

Summary of Request:

The attached monthly revenue and expenditure budget reports for September, October and November, 2011 are presented to inform the Board of the financial standing through November 30, 2011 or through the first quarter of fiscal year 2012.

Revenue

We have completed 25% of fiscal year 2012. The revenue report indicates that we have collected exactly what is required to support the general revenue budget and in excess of 19% of the total revenue needed to support our appropriated budget. Revenue has been consistent and should continue this trend for the remainder of the fiscal year.

Expenditures

We are under our expenditures for the first quarter in the Enforcement and Accreditation strategies by 9.23% and 6.98% respectively and over our expenditures in the Licensing strategy by 4.33%. There is no need for concern for over-expenditures in Licensing since we normally spend more in the first quarter to replenish postage costs and print new NPAs and Rules and Regulations. Also, the excess appropriated receipts will be available to fund the Licensing strategy upon reaching the appropriated revenue requirement.

NOTE: The BON was appropriated an additional \$1,000,000 this fiscal year to hire new staff and fund additional legal costs. The BON is required to certify that we will have the additional revenue by raising fees. Fees were raised at the last board meeting and staff requested the certification from the Office of the Comptroller. As of this date (December 14, 2011), we have not received the certification and thus cannot expend the additional funds at this time. Once we receive the certification, we will hire the new staff and have access to the additional legal funds.

Historical Perspective:

This is a set of monthly budget reports produced by the Accounting Department to report the financial activities and condition of the agency.

Pros and Cons: None

Staff Recommendation:

Board Action: No action is necessary as the agency's financial situation is sound at this time and no significant problems are expected through the end of the fiscal year.

TBON- YEAR-TO-DATE EXPENDITURES - for 13001 Operations & Support Updated-12/05/1'
Operating Budget AY 2012 = \$2,673,388+522,557 (Indirect)=\$3,195,945 +2,036 (workshop transfer)=\$3,197,98

