



TPAPN's mission

"TPAPN offers nurses life-renewing opportunities for recovery from substance use and certain psychiatric disorders and protects the public by promoting professional accountability and returning nurses to safe practice."

**Texas Peer Assistance Program for Nurses
FY 2012 2nd QUARTER REPORT
to
THE TEXAS BOARD OF NURSING**

March 15, 2011

**Texas Peer Assistance Program for Nurses
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A program of the Texas Nurses Foundation**

INTRODUCTION

This report provides an accounting of the Texas Peer Assistance for Nurses Program's outcomes and activities to the Texas Board of Nursing (BON) for the second quarter of the BON's 2012 fiscal/operating year, December 1, 2011 through February 29, 2012. This report is divided into the following four centers of activity: *Client* (nurses referred as well for those pending/participating over the quarter); *Outreach* (formal education and other outreach activities of the program); *Administrative* (recaps significant operational activities); and *Fiscal* (summary of the program's financials). *Requests of the BON* by TPAPN comprises the final section of this report. TPAPN has no requests of the BON at this time.

CLIENT ACTIVITIES

1. **Referrals by Referral Source & Nurse Type** – Refer to *Graphic 1*, page 5, representing all nurses who have been referred to TPAPN for possible participation during the quarter, accounting for three basic nurse “types”: APRN, LVN and RN, and by source of referral. Total referrals increased significantly in the second quarter, from 123 (first quarter) to 137 in the second. Regarding the types of referrals: Self-referrals declined from 21 in the 1st quarter to 14 in the 2nd; non-BON referred (third-party referrals that came directly to TPAPN) increased from 40 in the first quarter to 55 in the 2nd; third-party referrals received vis-à-vis the BON declined some from 34 in the first quarter to 30 in the second quarter; nurses received via BON “order” increased from 19 in the first quarter to 30 in the second; and finally nurses referred to the Extended Evaluation Program (EEP) dipped slightly, from 9 in the first quarter to 8 in the second quarter.
2. For nurses overall, by specialty and licensure, referrals for the second quarter changed as follows: 8 APRNs were referred compared to only 1 in the first quarter; 39 LVNs were referred compared 31 during the first quarter; with only the total referrals for RNs declining this quarter, by one, 90 versus 91. The list below provides the referral numbers by specialty/licensure for each referral category.
 - a. **“Self-Referred”**: 1 APRN, 3 LVNs and 10 RNs.
 - b. **“Non-BON referred”**: 3 APRNs, 12 LVNs and 40 RNs.
 - c. **“BON Referred”**: 1 APRN, 13 LVNs and 16 RNs.
 - d. **“Board Ordered”**: 3 APRN, 7 LVNs and 20 RNs.
“EEP”: 4 LVNs and 4 RNs. (Note: Nurses who may be eligible for EEP are pre-approved by the BON).
3. **Active Cases by Nurse Type** – Refer to *Graphic 2*, page 6, represents the number of nurses the program has actively worked with during the 13 weeks of the second quarter. Active cases represent those nurses who are eligible and are pending (signed) participation with TPAPN or EEP, and those who have actually signed participation with TPAPN and are progressing through the program whether they are in the treatment stage or beyond. The average number of total, active cases for the second quarter remained approximately unchanged: 576 during the second quarter versus 577 (avg.) in the first quarter.

OUTREACH ACTIVITIES

- 12/13 – Participation in American Nurses Credentialing Center’s “virtual visit” for credentialing of Texas Nurses Association/Foundation as provider and approver of continuing nursing education.
- 2/24 – 110 students enrolled in UT Health Science Center – San Antonio majoring in laboratory science, physical therapy and occupational therapy attended a 2 hour presentation on campus.

