



TPAPN's mission

“TPAPN offers nurses life-renewing opportunities for recovery from substance use and certain psychiatric disorders and protects the public by promoting professional accountability and returning nurses to safe practice.”

**Texas Peer Assistance Program for Nurses
FY 2013 1st QUARTER REPORT
to
THE TEXAS BOARD OF NURSING**

December 15, 2012

**Texas Peer Assistance Program for Nurses
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A program of the Texas Nurses Foundation**

INTRODUCTION

This report provides an accounting of the Texas Peer Assistance for Nurses Program's outcomes and activities to the Texas Board of Nursing (BON) for the first quarter of the BON's 2013 fiscal/operating year, September 1 through November 30, 2012. This report is divided into the following five activity centers: 1) *Client* - routine program metrics concerning nurses referred to TPAPN as well for those pending participation or currently participating in TPAPN during the reporting period; 2) *Outreach* - significant, formal education and other outreach activities provided by the program; 3) *Administrative* - significant operational activities; 4) *Fiscal* - a summation of the program's financial status and 5) *Requests of the BON* (by TPAPN). Note that TPAPN does not have any requests of the BON at this time.

CLIENT ACTIVITIES

1. Referrals by Referral Source & Nurse Type – *Graphic 1*, page 5, represents all nurses referred to TPAPN during the 1st quarter, listed by general type of referral source: Self-referral, non-BON referral (received directly by TPAPN), BON referred (nurse complaints forwarded by the BON to TPAPN), BON ordered (licensure discipline), and those approved by the BON for the Extended Evaluation Program (EEP). For each type of referral source, nurses are categorized and tallied by APRN, LVN and RN. A total of 153 legitimate referrals were made in the 4th quarter, an increase of 6 from the 4th quarter of the BON's 2012 FY.

The following summarizes the number of nurses referred to TPAPN by type of referral received. "Self-referrals" decreased from 19 during the 4th quarter to 12 in the first. "Non-BON referrals" continued their decline from 35 during the 4th quarter to 33 in the first. BON referrals maintained the same rate from the 4th quarter with 57 referrals during the first. The number of nurse referrals received under "BON Order" continued to increase however from 32 in the 4th quarter to 37 in the first. Nurses referred to the EEP also increased from a total of 5 during the 4th quarter to 14 in the first.

2. Nurses referred to TPAPN by specialty and licensure during the 1st quarter, compared to the 4th quarter, was as follows: APRNs decreased from 6 in the 4th quarter to 4 in the first. LVNs referred increased from 39 in the 4th quarter to 44 in the first. RNs also increased overall, from 102 in the 4th to 105 in the first. Below are the numbers for each specialty/licensure type per general referral source for the 1st quarter.

- a. **"Self-Referred"**: 2 APRNs, 1 LVN and 9 RNs.
- b. **"Non-BON referred"**: 1 APRN, 8 LVNs and 24 RNs.
- c. **"BON Referred"**: 0 APRNs, 17 LVNs and 40 RNs.
- d. **"Board Ordered"**: 1 APRN, 15 LVNs and 21 RNs.
- e. **"EEP"**: 0 APRN, 3 LVNs and 11 RNs.

3. Active Cases by Nurse Type – *Graphic 2*, page 6, represents the number of nurses TPAPN has actively worked with during the 13 weeks of the 1st quarter. Active cases represent both nurses who are eligible for TPAPN or EEP and their potential (signed) participation is still pending as well as those who have already signed participation with TPAPN and are progressing through the program. The average number of total active cases for the 1st quarter continued to

increase for each of the previous quarters of FY 2012 and on into FY 2013, from 577 in the 4th quarter to 588 in the first. Average, active cases by nurse specialty or license increased for each category for the 4th quarter as follows: 30 APRNs (vs. 28 during the 4th qtr.); 119 LVNs (vs. 115 for the 4th qtr.) and 439 RNs (vs. 434 for the 4th qtr.).

OUTREACH ACTIVITIES

- 9/7 – Two presentations for the St. David’s South Austin Medical Center’s Annual Pain Management Seminar: 82 attendees.
- 9/14 – Workshop presented for District 8 of the Texas Nurses Association at CHRISTUS Santa Rosa Hospital, San Antonio, TX: 67 attendees (including student nurses).
- 9/20 & 9/21 – TPAPN exhibition at Texas Nurses Association’s 12th Annual Leadership Conference, OMNI Hotel South, Austin, TX: 158 attendees.
- “Recognizing Substance Use Disorders” published in Nursing Critical Care 2012: September 2012, 7/5, 38–47.
- 10/26 – Session presentation for LVNAT, the Licensed Vocational Nurses Association of Texas’ (LVNAT) fall conference, @ Wingate Hotel, Round Rock, TX: 20 attendees.
- 11/2 & 3 TPAPN “Fall Workshop and Advocate Training,” Austin, TX: 45 attendees.

ADMINISTRATIVE ACTIVITIES

- 9/6 – the regularly scheduled, weekly, third-party referral review meeting (ongoing through quarter) by TPAPN and the BON’s Director of Enforcement was held.
- 9/7 – TPAPN PD presented Keynote: “Pain Management and Substance Use Disorders: A Primer” and a follow-up session: “Truth or (Painful) Consequences: Dealing with the Substance Abusing Patient” at St. David’s South Austin Medical Center’s Annual Pain Management Seminar.
- 9/7 – regularly scheduled business meeting of the TPAPN Advisory Committee.
- 9/11 – TPAPN PD and Phyllis Tipton, PhD, RN provided poster session entitled, “The Evolution of a Peer Assistance Program: Where Media, Research, Regulations and Best Practices Intersect,” at the National Council of State Board’s of Nursing Scientific Symposium, Arlington, VA.
- 9/13 – Presentation by representative for Hazelden Treatment Center, St. Paul, MN, (headquarters) to staff during regularly scheduled TPAPN staff meeting.
- 9/14 – TPAPN PD presented a 4-hr workshop at CHRISTUS Santa Rosa Hospital, San Antonio, TX, for District 8 of the Texas Nurses Association and student nurses from three different area schools of nursing.
- 9/20 & 9/21 – TPAPN exhibited/attended the Texas Nurses Association’s 12th Annual Leadership Conference, OMNI Hotel South, Austin, TX.
- 9/21 – TPAPN case managers and PD attended the 2012, Austin Addiction Symposium, “Acute to Chronic: The New Disease Model of Addiction,” @ J. J. Pickle Center, UT Austin.