Comp. Codes	Expenditure Description	Original Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Year-To-Date Totals	Remaining Percentages	Remaining Amount
7001	Exempt Salary	\$ 92,600	\$ 23,149.98	\$ -	\$ -	\$ -	\$ 23,149.98	75.00%	\$ 69,450.02
7002/3	Classified Salary	\$ 2,276,000	\$ 604,270.78	\$ -	\$ -	\$ -	\$ 604,270.78	73.45%	\$ 1,671,729.22
7017	One-Time Merits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
7984	Payroll (Unemployment)	\$ 249	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 249.00
7022	Longevity	\$ 48,000	\$ 12,040.00	\$ -	\$ -	\$ -	\$ 12,040.00	74.92%	\$ 35,960.00
7023	Lump Sum Payments	\$ -	\$ 3,082.22	\$ -	\$ -	\$ -	\$ 3,082.22	0.00%	\$ (3,082.22)
7025	Board Mbr Per Diem	\$ 8,000	\$ 1,965.00	\$ -	\$ -	\$ -	\$ 1,965.00	75.44%	\$ 6,035.00
	Salaries Subtotal	\$ 2,424,849	\$ 644,507.98	\$ -	\$ -	\$ -	\$ 644,507.98	73.42%	\$ 1,780,341.02
7240/42	Consultant/Computer	\$ 5,000	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 2,000.00	60.00%	\$ 3,000.00
7245/48	Professional Services	\$ 2,000	\$ 1,242.00	\$ -	\$ -	\$ -	\$ 1,242.00	37.90%	\$ 758.00
7253/54	Other Prof. Svcs	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 100.00
	Professional Fees Subtotal	\$ 7,100	\$ 3,242.00	\$ -	\$ -	\$ -	\$ 3,242.00	54.34%	\$ 3,858.00
7101	Public Transportation (air, car)	\$ 15,000	\$ 3,957.11	\$ -	\$ -	\$ -	\$ 3,957.11	73.62%	\$ 11,042.89
7102	Mileage (personal car)	\$ 6,000	\$ 1,064.33	\$ -	\$ -	\$ -	\$ 1,064.33	82.26%	\$ 4,935.67
7124	Twin Engine Mileage	\$ 2,500	\$ 1,126.94	\$ -	\$ -	\$ -	\$ 1,126.94	54.92%	\$ 1,373.06
7106/10	Meals & Lodging	\$ 25,000	\$ 7,905.57	\$ -	\$ -	\$ -	\$ 7,905.57	68.38%	\$ 17,094.43
7105	Incidentals (parking, etc.)	\$ 5,000	\$ 1,159.54	\$ -	\$ -	\$ -	\$ 1,159.54	76.81%	\$ 3,840.46
7107	Meals - non-overnight	\$ 350	\$ 84.00	\$ -	\$ -	\$ -	\$ 84.00	76.00%	\$ 266.00
7135	Hotel Tax-In State	\$ -	\$ 611.76	\$ -	\$ -	\$ -	\$ 611.76	0.00%	\$ (611.76)
7111/12	Out of State - transportation	\$ 3,500	\$ 1,893.03	\$ -	\$ -	\$ -	\$ 1,893.03	45.91%	\$ 1,606.97
7114/7130	Out of State - meals/lodging	\$ 1,500	\$ 1,262.25	\$ -	\$ -	\$ -	\$ 1,262.25	15.85%	\$ 237.75
7115	Out of State - incidentals	\$ 500	\$ 475.32	\$ -	\$ -	\$ -	\$ 475.32	4.94%	\$ 24.68
7116	Out of State - meals	\$ 2,000	\$ 1,071.97	\$ -	\$ -	\$ -	\$ 1,071.97	46.40%	\$ 928.03
	Travel Subtotal	\$ 61,350	\$ 20,611.82	\$ -	\$ -	\$ -	\$ 20,611.82	66.40%	\$ 40,738.18
7291	Postage	\$ 50,000	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 50,000.00	0.00%	\$ -
7266	Building Maint/Repairs	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 2,500.00
7276	Internet Services-TLS	\$ 7,500	\$ 826.53	\$ -	\$ -	\$ -	\$ 826.53	88.98%	\$ 6,673.47
7300	Office Supplies	\$ 15,000	\$ 3,482.44	\$ -	\$ -	\$ -	\$ 3,482.44	76.78%	\$ 11,517.56
7303	Subscriptions	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7312	Medical Supplies	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 500.00
7330/37	Furnishings/Equipment	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7334/35	Computer Parts/Equipment	\$ 2,500	\$ 117.08	\$ -	\$ -	\$ -	\$ 117.08	95.32%	\$ 2,382.92
7374/78	Computer Equipment	\$ 2,500	\$ 1,816.20	\$ -	\$ -	\$ -	\$ 1,816.20	27.35%	\$ 683.80
7380/82	Reference Materials	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 150.00
	Material/Supplies Subtotal	\$ 82,650	\$ 56,242.25	\$ -	\$ -	\$ -	\$ 56,242.25	31.95%	\$ 26,407.75
7503/16	long distance service	\$ 2,500	\$ 586.98	\$ -	\$ -	\$ -	\$ 586.98	76.52%	\$ 1,913.02
7510/17	Telecomm- parts & labor	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7962	Telecomm -Capitol complex	\$ 9,000	\$ 1,142.42	\$ -	\$ -	\$ -	\$ 1,142.42	87.31%	\$ 7,857.58
7961	Telecomm - STS Systems	\$ 2,000	\$ 158.96	\$ -	\$ -	\$ -	\$ 158.96	92.05%	\$ 1,841.04
	Communications Subtotal	\$ 14,500	\$ 1,888.36	\$ -	\$ -	\$ -	\$ 1,888.36	86.98%	\$ 12,611.64
7275	Computer Programming Svcs	\$ 15,000	\$ 15,000.00	\$ -	\$ -	\$ -	\$ 15,000.00	0.00%	\$ -
7262/67	Computer Equip Maint	\$ 3,000	\$ 1,700.00	\$ -	\$ -	\$ -	\$ 1,700.00	43.33%	\$ 1,300.00
7367	Maint/ Repair	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 2,000.00
	Repairs/Maintenance Subtotal	\$ 20,000	\$ 16,700.00	\$ -	\$ -	\$ -	\$ 16,700.00	16.50%	\$ 3,300.00
7315	Workshop-food expense	\$ 25,000	\$ 15,147.84	\$ -	\$ -	\$ -	\$ 15,147.84	39.41%	\$ 9,852.16
7406/7411	Rental of Equipment	\$ 10,000	\$ 3,419.97	\$ -	\$ -	\$ -	\$ 3,419.97	65.80%	\$ 6,580.03
7470	Rentals -Booths, Classrooms	\$ 10,000	\$ 8,150.00	\$ -	\$ -	\$ -	\$ 8,150.00	18.50%	\$ 1,850.00

