b>3,297.93</b>	<b>2,750.00</b>	<b>547.93</b>
55200 LESS EEP CONSULT	(34.52)	(7.50)	(99.52)	(82.50)	(17.02)
<b>Total</b>	<b>1,116.03</b>	<b>242.50</b>	<b>3,198.41</b>	<b>2,667.50</b>	<b>530.91</b>
<b>ADMINISTRATIVE</b>					
56000 OFFICE SPACE	5,202.00	4,416.67	51,300.00	48,583.37	2,716.63
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	44,000.00	44,000.00	0.00
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	2,750.00	250.00

Unaudited

TNF - TPAPN  
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	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	91.63	(91.63)
56800 TELEPHONE	2,398.32	1,041.67	13,289.78	11,458.37	1,831.41
56900 EQUIP- LEASE	0.00	300.00	2,200.00	3,300.00	(1,100.00)
57000 POSTAGE	456.22	541.67	5,414.53	5,958.37	(543.84)
57100 SHIPPING/DELIVERY/	0.00	25.00	152.42	275.00	(122.58)
57200 DUPLICATING	119.08	266.67	4,951.79	2,933.37	2,018.42
57300 BANK CHARGES	23.61	16.67	280.43	183.37	97.06
57400 SUPPLIES	189.77	166.67	2,598.20	1,833.37	764.83
57500 EQUIP/SW/FURNITURE	274.34	166.67	610.28	1,833.37	(1,223.09)
57600 DEPRECIATION	0.00	41.67	672.00	458.37	213.63
57700 INFORMATION TECHNLO	0.00	375.00	2,000.00	4,125.00	(2,125.00)
57800 EQUIP MAINTENANCE	212.64	16.67	212.64	183.37	29.27
58000 MISCELLANEOUS	67.50	83.33	1,120.20	916.63	203.57
58100 INSUR/LEGAL DEFENSE	0.00	500.00	5,865.00	5,500.00	365.00
58200 INSURANCE FUND	0.00	0.00	42.00	0.00	42.00
58600 RESOURCE LIBRARY	0.00	25.00	0.00	275.00	(275.00)
59600 COMMITTEES & BOARDS	761.46	250.00	5,572.16	2,750.00	2,822.16
Total	13,704.94	12,491.69	143,281.43	137,408.59	5,872.84
59800 LESS EEP ADMIN	(379.27)	(374.75)	(4,267.27)	(4,122.25)	(145.02)
Total	13,325.67	12,116.94	139,014.16	133,286.34	5,727.82
<b>PARTICIPANT EXPENSE</b>					
60600 FALL W/S- ADVOCATES	90.85	416.67	6,629.81	4,583.37	2,046.44
61000 SPRING W/S	303.47	416.67	6,312.37	4,583.37	1,729.00
Total	394.32	833.34	12,942.18	9,166.74	3,775.44
62400 PROGRAM MATERIALS	46.46	291.67	1,721.94	3,208.37	(1,486.43)
Total	46.46	291.67	1,721.94	3,208.37	(1,486.43)
62900 LESS EEP PROG MATER	0.00	(8.75)	(50.00)	(96.25)	46.25
Total	46.46	282.92	1,671.94	3,112.12	(1,440.18)
<b>EDUCATION</b>					
63800 WORKSHOPS-EXPENSES	164.39	166.67	1,685.72	1,833.37	(147.65)
63900 LIAISON	0.00	166.67	0.00	1,833.37	(1,833.37)
64900 NRSNG SCHOOLS-EDUC M	0.00	125.00	0.00	1,375.00	(1,375.00)
Total	164.39	458.34	1,685.72	5,041.74	(3,356.02)
68400 EDUC-MATERIALS/BROC	0.00	250.00	0.00	2,750.00	(2,750.00)
68800 EDUC-EXHIBIT	0.00	41.67	950.00	458.37	491.63
Total	0.00	291.67	950.00	3,208.37	(2,258.37)
69900 LESS EEP EDUC MATE	0.00	(22.50)	(73.80)	(247.50)	173.70
Total	0.00	269.17	876.20	2,960.87	(2,084.67)
Total	73,824.69	71,412.97	768,405.00	785,542.67	(17,137.67)
<b>EXTENDED EVALUATION PROGRAM</b>					
74000 EEP STAFFING	1,561.79	1,769.42	18,579.79	19,463.62	(883.83)
74200 EEP CONSULT	34.52	7.50	99.52	82.50	17.02
74400 EEP ADMIN	379.27	374.75	4,267.27	4,122.25	145.02

Unaudited

TNF - TPAPN  
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	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
74800 EEP PROGRAM MATERIAL	1.44	8.75	51.44	96.25	(44.81)
75000 EEP EDUCATION	0.00	22.50	73.80	247.50	(173.70)
<b>Total</b>	<b>1,977.02</b>	<b>2,182.92</b>	<b>23,071.82</b>	<b>24,012.12</b>	<b>(940.30)</b>
<b>Total Expenses</b>	<b>75,801.71</b>	<b>73,595.89</b>	<b>791,476.82</b>	<b>809,554.79</b>	<b>(18,077.97)</b>
<b>Net Income or Loss</b>	<b>\$ 8,993.30</b>	<b>\$ 490.78</b>	<b>\$ 64,299.08</b>	<b>\$ 5,898.58</b>	<b>58,400.50</b>