- 9/28 – TPAPN PD and Program Operations Coordinator (POC), met (held intermittently during quarter) to review edits made to TPAPN’s forms and participant handbooks during August staff retreat.
- 9/28 – TPAPN PD teleconferenced with Mary Anne Hanley, Associate Professor Texas Tech University and 1st Vice-President and Program & Education Conference Chair for District 18, TNA regarding workshop for District 18 and greater Lubbock area nurses/student nurses.
- 9/28 – TPAPN PD teleconferenced with RecoveryTrek CEO RE: Drug testing needs and case management software updates.
- 10/2 – TPAPN PD and POC, attended regularly scheduled quarterly meeting of the TNA/TNF Continuing Education Provider Unit.
- 10/5 – TPAPN PD met with Jane Ezell, Director of Practice for Seton Health Care System, RE: Proposed leadership conference by TPAPN in spring 2013.
- 10/9 – TPAPN PD and POC met w/TNA Communications Director and Web Master RE: TPAPN materials for marketing.
- 10/10 – TPAPN PD and Intake Coordinator attended monthly meeting of AustiNet (local mental health and substance abuse providers) at La Hacienda Solutions’ office, Austin, TX.
- 10/11 – TPAPN PD testified for the TX BON RE: A licensee’s hearing at State Office of Administrative Hearings (SOAH).
- 10/12 – TPAPN PD met with Michelle Gerbozy, RN, and student at UT School of Social Work, RE: Graduate school of social work survey on recovery oriented systems of care (ROSC) initiative.
- 10/13 – TPAPN PD attended ROSC meeting at Austin State Hospital, Austin, TX.
- 10/17 – Heather McFarland, presented to RE: Phases’ (Corpus Christi) program/services during regularly scheduled TPAPN staff meeting.
- 10/18 – TPAPN PD served as preceptor to Stacy McColl, RN to BSN student fulfilling Graceland University’s leadership course requirements, attended regularly scheduled business meeting of the TX BON Board of Directors, Austin, TX.
- 10/19 – TPAPN PD and Intake Coordinator presented to the TX BON BOD on “TPAPN Participation: Processes & Practices,” during their regularly scheduled business meeting, Austin, TX.
- 10/24 – Harold C. Urschel, Medical Director, EnterHealth (substance abuse treatment center), Plano, TX presented to TPAPN staff during regularly scheduled, TPAPN staff meeting.
- 10/26 – TPAPN PD presented “TPAPN Overview for LVNAT” to the Licensed Vocational Nurses Association of Texas’ (LVNAT) fall conference, @ Wingate Hotel, Round Rock, TX.
- 10/30 – TPAPN PD met with Stacey Cropley, the new Director of Practice for TNA for orientation to TPAPN.
- 11/1 – TPAPN PD met with TPAPN Advocate Committee for a regularly scheduled business meeting, Austin, TX.
- 11/2 & 3 – TPAPN provided annual “Fall Workshop and Advocate Training,” @ Norris Conference Center, Austin, TX.
- 11/7 – Maria Talamo, MA, RN, presented to TPAPN staff RE: ROSC and the “Theracoustic” chair/sound system used for substance abuse detoxification and ongoing recovery, at the regularly scheduled TPAPN staff meeting.
- 11/12 – TPAPN PD and Clinical Supervisor met with TX BON reps. RE: Drug testing and case management software.

- 11/13 – TPAPN PD and POC teleconferenced with RecoveryTrek staff and Medical Review Officers, Donna Smith, PhD, and Howard Strickler, MD, regarding best practices for drug test reports received by TPAPN.
- 11/14 – Peggy Matherly, Community Rep. for River Crest Hospital (substance abuse treatment center), San Angelo, during regularly scheduled TPAPN staff meeting.
- 11/14 – TPAPN PD attended monthly AustiNet meeting at Benchmark Recovery Center, Manor, TX.
- 11/16 – TPAPN Case Manager, Terrie Hoster, MDiv, RN attended continuing education activity: Psychotherapy and Faith Conference, Houston, TX.
- 11/27 – TPAPN PD met with Jane Ezell, Director of Practice for Seton Health Care System, for additional planning RE: Proposed CE by TPAPN for Seton’s 2013 leadership conference.
- 11/28 – TPAPN PD toured Spirit Lodge (substance abuse treatment center - part of The Right Step), Spicewood. TX, and also met with staff/admin.
- 11/30 – TPAPN PD met as an unofficial member at regularly scheduled business meeting of TX BON’s Eligibility and Disciplinary Committee.