Comp. Codes	Expenditure Description	Original Budget	Expenditures				Year-To-Date Totals	Remaining Percentages	Remaining Amount
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter			
	Rental Subtotal	\$ 45,000	\$ 26,717.81	\$ -	\$ -	\$ -	\$ 26,717.81	40.63%	\$ 18,282.19
7218	Publications - brochures, etc.	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 75,000.00
7273	Reproduction/Printing	\$ 25,000	\$ 12,397.75	\$ -	\$ -	\$ -	\$ 12,397.75	50.41%	\$ 12,602.25
	Printing/Repro Subtotal	\$ 100,000	\$ 12,397.75	\$ -	\$ -	\$ -	\$ 12,397.75	87.60%	\$ 87,602.25
7201	Membership dues	\$ 4,500	\$ 365.00	\$ -	\$ -	\$ -	\$ 365.00	91.89%	\$ 4,135.00
7202	Employee Tng - Tuition	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7203	Employee Tng - Registration	\$ 5,000	\$ 3,863.30	\$ -	\$ -	\$ -	\$ 3,863.30	22.73%	\$ 1,136.70
7210	Fees & Other Charges	\$ 2,000	\$ 1,111.00	\$ -	\$ -	\$ -	\$ 1,111.00	44.45%	\$ 889.00
7211	Awards/Plaques	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7219	Electronic Payment	\$ 4,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 4,000.00
7243	Educational/Training	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 250.00
7281	Advertising	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 5,000.00
7286	Freight Expense	\$ 2,000	\$ 662.19	\$ -	\$ -	\$ -	\$ 662.19	66.89%	\$ 1,337.81
7295/9	Purch Contracted Svcs	\$ 365,000	\$ 115,691.57	\$ -	\$ -	\$ -	\$ 115,691.57	68.30%	\$ 249,308.43
7042	1% Payroll Contrib. Group Health	\$ 23,000	\$ 5,529.62	\$ -	\$ -	\$ -	\$ 5,529.62	75.96%	\$ 17,470.38
	Other Operating Exp. Subtotal	\$ 412,750	\$ 127,222.68	\$ -	\$ -	\$ -	\$ 127,222.68	69.18%	\$ 285,527.32
7985	Worker's Comp Payments	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 250.00
7947	SORM	\$ 2,700	\$ 2,675.18	\$ -	\$ -	\$ -	\$ 2,675.18	0.92%	\$ 24.82
	Claims Settlement Subtotal	\$ 2,950	\$ 2,675.18	\$ -	\$ -	\$ -	\$ 2,675.18	9.32%	\$ 274.82
7379	Computer Equip over \$1K	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
	Capital Outlay Subtotal	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
	HPC - Trfr Out for Admin.	\$ 25,832	\$ 25,832.00	\$ -	\$ -	\$ -	\$ 25,832.00	0.00%	\$ -
	Transfers Out	\$ 25,832	\$ 25,832.00	\$ -	\$ -	\$ -	\$ 25,832.00	0.00%	\$ -
	TOTAL OPERATION EXPENSE	\$ 3,197,981	\$ 938,037.83	\$ -	\$ -	\$ -	\$ 938,037.83	70.67%	\$ 2,259,943.17

TBON - YEAR-TO-DATE EXPENDITURES ~for 13002 Accreditation - Updated 12/05/11
 Operating Budget AY 2012 = \$484,650.