ADMINISTRATIVE ACTIVITIES

- 12/1 – TPAPN staff tasked with workshop/25th anniversary gala planning meet approximately weekly throughout the quarter.
- 12/2 – regularly scheduled business meeting of the TPAPN Advisory Committee.
- 12/7 – provided FirstLab formal notice of termination of third party administrator services (webcentric drug testing and case management system) for TPAPN/TPAPN participants, as of 1/9/12
- 12/13 – Weekly teleconferences (ongoing for the quarter) held with Kirk Cizerle, CEO of Recovery Trek, regarding plans/contractual needs for implementing third party administration services for TPAPN/TPAPN participants (webcentric drug testing/case management sys.) system).
- 12/27 – Meeting with Debora Hiser, attorney with Brown/McCarroll, Austin, TX (throughout the quarter) regarding audit of TPAPN’s status and needs pertaining to HIPAA. Audit confirmed that while TPAPN is not a covered entity under federal law it will need to comply with similar regulations under Texas State law that go into effect September 1 of this year.
- 1/9 – Formal start date/4 day training RE: drug testing (with Quest, Inc. instead of LabCorp) and case management system through third party administrator, RecoveryTrek, LLC.
- 1/13 – Training meeting for TNA managers regarding use/implementation of electronic timesheets through ADP (Automatic Data Processing, Inc.) for the organization.
- 2/25 – Attended Texas Star Recovery open house for one of its new residential centers.
- 2/2 – Responded to questionnaire BON (contracted) internal auditor with Rupert and Associates, Inc. and program director and program operations coordinator met with, and responded to questions from, the auditor several times throughout the month.
- 2/6 – Participated in interview of potential candidate for IT position with the TNA/TNF.
- 2/21 – Staff attended presentation by Cumberland Heights Treatment Center’s, Nashville, TN, representative.
- 2/29 – Presentation by representative of The Right Step/Spirit Lodge (Wimberley, TX) provided to staff.
- 2/29 – (per BON request) Preparation of cost analysis report – itemized financial forecast entailed in TPAPN meeting remaining, key NCSBN guidelines for alternative programs.