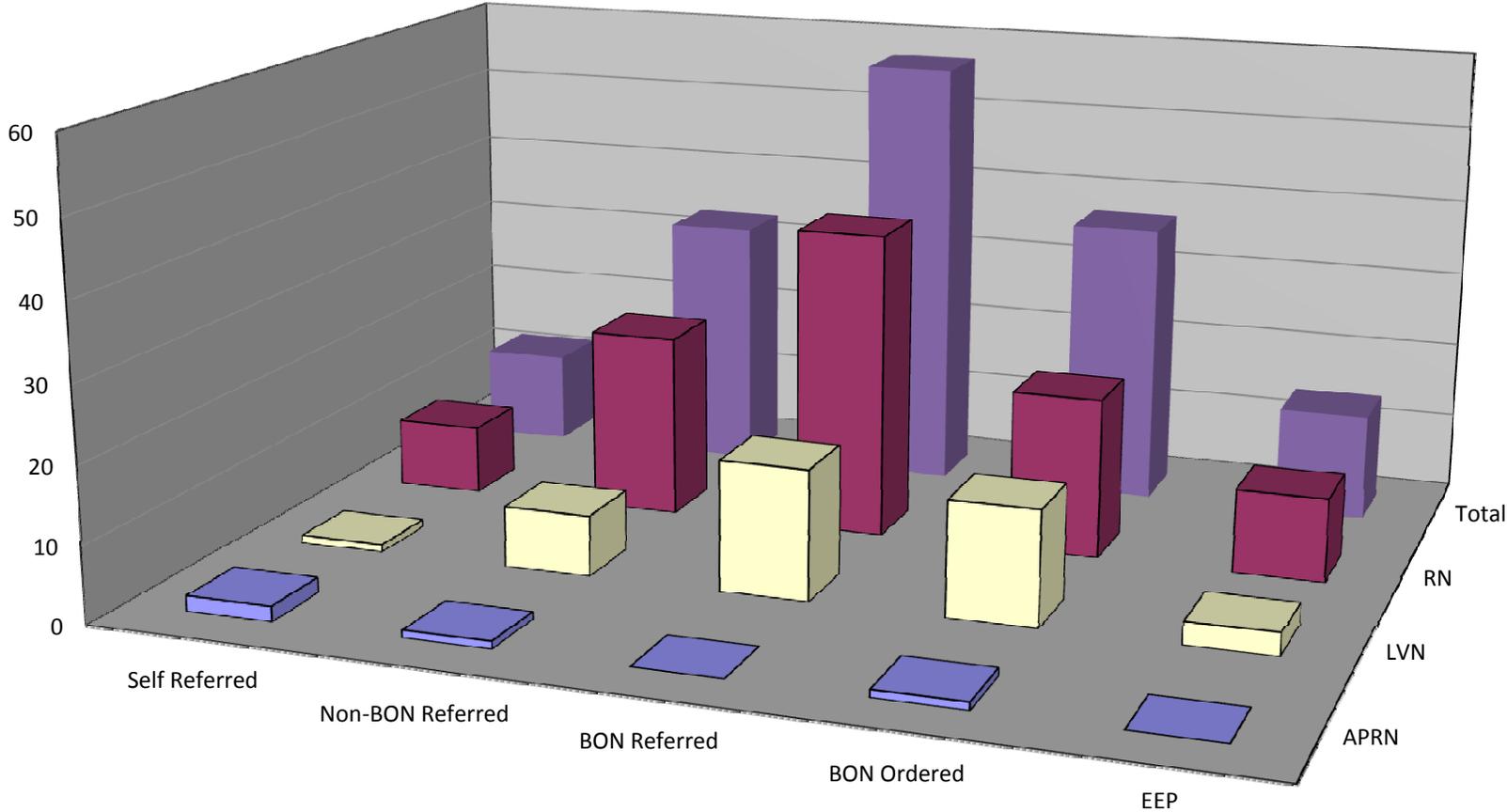
FISCAL ACTIVITIES

- The income and balance statements for the three months comprising the BON’s 2nd quarter are included in this report as **ATTACHMENT C**, 12 pages.
- At the end of the October (Note: November statements were still in process at the time this report was written) total income received, YTD, was approximately \$15,000 greater than budgeted and YTD expenditures were approximately \$10,000 less than budget, yielding a net increase of approximately \$25,000. Total net assets stood at approximately \$303,000 compared to approximately \$296,000 at the end of August.

REQUESTS OF THE BON

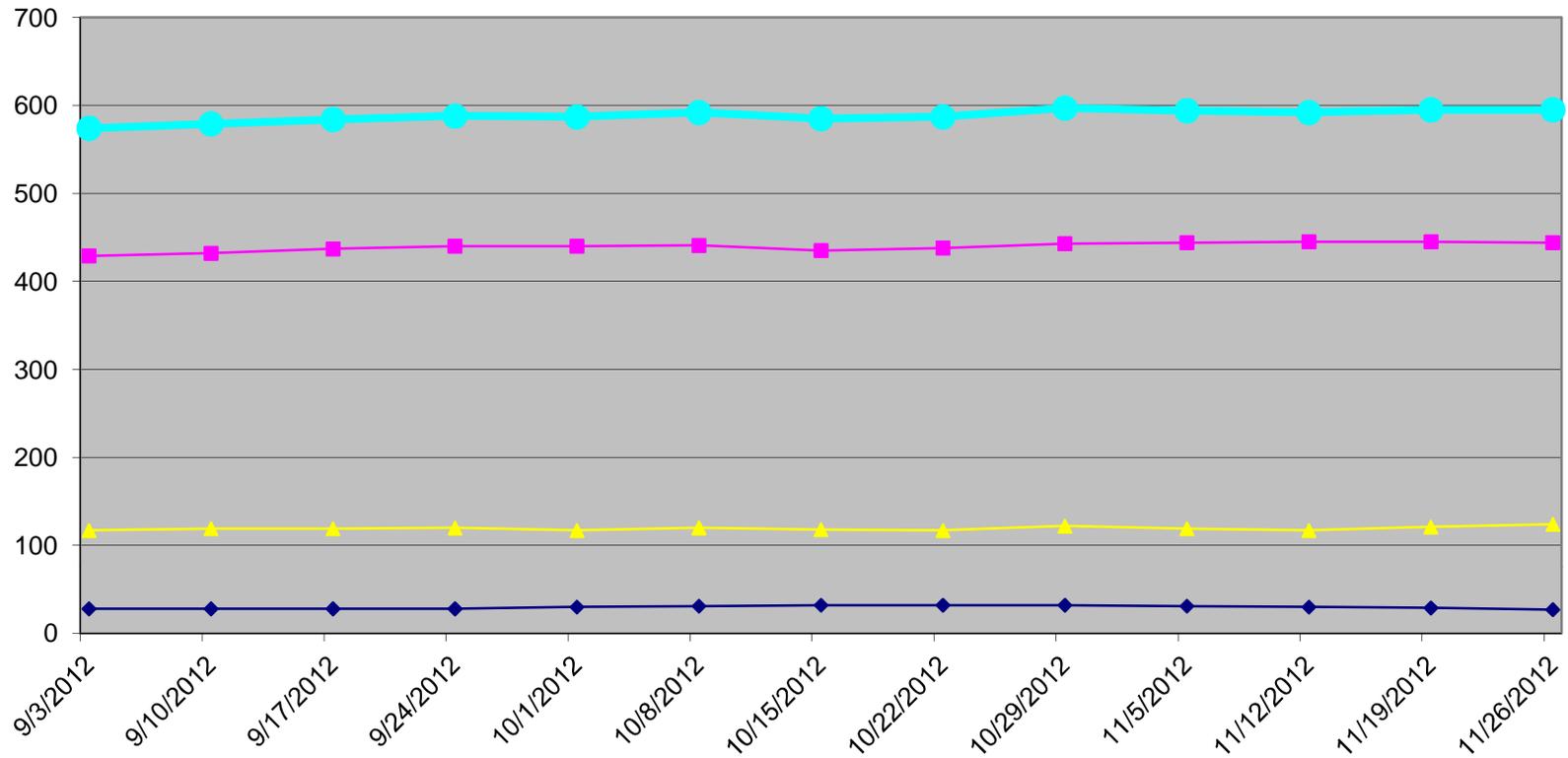
- TPAPN has no requests of the BON at this time.