USAS Accounting Recap

Comp. Obj. Codes	Expenditure Description	Original Budget	1st Quarter	Expenditures			Year-To-Date Totals	Remaining Percentages	Remaining Amount
				2nd Quarter	3rd Quarter	4th Quarter			
7002	Classified Salary	\$ 359,300	\$ 81,750.75	\$ -	\$ -	\$ -	\$ 81,750.75	77.25%	\$ 277,549.25
7984	Payroll (Unemployment)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
7017	One-Time Merits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
7023	Lump Sum Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
7022	Longevity	\$ 4,250	\$ 1,020.00	\$ -	\$ -	\$ -	\$ 1,020.00	76.00%	\$ 3,230.00
	Salaries Subtotal	\$ 363,550	\$ 82,770.75	\$ -	\$ -	\$ -	\$ 82,770.75	77.23%	\$ 280,779.25
7257	Legal Svcs (SOAH)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
7240/45	Professional Services	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 5,000.00
7253	Other Prof. Svcs	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 5,000.00
7284	Computer/Database Svcs	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
	Professional Fees Subtotal	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 11,000.00
7101	Public Transportation (air, car)	\$ 6,000	\$ 106.50	\$ -	\$ -	\$ -	\$ 106.50	98.23%	\$ 5,893.50
7102	Mileage (personal car)	\$ 5,000	\$ 267.86	\$ -	\$ -	\$ -	\$ 267.86	94.64%	\$ 4,732.14
7106	Meals & Lodging	\$ 5,000	\$ 639.00	\$ -	\$ -	\$ -	\$ 639.00	87.22%	\$ 4,361.00
7105	Incidentals (parking, etc.)	\$ 1,100	\$ 149.30	\$ -	\$ -	\$ -	\$ 149.30	86.43%	\$ 950.70
7107	Meals - non-overnight	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 500.00
7135	Hotel Tax-In State	\$ -	\$ 22.14	\$ -	\$ -	\$ -	\$ 22.14	0.00%	\$ (22.14)
7111/7112	Out of State - transportation	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 500.00
7114	Out of State - meals/lodging	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 500.00
7115	Out of State - incidentals	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 250.00
7116	Out of State - meals	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 250.00
	Travel Subtotal	\$ 19,100	\$ 1,184.80	\$ -	\$ -	\$ -	\$ 1,184.80	93.80%	\$ 17,915.20
7291	Postage	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 50,000.00
7276	Internet Services-TLS	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7300	Office Supplies	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 7,500.00
7303	Subscriptions	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 500.00
7330/7334	Furnishings/Equipment	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 2,500.00
7335	Computer Parts/Equipment	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7374	Furnishings/Equip - Office	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 2,500.00
7378/77	Computer Furniture/Equip	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7380	Computer Software	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 2,500.00
7382	Reference Materials	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
	Material/Supplies Subtotal	\$ 69,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 69,500.00
7504/16	Telecomm - monthly charge	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 500.00
7962	Telecomm -Capitol complex	\$ 1,500	\$ 207.71	\$ -	\$ -	\$ -	\$ 207.71	86.15%	\$ 1,292.29
7961	Telecomm - STS Systems	\$ 500	\$ 28.90	\$ -	\$ -	\$ -	\$ 28.90	94.22%	\$ 471.10
	Communications Subtotal	\$ 2,500	\$ 236.61	\$ -	\$ -	\$ -	\$ 236.61	90.54%	\$ 2,263.39
7267	Computer Equip Maint	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7367	Maint/ Repair	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,500.00
	Repairs/Maintenance Subtotal	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 2,500.00
7406	Rental of Equipment	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 500.00
7470	Rentals -Booths, Classrooms	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 250.00
	Rental Subtotal	\$ 750	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 750.00
7218	Publications - brochures, etc.	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 250.00
7273	Reproduction/Printing	\$ 2,500	\$ 66.80	\$ -	\$ -	\$ -	\$ 66.80	97.33%	\$ 2,433.20
	Printing/Repro Subtotal	\$ 2,750	\$ 66.80	\$ -	\$ -	\$ -	\$ 66.80	97.57%	\$ 2,683.20

Comp. Obj. Codes	Expenditure Description	Original Budget	Expenditures				Year-To-Date Totals	Remaining Percentages	Remaining Amount
			1st Quarter	2nd Quarter	3rd Quarter	4th Quarter			
7201	Membership dues	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 250.00
7202	Employee Tng - Tuition	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7203	Employee Tng - Registration	\$ 500	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	0.00%	\$ -
7210	Fees & Other Charges	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 500.00
7211	Awards/Plaques	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 250.00
7281	Advertising	\$ 2,500	\$ 1,266.42	\$ -	\$ -	\$ -	\$ 1,266.42	49.34%	\$ 1,233.58
7286	Freight Expense	\$ 250	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 250.00
7299	Purch Contracted Svcs	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 2,500.00
7042	1% Payroll Contrib. Group Health	\$ 3,750	\$ 817.50	\$ -	\$ -	\$ -	\$ 817.50	78.20%	\$ 2,932.50
	Other Operating Exp. Subtotal	\$ 11,500	\$ 2,583.92	\$ -	\$ -	\$ -	\$ 2,583.92	77.53%	\$ 8,916.08
7985	Worker's Comp Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
7947	SORM	\$ 500	\$ 486.40	\$ -	\$ -	\$ -	\$ 486.40	2.72%	\$ 13.60
	Claims Settlement Subtotal	\$ 500	\$ 486.40	\$ -	\$ -	\$ -	\$ 486.40	2.72%	\$ 13.60
7379	Computer Equip over \$1K	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
	Capital Outlay Subtotal	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 1,000.00
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
TOTAL OPERATING EXPENSES		\$ 484,650.00	\$ 87,329.28	\$ -	\$ -	\$ -	\$ 87,329.28	81.98%	\$ 397,320.72