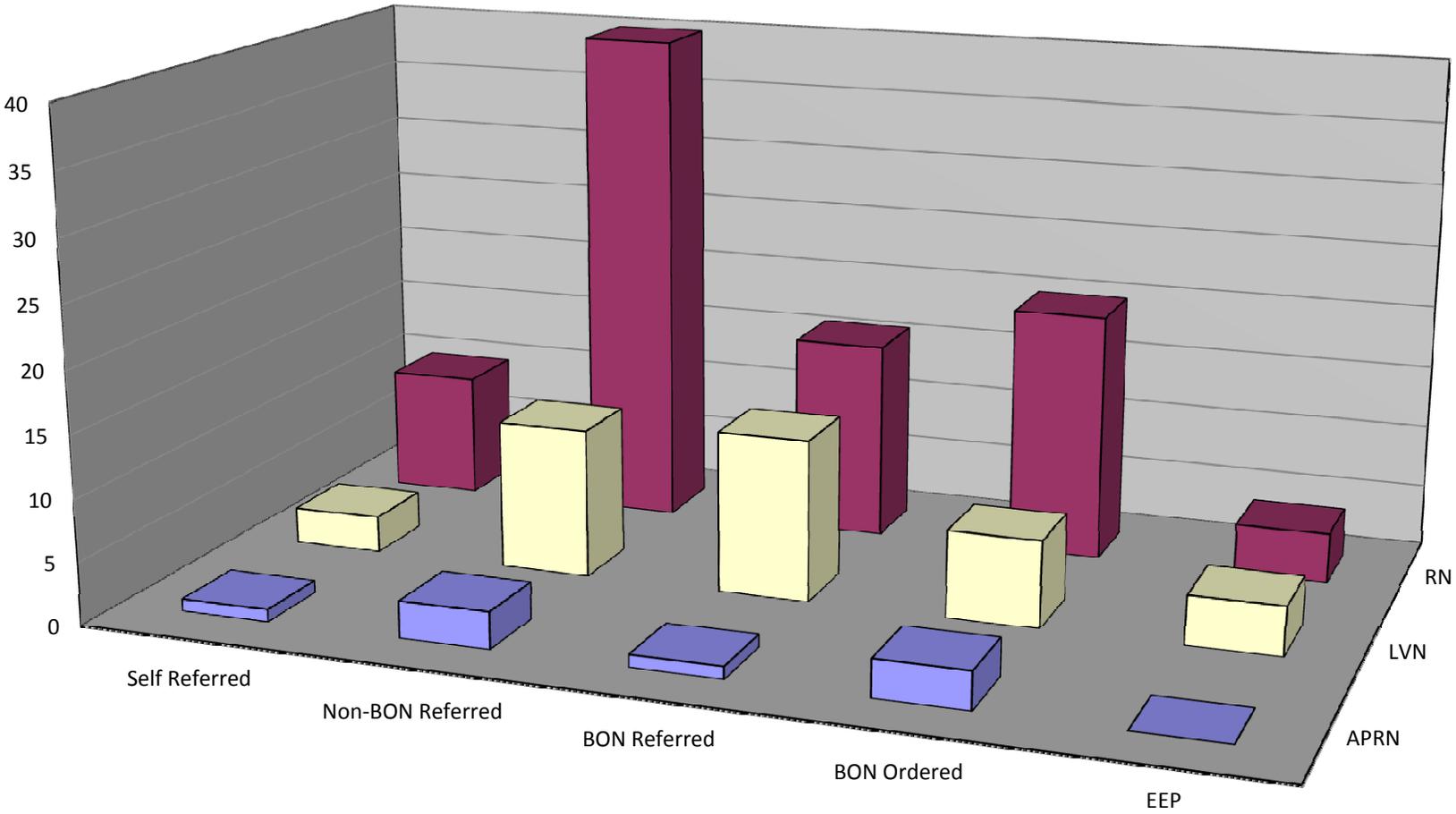
FISCAL ACTIVITIES

- The income and balance statements for the three months comprising the BON's 2nd quarter are included in this report as **ATTACHMENT C**, 12 pages.
- At the end of the quarter TPAPN had expended approximately \$5,000 less than budgeted and had realized approximately \$30,000 less in income for a net YTD loss of approximately \$25,000. Approximately \$22,000 of the income differential is estimated to be difference in income from the BON – due to differences in FYs between the TNF and the BON – as has been stated in previous reports. TPAPN's fiscal year is based on the Texas Nurses Foundation's FY (7/1 – 6/30).

REQUESTS OF THE BON

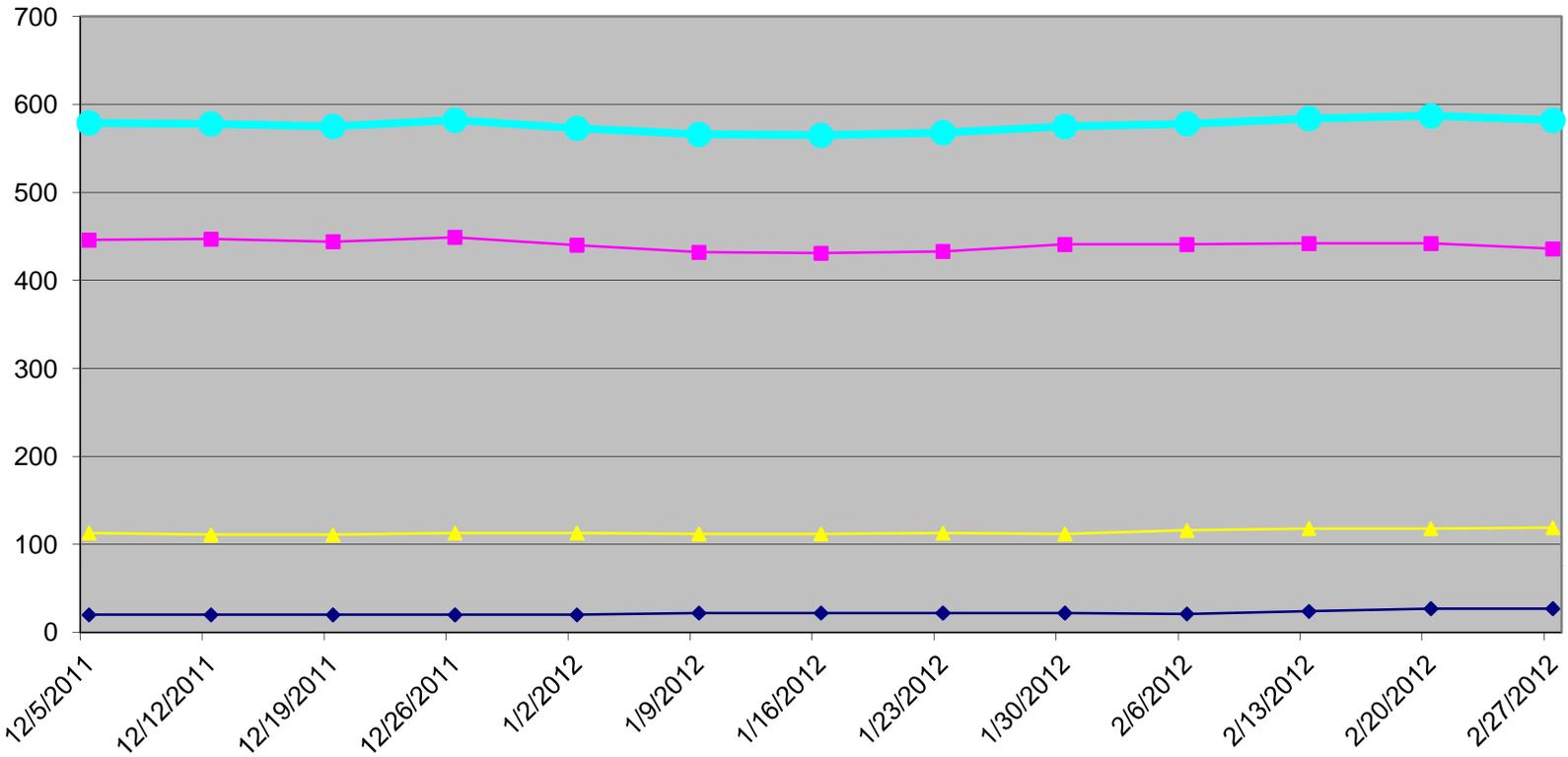
- TPAPN has no requests of the BON at this time.