Referrals by Referral Source and Nurse Type 1st Quarter FY'13



	Self Referred	Non-BON Referred	BON Referred	BON Ordered	EEP
APRN	2	1	0	1	0
LVN	1	8	17	15	3
RN	9	24	40	21	11
Total	12	33	57	37	14

Active Cases by Nurse Type 1st Quarter FY'13



	09/03/12	09/10/12	09/17/12	09/24/12	10/01/12	10/08/12	10/15/12	10/22/12	10/29/12	11/05/12	11/12/12	11/19/12	11/26/12
■ RN	429	432	437	440	440	441	435	438	443	444	445	445	444
▲ LVN	117	119	119	120	117	120	118	117	122	119	117	121	124
◆ APRN	28	28	28	28	30	31	32	32	32	31	30	29	27
● Total	574	579	584	588	587	592	585	587	597	594	592	595	595

TNF - TPAPN
BALANCE SHEET
SEPTEMBER 30, 2012

ASSETS

CASH & CASH EQUIVALENTS		
11100	WELLS FARGO-OPERATING 3856	\$ 160,979.09
11400	OPPENHEIMER-M M FUNDS-2565	3,949.45
		<u> </u>
	TOTAL CASH & CASH EQUIVALENTS	164,928.54
INVESTMENTS		
11900	OPPENHEIMER-C D 2565	99,986.00
		<u> </u>
	TOTAL INVESTMENTS	99,986.00
ACCOUNTS RECEIVABLES		
12700	A/R-BOARD OF NURSING	55,480.00
13200	A/R OTHERS	22,872.00
		<u> </u>
	TOTAL ACCOUNTS RECEIVABLE	78,352.00
PREPAIDS		
		<u> </u>
	TOTAL PREPAIDS	0.00
		<u> </u>
	TOTAL CURRENT ASSETS	343,266.54
PROPERTY AND EQUIPMENT		
15000	FURNITURE & EQUIPMENT	94,143.99
15100	ACCUMULATED DEPRECIATION	(92,986.85)
		<u> </u>
	TOTAL PROPERTY AND EQUIPMENT	1,157.14
		<u> </u>
	TOTAL ASSETS	\$ <u><u>344,423.68</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
20800	A/P-TNA	\$ 517.55
21500	ACCRUED EXPENSES	38,508.00
21600	VOIDED CHECKS	807.86
		<u> </u>
	TOTAL CURRENT LIABILITIES	39,833.41
NET ASSETS		
29400	BOD DESIGNATED:LEGAL/INS	40,000.00
30500	UNDESIGNATED	235,513.64
	NET INCOME OF <LOSS> TO DATE	29,076.63
		<u> </u>
	TOTAL NET ASSETS	304,590.27
		<u> </u>
	TOTAL LIABILITIES & NET ASSETS	\$ <u><u>344,423.68</u></u>

TNF - TPAPN
Income Statement
For the Three Months Ending September 30, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 55,480.00	\$ 55,416.67	\$ 170,419.00	\$ 166,250.01	4,168.99
40600 INTEREST	18.39	0.00	14.46	0.00	14.46
40700 DONATIONS	0.00	0.00	0.00	500.00	(500.00)
41000 SPONSORS/DONATIONS	0.00	500.00	40.00	1,500.00	(1,460.00)
41100 FIRST LAB, INC- SPONSOR	0.00	208.33	0.00	624.99	(624.99)
41200 PARTIC FEE:RN-BD ORDE	4,350.00	3,916.67	15,650.00	11,750.01	3,899.99
41300 PARTIC/LAB FEE:RN/LVN	10,836.00	10,666.67	31,404.00	32,000.01	(596.01)
41400 PARTIC FEE:RN-MI	455.00	260.00	1,040.00	780.00	260.00
41500 PARTIC FEE:LVN-BD ORD	700.00	1,000.00	3,500.00	3,000.00	500.00
41700 PARTIC FEE:LVN-MI	0.00	41.67	0.00	125.01	(125.01)
42500 WORKSHOPS - INCOME	0.00	333.33	782.86	999.99	(217.13)
42800 TREATMENT PROV W/S	0.00	250.00	0.00	750.00	(750.00)
Total	71,839.39	72,593.34	222,850.32	218,280.02	4,570.30
45000 EXTEND EVAL-LAB FEES	876.00	660.00	2,496.00	1,980.00	516.00
45100 EXTEND EVAL PARTIC FE	1,000.00	833.33	3,750.00	2,499.99	1,250.01
Total	1,876.00	1,493.33	6,246.00	4,479.99	1,766.01
Total Income	73,715.39	74,086.67	229,096.32	222,760.01	6,336.31
Expenses					
STAFFING					
50500 COMPENSATION	42,419.44	46,666.67	135,240.17	140,000.01	(4,759.84)
50800 HLTH/LIFE INSURANCE	4,146.73	4,166.67	12,428.15	12,500.01	(71.86)
50900 W C INSURANCE	0.00	166.67	0.00	500.01	(500.01)
51000 DENTAL EXP	156.10	250.00	468.30	750.00	(281.70)
51500 PAYROLL TAXES	3,114.25	4,083.33	8,638.61	12,249.99	(3,611.38)
51600 TEMPS/OTHER/CONTRAC	49.73	0.00	49.73	0.00	49.73
51700 401K	2,475.37	3,000.00	8,649.32	9,000.00	(350.68)
52000 PROFESSIONAL DEVELOP	635.00	479.17	943.00	1,437.51	(494.51)
52400 STAFF TRAINING/MEETIN	361.76	0.00	361.76	0.00	361.76
52500 STAFF TRAV/EXP	401.64	166.67	662.88	500.01	162.87
Total	53,760.02	58,979.18	167,441.92	176,937.54	(9,495.62)
53500 LESS EEP STAFFING	(1,613.00)	(1,769.42)	(5,023.00)	(5,308.26)	285.26
Total	52,147.02	57,209.76	162,418.92	171,629.28	(9,210.36)
54500 LEGAL EXPENSES	0.00	250.00	0.00	750.00	(750.00)
Total	0.00	250.00	0.00	750.00	(750.00)
55200 LESS EEP CONSULT	0.00	(7.50)	0.00	(22.50)	22.50
Total	0.00	242.50	0.00	727.50	(727.50)
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,416.67	13,068.00	13,250.01	(182.01)
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	12,000.00	12,000.00	0.00
56400 FINANCIAL AUDIT	0.00	250.00	0.00	750.00	(750.00)
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	24.99	(24.99)
56800 TELEPHONE	926.30	1,041.67	2,138.36	3,125.01	(986.65)
56900 EQUIP- LEASE	275.00	300.00	825.00	900.00	(75.00)