TBON - YEAR-TO-DATE EXPENDITURES for 13003 ENFORCEMENT- updated 12/05/2011
Operating Budget AY 2012 \$4,250,285.+\$338,775. (Indirect) = \$4,589,060

USAS Accounting Recap

Comp. Obj. Codes	Expenditure Description	Original Budget	1st Quarter	2nd Quarter	Expenditures		Year-To-Date Totals	Remaining Percentages	Remaining Amount
					3rd Quarter	4th Quarter			
7002	Classified Salary	\$ 2,200,000	\$ 452,400.32	\$ -	\$ -	\$ -	\$ 452,400.32	79.44%	\$ 1,747,599.68
7984	Payroll (Unemployment)	\$ 3,500	\$ 812.00	\$ -	\$ -	\$ -	\$ 812.00	76.80%	\$ 2,688.00
7017	One-Time Merits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
7022	Longevity	\$ 35,000	\$ 8,040.00	\$ -	\$ -	\$ -	\$ 8,040.00	77.03%	\$ 26,960.00
7023	Lump Sum Payments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
	Salaries Subtotal	\$ 2,238,500	\$ 461,252.32	\$ -	\$ -	\$ -	\$ 461,252.32	79.39%	\$ 1,777,247.68
7257	Legal Svcs (SOAH)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
7245/48	Professional Services	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 150,000.00
7253/54	Other Prof. Svcs	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 25,000.00
7284	Consultant Svcs	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 25,000.00
	Professional Fees Subtotal	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 200,000.00
7101	Public Transportation (air, car)	\$ 10,000	\$ 58.79	\$ -	\$ -	\$ -	\$ 58.79	99.41%	\$ 9,941.21
7102	Mileage (personal car)	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 3,000.00
7106/7110	Meals & Lodging	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 3,000.00
7105	Incidentals (parking, etc.)	\$ 1,000	\$ 27.51	\$ -	\$ -	\$ -	\$ 27.51	97.25%	\$ 972.49
7107	Meals - non-overnight	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7111/7112	Out of State - transportation	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 2,000.00
7114	Out of State - meals/lodging	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7115	Out of State - incidentals	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 500.00
7116	Out of State - meals	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 500.00
	Travel Subtotal	\$ 22,000	\$ 86.30	\$ -	\$ -	\$ -	\$ 86.30	99.61%	\$ 21,913.70
7291	Postage	\$ 462,835	\$ 35,000.00	\$ -	\$ -	\$ -	\$ 35,000.00	92.44%	\$ 427,835.00
7276	Internet Services-TLS	\$ 10,000	\$ 622.53	\$ -	\$ -	\$ -	\$ 622.53	93.77%	\$ 9,377.47
7300	Office Supplies	\$ 50,000	\$ 3,735.19	\$ -	\$ -	\$ -	\$ 3,735.19	92.53%	\$ 46,264.81
7303	Subscriptions	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 2,500.00
7330/7334	Furnishings/Equipment	\$ 25,000	\$ 58.25	\$ -	\$ -	\$ -	\$ 58.25	99.77%	\$ 24,941.75
7335	Computer Parts/Equipment	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 5,000.00
7374	Furnishings/Equip - Office	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 15,000.00
7377/78	Computer Furniture/Equip	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 25,000.00
7380	Computer Software	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 25,000.00
7382	Reference Materials	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 5,000.00
	Material/Supplies Subtotal	\$ 625,335	\$ 39,415.97	\$ -	\$ -	\$ -	\$ 39,415.97	93.70%	\$ 585,919.03
7504/16/03	Telecomm - monthly charge	\$ 7,500	\$ 89.24	\$ -	\$ -	\$ -	\$ 89.24	98.81%	\$ 7,410.76
7517/10	Telecomm Equipment	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,500.00
7962	Telecomm -Capitol complex	\$ 25,000	\$ 1,246.28	\$ -	\$ -	\$ -	\$ 1,246.28	95.01%	\$ 23,753.72
7961	Telecomm - STS Systems	\$ 7,500	\$ 173.42	\$ -	\$ -	\$ -	\$ 173.42	97.69%	\$ 7,326.58
	Communications Subtotal	\$ 41,500	\$ 1,508.94	\$ -	\$ -	\$ -	\$ 1,508.94	96.36%	\$ 39,991.06
7262/66	Real Property	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 100,000.00
7367/7267	Maint/ Repair	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 10,000.00
	Repairs/Maintenance Subtotal	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 110,000.00
7406/7411	Rental of Equipment	\$ 15,000	\$ 1,253.54	\$ -	\$ -	\$ -	\$ 1,253.54	91.64%	\$ 13,746.46
7470	Rentals -Booths, Classrooms	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 2,500.00
	Rental Subtotal	\$ 17,500	\$ 1,253.54	\$ -	\$ -	\$ -	\$ 1,253.54	92.84%	\$ 16,246.46
7218	Publications - brochures, etc.	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 75,000.00
7273	Reproduction/Printing	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 35,000.00
	Printing/Repro Subtotal	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 110,000.00