Referrals by Referral Source and Nurse Type 2nd Quarter FY'12



	Self Referred	Non-BON Referred	BON Referred	BON Ordered	EEP
APRN	1	3	1	3	0
LVN	3	12	13	7	4
RN	10	40	16	20	4

Active Cases by Nurse Type 2nd Quarter FY'12



	12/05/11	12/12/11	12/19/11	12/26/11	01/02/12	01/09/12	01/16/12	01/23/12	01/30/12	02/06/12	02/13/12	02/20/12	02/27/12
■ RN	446	447	444	449	440	432	431	433	441	441	442	442	436
▲ LVN	113	111	111	113	113	112	112	113	112	116	118	118	119
◆ APRN	20	20	20	20	20	22	22	22	22	21	24	27	27
● Total	579	578	575	582	573	566	565	568	575	578	584	587	582

TNF - TPAPN
BALANCE SHEET
DECEMBER 31, 2011

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$	143,549.88
11400	OPPENHEIMER-M M FUNDS-2565		45,823.93
			189,373.81
TOTAL CASH & CASH EQUIVALENTS			
189,373.81			
INVESTMENTS			
11900	OPPENHEIMER-C D 2565		99,874.00
			99,874.00
TOTAL INVESTMENTS			
99,874.00			
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING		51,717.00
13200	A/R OTHERS		13,188.00
			64,905.00
TOTAL ACCOUNTS RECEIVABLE			
64,905.00			
PREPAIDS			
14000	PREPAIDS		4,000.00
			4,000.00
TOTAL PREPAIDS			
4,000.00			
TOTAL CURRENT ASSETS			
358,152.81			
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		94,143.99
15100	ACCUMULATED DEPRECIATION		(91,631.85)
			2,512.14
TOTAL PROPERTY AND EQUIPMENT			
2,512.14			
TOTAL ASSETS			
\$ 360,664.95			

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20900	A/P-MONTH END	\$	11,774.21
21500	ACCRUED EXPENSES		43,285.00
21600	VOIDED CHECKS		807.86
			55,867.07
TOTAL CURRENT LIABILITIES			
55,867.07			
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30500	UNDESIGNATED		278,661.30
	NET INCOME OF <LOSS> TO DATE		(13,863.42)
			304,797.88
TOTAL NET ASSETS			
304,797.88			
TOTAL LIABILITIES & NET ASSETS			
\$ 360,664.95			

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2011

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 51,717.00	\$ 55,416.67	\$ 307,368.00	\$ 332,500.02	(25,132.02)
40600 INTEREST	(124.33)	0.00	(85.33)	0.00	(85.33)
40700 DONATIONS	0.00	166.67	0.00	1,000.02	(1,000.02)
41000 SPONSORS	0.00	666.67	100.00	4,000.02	(3,900.02)
41100 FIRST LAB, INC- SPONSOR	0.00	125.00	0.00	750.00	(750.00)
41200 PARTIC FEE:RN-BD ORDE	4,850.00	3,916.67	21,850.00	23,500.02	(1,650.02)
41300 PARTIC/LAB FEE:RN/LVN	12,564.00	10,000.00	67,200.00	60,000.00	7,200.00
41400 PARTIC FEE:RN-MI	575.00	260.00	1,315.00	1,560.00	(245.00)
41500 PARTIC FEE:LVN-BD ORD	700.00	1,283.33	2,625.00	7,699.98	(5,074.98)
41700 PARTIC FEE:LVN-MI	50.00	130.00	150.00	780.00	(630.00)
42500 WORKSHOPS - INCOME	0.00	333.33	4,980.22	1,999.98	2,980.24
42800 TREATMENT PROV W/S	0.00	250.00	0.00	1,500.00	(1,500.00)
42900 EXHIBITS	0.00	83.33	0.00	499.98	(499.98)
Total	70,331.67	72,631.67	405,502.89	435,790.02	(30,287.13)
45000 EXTEND EVAL-LAB FEES	624.00	660.00	2,760.00	3,960.00	(1,200.00)
45100 EXTEND EVAL PARTIC FE	1,000.00	729.17	4,750.00	4,375.02	374.98
Total	1,624.00	1,389.17	7,510.00	8,335.02	(825.02)
Total Income	71,955.67	74,020.84	413,012.89	444,125.04	(31,112.15)
Expenses					
STAFFING					
50500 COMPENSATION	46,798.81	46,250.00	277,301.32	277,500.00	(198.68)
50800 HLTH/LIFE INSURANCE	3,922.96	4,500.00	23,537.76	27,000.00	(3,462.24)
50900 W C INSURANCE	0.00	250.00	0.00	1,500.00	(1,500.00)
51000 DENTAL EXP	178.40	333.33	1,306.78	1,999.98	(693.20)
51500 PAYROLL TAXES	3,979.46	3,833.33	20,851.94	22,999.98	(2,148.04)
51700 401K	2,486.29	2,635.42	16,123.55	15,812.52	311.03
51800 401K-FORFEITURE	0.00	0.00	(2,502.22)	0.00	(2,502.22)
51900 TEMPS/AGENCIES/OTHER	0.00	250.00	268.99	1,500.00	(1,231.01)
52000 PROFESSIONAL DEVELOP	308.00	250.00	1,096.00	1,500.00	(404.00)
52500 STAFF TRAV/EXP	0.00	166.67	12.00	1,000.02	(988.02)
Total	57,673.92	58,468.75	337,996.12	350,812.50	(12,816.38)
53500 LESS EEP STAFFING	(1,730.00)	(1,754.08)	(10,140.00)	(10,524.48)	384.48
Total	55,943.92	56,714.67	327,856.12	340,288.02	(12,431.90)
Total	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,416.67	26,136.00	26,500.02	(364.02)
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	24,000.00	24,000.00	0.00
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	1,500.00	1,500.00
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	49.98	(49.98)
56800 TELEPHONE	928.53	1,041.67	5,714.93	6,250.02	(535.09)
56900 EQUIP- LEASE	275.00	300.00	1,650.00	1,800.00	(150.00)
57000 POSTAGE	689.21	541.67	3,181.87	3,250.02	(68.15)