Unaudited

TNF - TPAPN
Income Statement
For the Three Months Ending September 30, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57000 POSTAGE	471.24	541.67	1,564.49	1,625.01	(60.52)
57100 SHIPPING/DELIVERY/	34.32	25.00	34.32	75.00	(40.68)
57200 DUPLICATING	441.50	266.67	758.90	800.01	(41.11)
57300 BANK CHARGES	12.91	16.67	81.14	50.01	31.13
57400 SUPPLIES	197.74	166.67	638.30	500.01	138.29
57500 EQUIP/SW/FURNITURE	0.00	166.67	109.98	500.01	(390.03)
57600 DEPRECIATION	0.00	41.67	0.00	125.01	(125.01)
57700 INFORMATION TECHNLO	250.00	375.00	750.00	1,125.00	(375.00)
57800 EQUIP MAINTENANCE	0.00	16.67	0.00	50.01	(50.01)
58000 MISCELLANEOUS	93.00	83.33	232.59	249.99	(17.40)
58100 INSUR/LEGAL DEFENSE	0.00	500.00	0.00	1,500.00	(1,500.00)
58600 RESOURCE LIBRARY	0.00	25.00	0.00	75.00	(75.00)
59600 COMMITTEES & BOARDS	201.00	250.00	201.00	750.00	(549.00)
Total	11,259.01	12,491.69	32,402.08	37,475.07	(5,072.99)
59800 LESS EEP ADMIN	(338.00)	(374.75)	(972.00)	(1,124.25)	152.25
Total	10,921.01	12,116.94	31,430.08	36,350.82	(4,920.74)
PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	0.00	416.67	0.00	1,250.01	(1,250.01)
61000 SPRING W/S	0.00	416.67	0.00	1,250.01	(1,250.01)
Total	0.00	833.34	0.00	2,500.02	(2,500.02)
62400 PROGRAM MATERIALS	135.79	291.67	135.79	875.01	(739.22)
Total	135.79	291.67	135.79	875.01	(739.22)
62900 LESS EEP PROG MATER	(4.00)	(8.75)	(4.00)	(26.25)	22.25
Total	131.79	282.92	131.79	848.76	(716.97)
EDUCATION					
63800 WORKSHOPS-EXPENSES	19.95	166.67	39.90	500.01	(460.11)
63900 LIAISON	0.00	166.67	0.00	500.01	(500.01)
64900 NRSG SCHOOLS-EDUC M	0.00	125.00	0.00	375.00	(375.00)
Total	19.95	458.34	39.90	1,375.02	(1,335.12)
68400 EDUC-MATERIALS/BROC	0.00	250.00	0.00	750.00	(750.00)
68800 EDUC-EXHIBIT	0.00	41.67	0.00	125.01	(125.01)
Total	0.00	291.67	0.00	875.01	(875.01)
69900 LESS EEP EDUC MATE	(0.60)	(22.50)	(1.20)	(67.50)	66.30
Total	(0.60)	269.17	(1.20)	807.51	(808.71)
Total	63,219.17	71,412.97	194,019.49	214,238.91	(20,219.42)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,613.00	1,769.42	5,023.00	5,308.26	(285.26)
74200 EEP CONSULT	0.00	7.50	0.00	22.50	(22.50)
74400 EEP ADMIN	338.00	374.75	972.00	1,124.25	(152.25)
74800 EEP PROGRAM MATERIAL	4.00	8.75	4.00	26.25	(22.25)
75000 EEP EDUCATION	0.60	22.50	1.20	67.50	(66.30)
Total	1,955.60	2,182.92	6,000.20	6,548.76	(548.56)

Unaudited

TNF - TPAPN
Income Statement
For the Three Months Ending September 30, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Total Expenses	65,174.77	73,595.89	200,019.69	220,787.67	(20,767.98)
Net Income or Loss	\$ 8,540.62	\$ 490.78	\$ 29,076.63	\$ 1,972.34	27,104.29

TNF - TPAPN
BALANCE SHEET
OCTOBER 31, 2012

ASSETS

CASH & CASH EQUIVALENTS		
11100	WELLS FARGO-OPERATING 3856	\$ 164,960.71
11400	OPPENHEIMER-M M FUNDS-2565	<u>103,974.56</u>
	TOTAL CASH & CASH EQUIVALENTS	268,935.27
INVESTMENTS		
	TOTAL INVESTMENTS	<u>0.00</u>
ACCOUNTS RECEIVABLES		
12700	A/R-BOARD OF NURSING	64,306.00
13200	A/R OTHERS	<u>22,332.00</u>
	TOTAL ACCOUNTS RECEIVABLE	86,638.00
PREPAIDS		
	TOTAL PREPAIDS	<u>0.00</u>
	TOTAL CURRENT ASSETS	<u>355,573.27</u>
PROPERTY AND EQUIPMENT		
15000	FURNITURE & EQUIPMENT	94,143.99
15100	ACCUMULATED DEPRECIATION	<u>(92,986.85)</u>
	TOTAL PROPERTY AND EQUIPMENT	1,157.14
	TOTAL ASSETS	<u>\$ 356,730.41</u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
21200	A/P-TNF	\$ 3,000.00
21500	ACCRUED EXPENSES	49,303.00
21600	VOIDED CHECKS	<u>807.86</u>
	TOTAL CURRENT LIABILITIES	53,110.86
NET ASSETS		
29400	BOD DESIGNATED:LEGAL/INS	40,000.00
30500	UNDESIGNATED	235,513.64
	NET INCOME OF <LOSS> TO DATE	<u>28,105.91</u>
	TOTAL NET ASSETS	<u>303,619.55</u>
	TOTAL LIABILITIES & NET ASSETS	<u>\$ 356,730.41</u>