Comp. Obj. Codes	Expenditure Description	Original Budget	1st Quarter	2nd Quarter	Expenditures		Year-To-Date Totals	Remaining Percentages	Remaining Amount
					3rd Quarter	4th Quarter			
7201	Membership dues	\$ 5,000	\$ 3,000.00	\$ -	\$ -	\$ -	\$ 3,000.00	40.00%	\$ 2,000.00
7202	Employee Tng - Tuition	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7203	Employee Tng - Registration	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 10,000.00
7210	Fees & Other Charges	\$ 15,000	\$ 2,746.00	\$ -	\$ -	\$ -	\$ 2,746.00	81.69%	\$ 12,254.00
7211	Awards/Plaques	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7224	Witness Fee	\$ 25,000	\$ 355.11	\$ -	\$ -	\$ -	\$ 355.11	98.58%	\$ 24,644.89
7277	Cleaning Svcs	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,500.00
7281	Advertising	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 7,500.00
7286	Freight Expense	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7295	Investigation Expenses	\$ 35,000	\$ 2,167.64	\$ -	\$ -	\$ -	\$ 2,167.64	93.81%	\$ 32,832.36
7299	Purch Contracted Svcs	\$ 150,000	\$ 6,494.65	\$ -	\$ -	\$ -	\$ 6,494.65	95.67%	\$ 143,505.35
7526	Shredding Services	\$ 20,000	\$ 150.00	\$ -	\$ -	\$ -	\$ 150.00	99.25%	\$ 19,850.00
7042	1% Payroll Contrib. Group Health	\$ 20,000	\$ 4,341.77	\$ -	\$ -	\$ -	\$ 4,341.77	78.29%	\$ 15,658.23
	Other Operating Exp. Subtotal	\$ 292,000	\$ 19,255.17	\$ -	\$ -	\$ -	\$ 19,255.17	93.41%	\$ 272,744.83
7295	Criminal Record Check	\$ 928,225	\$ 197,977.25	\$ -	\$ -	\$ -	\$ 197,977.25	78.67%	\$ 730,247.75
	General Budget	\$ 928,225	\$ 197,977.25	\$ -	\$ -	\$ -	\$ 197,977.25	78.67%	\$ 730,247.75
7985	Worker's Comp Payments	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
	Claims Settlement Subtotal	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	100.00%	\$ 1,000.00
7947	STATE OFF OF RISK MNGMT	\$ 3,000	\$ 2,918.39	\$ -	\$ -	\$ -	\$ 2,918.39	2.72%	\$ 81.61
	SORM SUBTOTAL	\$ 3,000	\$ 2,918.39	\$ -	\$ -	\$ -	\$ 2,918.39	2.72%	\$ 81.61
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	\$ -
TOTAL OPERATING EXPENSES		\$ 4,589,060	\$ 723,667.88	\$ -	\$ -	\$ -	\$ 723,667.88	84.23%	\$ 3,865,392.12