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2011

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57100 SHIPPING/DELIVERY/	0.00	25.00	0.00	150.00	(150.00)
57200 DUPLICATING	203.83	266.67	2,275.37	1,600.02	675.35
57300 BANK CHARGES	1.58	16.67	137.78	100.02	37.76
57400 SUPPLIES	286.20	166.67	1,114.04	1,000.02	114.02
57500 EQUIP/SW/FURNITURE	0.00	250.00	517.69	1,500.00	(982.31)
57600 DEPRECIATION	0.00	41.67	0.00	250.02	(250.02)
57700 INFORMATION TECHNLO	281.90	291.67	1,531.90	1,750.02	(218.12)
57800 EQUIP MAINTENANCE	0.00	16.67	0.00	100.02	(100.02)
58000 MISCELLANEOUS	65.60	83.33	328.58	499.98	(171.40)
58100 INSUR/LEGAL DEFENSE	8,560.00	458.33	15,243.00	2,749.98	12,493.02
58600 RESOURCE LIBRARY	64.95	25.00	79.95	150.00	(70.05)
59600 COMMITTEES & BOARDS	279.00	166.67	1,769.62	1,000.02	769.60
Total	19,991.80	12,366.69	86,680.73	74,200.14	12,480.59
59800 LESS EEP ADMIN	(600.00)	(371.00)	(2,601.00)	(2,226.00)	(375.00)
Total	19,391.80	11,995.69	84,079.73	71,974.14	12,105.59
PARTICIPANT EXPENSE					
60400 ADVOCATES TRAINING	0.00	83.33	0.00	499.98	(499.98)
60600 FALL W/S- ADVOCATES	0.00	41.67	720.61	250.02	470.59
61000 SPRING W/S - ADVOCATE	0.00	833.33	339.75	4,999.98	(4,660.23)
Total	0.00	958.33	1,060.36	5,749.98	(4,689.62)
62400 PROGRAM MATERIALS	453.55	166.67	589.55	1,000.02	(410.47)
Total	453.55	166.67	589.55	1,000.02	(410.47)
62900 LESS EEP PROG MATER	(14.00)	(5.00)	(18.00)	(30.00)	12.00
Total	439.55	161.67	571.55	970.02	(398.47)
EDUCATION					
63800 WORKSHOPS-EXPENSES	0.00	333.33	367.28	1,999.98	(1,632.70)
63900 LIAISON	0.00	125.00	0.00	750.00	(750.00)
64900 NRSG SCHOOLS-EDUC M	0.00	291.67	0.00	1,750.02	(1,750.02)
Total	0.00	750.00	367.28	4,500.00	(4,132.72)
68400 EDUC-MATERIALS/BROC	0.00	333.33	0.00	1,999.98	(1,999.98)
68800 EDUC-EXHIBIT	19.28	41.67	136.27	250.02	(113.75)
Total	19.28	375.00	136.27	2,250.00	(2,113.73)
69900 LESS EEP EDUC MATE	0.00	(33.75)	(4.00)	(202.50)	198.50
Total	19.28	341.25	132.27	2,047.50	(1,915.23)
Total	75,794.55	70,921.61	414,067.31	425,529.66	(11,462.35)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,730.00	1,754.08	10,140.00	10,524.48	(384.48)
74400 EEP ADMIN	600.00	371.00	2,647.00	2,226.00	421.00
74800 EEP PROGRAM MATERIAL	14.00	5.00	18.00	30.00	(12.00)
75000 EEP EDUCATION	0.00	33.75	4.00	202.50	(198.50)
Total	2,344.00	2,163.83	12,809.00	12,982.98	(173.98)