TNF - TPAPN
Income Statement
For the Four Months Ending October 31, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 64,306.00	\$ 55,416.67	\$ 234,725.00	\$ 221,666.68	13,058.32
40600 INTEREST	39.11	0.00	53.57	0.00	53.57
40700 DONATIONS	0.00	0.00	0.00	500.00	(500.00)
41000 SPONSORS/DONATIONS	1,950.00	500.00	1,990.00	2,000.00	(10.00)
41100 FIRST LAB, INC- SPONSOR	0.00	208.33	0.00	833.32	(833.32)
41200 PARTIC FEE:RN-BD ORDE	4,200.00	3,916.67	19,850.00	15,666.68	4,183.32
41300 PARTIC/LAB FEE:RN/LVN	9,756.00	10,666.67	41,160.00	42,666.68	(1,506.68)
41400 PARTIC FEE:RN-MI	195.00	260.00	1,235.00	1,040.00	195.00
41500 PARTIC FEE:LVN-BD ORD	1,750.00	1,000.00	5,250.00	4,000.00	1,250.00
41700 PARTIC FEE:LVN-MI	65.00	41.67	65.00	166.68	(101.68)
42500 WORKSHOPS - INCOME	0.00	333.33	782.86	1,333.32	(550.46)
42800 TREATMENT PROV W/S	0.00	250.00	0.00	1,000.00	(1,000.00)
Total	82,261.11	72,593.34	305,111.43	290,873.36	14,238.07
45000 EXTEND EVAL-LAB FEES	864.00	660.00	3,360.00	2,640.00	720.00
45100 EXTEND EVAL PARTIC FE	250.00	833.33	4,000.00	3,333.32	666.68
Total	1,114.00	1,493.33	7,360.00	5,973.32	1,386.68
Total Income	83,375.11	74,086.67	312,471.43	296,846.68	15,624.75
Expenses					
STAFFING					
50500 COMPENSATION	50,931.96	46,666.67	186,172.13	186,666.68	(494.55)
50800 HLTH/LIFE INSURANCE	4,143.72	4,166.67	16,571.87	16,666.68	(94.81)
50900 W C INSURANCE	0.00	166.67	0.00	666.68	(666.68)
51000 DENTAL EXP	156.10	250.00	624.40	1,000.00	(375.60)
51500 PAYROLL TAXES	4,875.94	4,083.33	13,514.55	16,333.32	(2,818.77)
51600 TEMPS/OTHER/CONTRAC	0.00	0.00	49.73	0.00	49.73
51700 401K	2,447.02	3,000.00	11,096.34	12,000.00	(903.66)
52000 PROFESSIONAL DEVELOP	0.00	479.17	943.00	1,916.68	(973.68)
52400 STAFF TRAINING/MEETIN	0.00	0.00	361.76	0.00	361.76
52500 STAFF TRAV/EXP	395.26	166.67	1,058.14	666.68	391.46
Total	62,950.00	58,979.18	230,391.92	235,916.72	(5,524.80)
53500 LESS EEP STAFFING	(1,889.00)	(1,769.42)	(6,912.00)	(7,077.68)	165.68
Total	61,061.00	57,209.76	223,479.92	228,839.04	(5,359.12)
54500 LEGAL EXPENSES	0.00	250.00	0.00	1,000.00	(1,000.00)
Total	0.00	250.00	0.00	1,000.00	(1,000.00)
55200 LESS EEP CONSULT	0.00	(7.50)	0.00	(30.00)	30.00
Total	0.00	242.50	0.00	970.00	(970.00)
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,416.67	17,424.00	17,666.68	(242.68)
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	16,000.00	16,000.00	0.00
56400 FINANCIAL AUDIT	3,000.00	250.00	3,000.00	1,000.00	2,000.00
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	33.32	(33.32)
56800 TELEPHONE	1,119.34	1,041.67	3,257.70	4,166.68	(908.98)
56900 EQUIP- LEASE	275.00	300.00	1,100.00	1,200.00	(100.00)