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2011

	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Year to Date Actual</u>	<u>Year to Date Budget</u>	<u>Year to Date Variance</u>
Total Expenses	78,138.55	73,085.44	426,876.31	438,512.64	(11,636.33)
Net Income or Loss	<u>\$ (6,182.88)</u>	<u>\$ 935.40</u>	<u>\$ (13,863.42)</u>	<u>\$ 5,612.40</u>	<u>(19,475.82)</u>

TNF - TPAPN
BALANCE SHEET
JANUARY 31, 2012

ASSETS

CASH & CASH EQUIVALENTS		
11100	WELLS FARGO-OPERATING 3856	\$ 148,423.47
11400	OPPENHEIMER-M M FUNDS-2565	<u>45,824.35</u>
	TOTAL CASH & CASH EQUIVALENTS	194,247.82
INVESTMENTS		
11900	OPPENHEIMER-C D 2565	<u>99,897.00</u>
	TOTAL INVESTMENTS	99,897.00
ACCOUNTS RECEIVABLES		
12700	A/R-BOARD OF NURSING	62,223.00
13200	A/R OTHERS	<u>5,520.00</u>
	TOTAL ACCOUNTS RECEIVABLE	67,743.00
PREPAIDS		
14000	PREPAIDS	<u>4,000.00</u>
	TOTAL PREPAIDS	4,000.00
	TOTAL CURRENT ASSETS	<u>365,887.82</u>
PROPERTY AND EQUIPMENT		
15000	FURNITURE & EQUIPMENT	94,143.99
15100	ACCUMULATED DEPRECIATION	<u>(91,631.85)</u>
	TOTAL PROPERTY AND EQUIPMENT	2,512.14
	TOTAL ASSETS	<u><u>\$ 368,399.96</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
20800	A/P-TNA	\$ 672.90
20900	A/P-MONTH END	16,859.50
21500	ACCRUED EXPENSES	51,378.00
21600	VOIDED CHECKS	<u>807.86</u>
	TOTAL CURRENT LIABILITIES	69,718.26
NET ASSETS		
29400	BOD DESIGNATED:LEGAL/INS	40,000.00
30500	UNDESIGNATED	278,661.30
	NET INCOME OF <LOSS> TO DATE	<u>(19,979.60)</u>
	TOTAL NET ASSETS	<u>298,681.70</u>
	TOTAL LIABILITIES & NET ASSETS	<u><u>\$ 368,399.96</u></u>

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 62,223.00	\$ 55,416.67	\$ 369,591.00	\$ 387,916.69	(18,325.69)
40600 INTEREST	23.42	0.00	(61.91)	0.00	(61.91)
40700 DONATIONS	0.00	166.67	0.00	1,166.69	(1,166.69)
41000 SPONSORS	1,850.00	666.67	1,950.00	4,666.69	(2,716.69)
41100 FIRST LAB, INC- SPONSOR	0.00	125.00	0.00	875.00	(875.00)
41200 PARTIC FEE:RN-BD ORDE	4,000.00	3,916.67	25,850.00	27,416.69	(1,566.69)
41300 PARTIC/LAB FEE:RN/LVN	5,436.00	10,000.00	72,636.00	70,000.00	2,636.00
41400 PARTIC FEE:RN-MI	180.00	260.00	1,495.00	1,820.00	(325.00)
41500 PARTIC FEE:LVN-BD ORD	0.00	1,283.33	2,625.00	8,983.31	(6,358.31)
41700 PARTIC FEE:LVN-MI	0.00	130.00	150.00	910.00	(760.00)
42500 WORKSHOPS - INCOME	0.00	333.33	4,980.22	2,333.31	2,646.91
42800 TREATMENT PROV W/S	0.00	250.00	0.00	1,750.00	(1,750.00)
42900 EXHIBITS	0.00	83.33	0.00	583.31	(583.31)
Total	73,712.42	72,631.67	479,215.31	508,421.69	(29,206.38)
45000 EXTEND EVAL-LAB FEES	84.00	660.00	2,844.00	4,620.00	(1,776.00)
45100 EXTEND EVAL PARTIC FE	2,250.00	729.17	7,000.00	5,104.19	1,895.81
Total	2,334.00	1,389.17	9,844.00	9,724.19	119.81
Total Income	76,046.42	74,020.84	489,059.31	518,145.88	(29,086.57)
Expenses					
STAFFING					
50500 COMPENSATION	50,082.60	46,250.00	327,383.92	323,750.00	3,633.92
50800 HLTH/LIFE INSURANCE	3,922.96	4,500.00	27,460.72	31,500.00	(4,039.28)
50900 W C INSURANCE	1,538.00	250.00	1,538.00	1,750.00	(212.00)
51000 DENTAL EXP	178.40	333.33	1,485.18	2,333.31	(848.13)
51500 PAYROLL TAXES	5,808.73	3,833.33	26,660.67	26,833.31	(172.64)
51700 401K	2,521.69	2,635.42	18,645.24	18,447.94	197.30
51800 401K-FORFEITURE	0.00	0.00	(2,502.22)	0.00	(2,502.22)
51900 TEMPS/AGENCIES/OTHER	0.00	250.00	268.99	1,750.00	(1,481.01)
52000 PROFESSIONAL DEVELOP	0.00	250.00	1,096.00	1,750.00	(654.00)
52500 STAFF TRAV/EXP	87.00	166.67	99.00	1,166.69	(1,067.69)
Total	64,139.38	58,468.75	402,135.50	409,281.25	(7,145.75)
53500 LESS EEP STAFFING	(1,924.00)	(1,754.08)	(12,064.00)	(12,278.56)	214.56
Total	62,215.38	56,714.67	390,071.50	397,002.69	(6,931.19)
Total	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,416.67	30,492.00	30,916.69	(424.69)
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	28,000.00	28,000.00	0.00
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	1,750.00	1,250.00
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	58.31	(58.31)
56800 TELEPHONE	982.15	1,041.67	6,697.08	7,291.69	(594.61)
56900 EQUIP- LEASE	275.00	300.00	1,925.00	2,100.00	(175.00)
57000 POSTAGE	481.33	541.67	3,663.20	3,791.69	(128.49)

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57100 SHIPPING/DELIVERY/	71.19	25.00	71.19	175.00	(103.81)
57200 DUPLICATING	174.48	266.67	2,449.85	1,866.69	583.16
57300 BANK CHARGES	0.00	16.67	137.78	116.69	21.09
57400 SUPPLIES	186.04	166.67	1,300.08	1,166.69	133.39
57500 EQUIP/SW/FURNITURE	0.00	250.00	517.69	1,750.00	(1,232.31)
57600 DEPRECIATION	0.00	41.67	0.00	291.69	(291.69)
57700 INFORMATION TECHNLO	250.00	291.67	1,781.90	2,041.69	(259.79)
57800 EQUIP MAINTENANCE	0.00	16.67	0.00	116.69	(116.69)
58000 MISCELLANEOUS	55.28	83.33	383.86	583.31	(199.45)
58100 INSUR/LEGAL DEFENSE	7,129.50	458.33	22,372.50	3,208.31	19,164.19
58600 RESOURCE LIBRARY	0.00	25.00	79.95	175.00	(95.05)
59600 COMMITTEES & BOARDS	42.30	166.67	1,811.92	1,166.69	645.23
Total	18,003.27	12,366.69	104,684.00	86,566.83	18,117.17
59800 LESS EEP ADMIN	(540.00)	(371.00)	(3,141.00)	(2,597.00)	(544.00)
Total	17,463.27	11,995.69	101,543.00	83,969.83	17,573.17
PARTICIPANT EXPENSE					
60400 ADVOCATES TRAINING	0.00	83.33	0.00	583.31	(583.31)
60600 FALL W/S- ADVOCATES	0.00	41.67	720.61	291.69	428.92
61000 SPRING W/S - ADVOCATE	0.00	833.33	339.75	5,833.31	(5,493.56)
Total	0.00	958.33	1,060.36	6,708.31	(5,647.95)
62400 PROGRAM MATERIALS	0.00	166.67	589.55	1,166.69	(577.14)
Total	0.00	166.67	589.55	1,166.69	(577.14)
62900 LESS EEP PROG MATER	0.00	(5.00)	(18.00)	(35.00)	17.00
Total	0.00	161.67	571.55	1,131.69	(560.14)
EDUCATION					
63800 WORKSHOPS-EXPENSES	19.95	333.33	387.23	2,333.31	(1,946.08)
63900 LIAISON	0.00	125.00	0.00	875.00	(875.00)
64900 NRSG SCHOOLS-EDUC M	0.00	291.67	0.00	2,041.69	(2,041.69)
Total	19.95	750.00	387.23	5,250.00	(4,862.77)
68400 EDUC-MATERIALS/BROC	0.00	333.33	0.00	2,333.31	(2,333.31)
68800 EDUC-EXHIBIT	0.00	41.67	136.27	291.69	(155.42)
Total	0.00	375.00	136.27	2,625.00	(2,488.73)
69900 LESS EEP EDUC MATE	0.00	(33.75)	(4.00)	(236.25)	232.25
Total	0.00	341.25	132.27	2,388.75	(2,256.48)
Total	79,698.60	70,921.61	493,765.91	496,451.27	(2,685.36)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,924.00	1,754.08	12,064.00	12,278.56	(214.56)
74400 EEP ADMIN	540.00	371.00	3,187.00	2,597.00	590.00
74800 EEP PROGRAM MATERIAL	0.00	5.00	18.00	35.00	(17.00)
75000 EEP EDUCATION	0.00	33.75	4.00	236.25	(232.25)
Total	2,464.00	2,163.83	15,273.00	15,146.81	126.19