Unaudited

TNF - TPAPN
Income Statement
For the Four Months Ending October 31, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57000 POSTAGE	549.30	541.67	2,113.79	2,166.68	(52.89)
57100 SHIPPING/DELIVERY/	0.00	25.00	34.32	100.00	(65.68)
57200 DUPLICATING	237.88	266.67	996.78	1,066.68	(69.90)
57300 BANK CHARGES	12.08	16.67	93.22	66.68	26.54
57400 SUPPLIES	89.16	166.67	727.46	666.68	60.78
57500 EQUIP/SW/FURNITURE	0.00	166.67	109.98	666.68	(556.70)
57600 DEPRECIATION	0.00	41.67	0.00	166.68	(166.68)
57700 INFORMATION TECHNLO	250.00	375.00	1,000.00	1,500.00	(500.00)
57800 EQUIP MAINTENANCE	0.00	16.67	0.00	66.68	(66.68)
58000 MISCELLANEOUS	110.89	83.33	343.48	333.32	10.16
58100 INSUR/LEGAL DEFENSE	5,865.00	500.00	5,865.00	2,000.00	3,865.00
58600 RESOURCE LIBRARY	0.00	25.00	0.00	100.00	(100.00)
59600 COMMITTEES & BOARDS	273.48	250.00	474.48	1,000.00	(525.52)
Total	20,138.13	12,491.69	52,540.21	49,966.76	2,573.45
59800 LESS EEP ADMIN	(604.00)	(374.75)	(1,576.00)	(1,499.00)	(77.00)
Total	19,534.13	12,116.94	50,964.21	48,467.76	2,496.45
PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	0.00	416.67	0.00	1,666.68	(1,666.68)
61000 SPRING W/S	0.00	416.67	0.00	1,666.68	(1,666.68)
Total	0.00	833.34	0.00	3,333.36	(3,333.36)
62400 PROGRAM MATERIALS	548.74	291.67	684.53	1,166.68	(482.15)
Total	548.74	291.67	684.53	1,166.68	(482.15)
62900 LESS EEP PROG MATER	(16.00)	(8.75)	(20.00)	(35.00)	15.00
Total	532.74	282.92	664.53	1,131.68	(467.15)
EDUCATION					
63800 WORKSHOPS-EXPENSES	708.96	166.67	748.86	666.68	82.18
63900 LIAISON	0.00	166.67	0.00	666.68	(666.68)
64900 NRSG SCHOOLS-EDUC M	0.00	125.00	0.00	500.00	(500.00)
Total	708.96	458.34	748.86	1,833.36	(1,084.50)
68400 EDUC-MATERIALS/BROC	0.00	250.00	0.00	1,000.00	(1,000.00)
68800 EDUC-EXHIBIT	0.00	41.67	0.00	166.68	(166.68)
Total	0.00	291.67	0.00	1,166.68	(1,166.68)
69900 LESS EEP EDUC MATE	(21.00)	(22.50)	(22.20)	(90.00)	67.80
Total	(21.00)	269.17	(22.20)	1,076.68	(1,098.88)
Total	81,815.83	71,412.97	275,835.32	285,651.88	(9,816.56)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,889.00	1,769.42	6,912.00	7,077.68	(165.68)
74200 EEP CONSULT	0.00	7.50	0.00	30.00	(30.00)
74400 EEP ADMIN	604.00	374.75	1,576.00	1,499.00	77.00
74800 EEP PROGRAM MATERIAL	16.00	8.75	20.00	35.00	(15.00)
75000 EEP EDUCATION	21.00	22.50	22.20	90.00	(67.80)
Total	2,530.00	2,182.92	8,530.20	8,731.68	(201.48)

Unaudited

TNF - TPAPN
Income Statement
For the Four Months Ending October 31, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Total Expenses	84,345.83	73,595.89	284,365.52	294,383.56	(10,018.04)
Net Income or Loss	\$ (970.72)	\$ 490.78	\$ 28,105.91	\$ 2,463.12	25,642.79

TNF - TPAPN
BALANCE SHEET
NOVEMBER 30, 2012

ASSETS

CASH & CASH EQUIVALENTS		
11100	WELLS FARGO-OPERATING 3856	\$ 177,501.97
11400	OPPENHEIMER-M M FUNDS-2565	3,975.80
		<u> </u>
	TOTAL CASH & CASH EQUIVALENTS	181,477.77
INVESTMENTS		
11900	OPPENHEIMER-C D 2565	99,942.00
		<u> </u>
	TOTAL INVESTMENTS	99,942.00
ACCOUNTS RECEIVABLES		
12700	A/R-BOARD OF NURSING	56,946.00
13200	A/R OTHERS	22,788.00
		<u> </u>
	TOTAL ACCOUNTS RECEIVABLE	79,734.00
PREPAIDS		
		<u> </u>
	TOTAL PREPAIDS	0.00
		<u> </u>
	TOTAL CURRENT ASSETS	361,153.77
PROPERTY AND EQUIPMENT		
15000	FURNITURE & EQUIPMENT	94,143.99
15100	ACCUMULATED DEPRECIATION	(92,986.85)
		<u> </u>
	TOTAL PROPERTY AND EQUIPMENT	1,157.14
		<u> </u>
	TOTAL ASSETS	\$ <u><u>362,310.91</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
20800	A/P-TNA	\$ 1,045.62
20900	A/P-MONTH END	627.00
21500	ACCRUED EXPENSES	51,024.00
21600	VOIDED CHECKS	807.86
		<u> </u>
	TOTAL CURRENT LIABILITIES	53,504.48
NET ASSETS		
29400	BOD DESIGNATED:LEGAL/INS	40,000.00
30500	UNDESIGNATED	235,513.64
	NET INCOME OF <LOSS> TO DATE	33,292.79
		<u> </u>
	TOTAL NET ASSETS	308,806.43
		<u> </u>
	TOTAL LIABILITIES & NET ASSETS	\$ <u><u>362,310.91</u></u>

TNF - TPAPN
Income Statement
For the Five Months Ending November 30, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 56,946.00	\$ 55,416.67	\$ 291,671.00	\$ 277,083.35	14,587.65
40600 INTEREST	(56.76)	0.00	(3.19)	0.00	(3.19)
40700 DONATIONS	0.00	0.00	0.00	500.00	(500.00)
41000 SPONSORS/DONATIONS	2,250.00	500.00	4,240.00	2,500.00	1,740.00
41100 FIRST LAB, INC- SPONSOR	0.00	208.33	0.00	1,041.65	(1,041.65)
41200 PARTIC FEE:RN-BD ORDE	3,424.00	3,916.67	23,274.00	19,583.35	3,690.65
41300 PARTIC/LAB FEE:RN/LVN	11,208.00	10,666.67	52,368.00	53,333.35	(965.35)
41400 PARTIC FEE:RN-MI	130.00	260.00	1,365.00	1,300.00	65.00
41500 PARTIC FEE:LVN-BD ORD	2,100.00	1,000.00	7,350.00	5,000.00	2,350.00
41700 PARTIC FEE:LVN-MI	65.00	41.67	130.00	208.35	(78.35)
42500 WORKSHOPS - INCOME	600.00	333.33	1,382.86	1,666.65	(283.79)
42800 TREATMENT PROV W/S	0.00	250.00	0.00	1,250.00	(1,250.00)
Total	76,666.24	72,593.34	381,777.67	363,466.70	18,310.97
45000 EXTEND EVAL-LAB FEES	972.00	660.00	4,332.00	3,300.00	1,032.00
45100 EXTEND EVAL PARTIC FE	1,250.00	833.33	5,250.00	4,166.65	1,083.35
Total	2,222.00	1,493.33	9,582.00	7,466.65	2,115.35
Total Income	78,888.24	74,086.67	391,359.67	370,933.35	20,426.32
Expenses					
STAFFING					
50500 COMPENSATION	43,759.59	46,666.67	229,931.72	233,333.35	(3,401.63)
50800 HLTH/LIFE INSURANCE	4,143.72	4,166.67	20,715.59	20,833.35	(117.76)
50900 W C INSURANCE	0.00	166.67	0.00	833.35	(833.35)
51000 DENTAL EXP	156.10	250.00	780.50	1,250.00	(469.50)
51500 PAYROLL TAXES	3,394.43	4,083.33	16,908.98	20,416.65	(3,507.67)
51600 TEMPS/OTHER/CONTRAC	0.00	0.00	49.73	0.00	49.73
51700 401K	2,469.06	3,000.00	13,565.40	15,000.00	(1,434.60)
52000 PROFESSIONAL DEVELOP	294.00	479.17	1,237.00	2,395.85	(1,158.85)
52400 STAFF TRAINING/MEETIN	0.00	0.00	361.76	0.00	361.76
52500 STAFF TRAV/EXP	0.00	166.67	1,058.14	833.35	224.79
Total	54,216.90	58,979.18	284,608.82	294,895.90	(10,287.08)
53500 LESS EEP STAFFING	(1,626.00)	(1,769.42)	(8,538.00)	(8,847.10)	309.10
Total	52,590.90	57,209.76	276,070.82	286,048.80	(9,977.98)
54500 LEGAL EXPENSES	0.00	250.00	0.00	1,250.00	(1,250.00)
Total	0.00	250.00	0.00	1,250.00	(1,250.00)
55200 LESS EEP CONSULT	0.00	(7.50)	0.00	(37.50)	37.50
Total	0.00	242.50	0.00	1,212.50	(1,212.50)
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,416.67	21,780.00	22,083.35	(303.35)
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	20,000.00	20,000.00	0.00
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	1,250.00	1,750.00
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	41.65	(41.65)
56800 TELEPHONE	1,010.73	1,041.67	4,268.43	5,208.35	(939.92)
56900 EQUIP- LEASE	275.00	300.00	1,375.00	1,500.00	(125.00)

Unaudited

TNF - TPAPN
Income Statement
For the Five Months Ending November 30, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57000 POSTAGE	464.17	541.67	2,577.96	2,708.35	(130.39)
57100 SHIPPING/DELIVERY/	0.00	25.00	34.32	125.00	(90.68)
57200 DUPLICATING	942.08	266.67	1,938.86	1,333.35	605.51
57300 BANK CHARGES	11.35	16.67	104.57	83.35	21.22
57400 SUPPLIES	312.94	166.67	1,040.40	833.35	207.05
57500 EQUIP/SW/FURNITURE	0.00	166.67	109.98	833.35	(723.37)
57600 DEPRECIATION	0.00	41.67	0.00	208.35	(208.35)
57700 INFORMATION TECHNLO	250.00	375.00	1,250.00	1,875.00	(625.00)
57800 EQUIP MAINTENANCE	0.00	16.67	0.00	83.35	(83.35)
58000 MISCELLANEOUS	93.00	83.33	436.48	416.65	19.83
58100 INSUR/LEGAL DEFENSE	0.00	500.00	5,865.00	2,500.00	3,365.00
58600 RESOURCE LIBRARY	0.00	25.00	0.00	125.00	(125.00)
59600 COMMITTEES & BOARDS	1,166.30	250.00	1,640.78	1,250.00	390.78
Total	12,881.57	12,491.69	65,421.78	62,458.45	2,963.33
59800 LESS EEP ADMIN	(386.00)	(374.75)	(1,962.00)	(1,873.75)	(88.25)
Total	12,495.57	12,116.94	63,459.78	60,584.70	2,875.08
PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	6,444.80	416.67	6,444.80	2,083.35	4,361.45
61000 SPRING W/S	0.00	416.67	0.00	2,083.35	(2,083.35)
Total	6,444.80	833.34	6,444.80	4,166.70	2,278.10
62400 PROGRAM MATERIALS	0.00	291.67	684.53	1,458.35	(773.82)
Total	0.00	291.67	684.53	1,458.35	(773.82)
62900 LESS EEP PROG MATER	0.00	(8.75)	(20.00)	(43.75)	23.75
Total	0.00	282.92	664.53	1,414.60	(750.07)
EDUCATION					
63800 WORKSHOPS-EXPENSES	158.09	166.67	906.95	833.35	73.60
63900 LIAISON	0.00	166.67	0.00	833.35	(833.35)
64900 NRSNG SCHOOLS-EDUC M	0.00	125.00	0.00	625.00	(625.00)
Total	158.09	458.34	906.95	2,291.70	(1,384.75)
68400 EDUC-MATERIALS/BROC	0.00	250.00	0.00	1,250.00	(1,250.00)
68800 EDUC-EXHIBIT	0.00	41.67	0.00	208.35	(208.35)
Total	0.00	291.67	0.00	1,458.35	(1,458.35)
69900 LESS EEP EDUC MATE	(5.00)	(22.50)	(27.20)	(112.50)	85.30
Total	(5.00)	269.17	(27.20)	1,345.85	(1,373.05)
Total	71,684.36	71,412.97	347,519.68	357,064.85	(9,545.17)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,626.00	1,769.42	8,538.00	8,847.10	(309.10)
74200 EEP CONSULT	0.00	7.50	0.00	37.50	(37.50)
74400 EEP ADMIN	386.00	374.75	1,962.00	1,873.75	88.25
74800 EEP PROGRAM MATERIAL	0.00	8.75	20.00	43.75	(23.75)
75000 EEP EDUCATION	5.00	22.50	27.20	112.50	(85.30)
Total	2,017.00	2,182.92	10,547.20	10,914.60	(367.40)

Unaudited

TNF - TPAPN
Income Statement
For the Five Months Ending November 30, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Total Expenses	73,701.36	73,595.89	358,066.88	367,979.45	(9,912.57)
Net Income or Loss	\$ 5,186.88	\$ 490.78	\$ 33,292.79	\$ 2,953.90	30,338.89