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2012

	<u>Current Month Actual</u>	<u>Current Month Budget</u>	<u>Year to Date Actual</u>	<u>Year to Date Budget</u>	<u>Year to Date Variance</u>
Total Expenses	82,162.60	73,085.44	509,038.91	511,598.08	(2,559.17)
Net Income or Loss	<u>\$ (6,116.18)</u>	<u>\$ 935.40</u>	<u>\$ (19,979.60)</u>	<u>\$ 6,547.80</u>	<u>(26,527.40)</u>

TNF - TPAPN
BALANCE SHEET
FEBRUARY 29, 2012

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$	116,732.20
11400	OPPENHEIMER-M M FUNDS-2565		45,824.95
			162,557.15
TOTAL CASH & CASH EQUIVALENTS			
162,557.15			
INVESTMENTS			
11900	OPPENHEIMER-C D 2565		99,949.00
			99,949.00
TOTAL INVESTMENTS			
99,949.00			
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING		51,557.00
13200	A/R OTHERS		12,924.00
			64,481.00
TOTAL ACCOUNTS RECEIVABLE			
64,481.00			
PREPAIDS			
14000	PREPAIDS		4,000.00
			4,000.00
TOTAL PREPAIDS			
4,000.00			
TOTAL CURRENT ASSETS			
330,987.15			
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		94,143.99
15100	ACCUMULATED DEPRECIATION		(91,631.85)
			2,512.14
TOTAL PROPERTY AND EQUIPMENT			
2,512.14			
TOTAL ASSETS			
\$ 333,499.29			

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20900	A/P-MONTH END	\$	5,465.00
21500	ACCRUED EXPENSES		25,518.00
21600	VOIDED CHECKS		807.86
			31,790.86
TOTAL CURRENT LIABILITIES			
31,790.86			
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30500	UNDESIGNATED		278,661.30
	NET INCOME OF <LOSS> TO DATE		(16,952.87)
			301,708.43
TOTAL NET ASSETS			
301,708.43			
TOTAL LIABILITIES & NET ASSETS			
\$ 333,499.29			

TNF - TPAPN
Income Statement
For the Eight Months Ending February 29, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 51,557.00	\$ 55,416.67	\$ 421,148.00	\$ 443,333.36	(22,185.36)
40600 INTEREST	52.60	0.00	(9.31)	0.00	(9.31)
40700 DONATIONS	0.00	166.67	0.00	1,333.36	(1,333.36)
41000 SPONSORS	550.00	666.67	2,500.00	5,333.36	(2,833.36)
41100 FIRST LAB, INC- SPONSOR	0.00	125.00	0.00	1,000.00	(1,000.00)
41200 PARTIC FEE:RN-BD ORDE	6,500.00	3,916.67	32,350.00	31,333.36	1,016.64
41300 PARTIC/LAB FEE:RN/LVN	12,108.00	10,000.00	84,744.00	80,000.00	4,744.00
41400 PARTIC FEE:RN-MI	0.00	260.00	1,495.00	2,080.00	(585.00)
41500 PARTIC FEE:LVN-BD ORD	1,400.00	1,283.33	4,025.00	10,266.64	(6,241.64)
41700 PARTIC FEE:LVN-MI	0.00	130.00	150.00	1,040.00	(890.00)
42500 WORKSHOPS - INCOME	0.00	333.33	4,980.22	2,666.64	2,313.58
42800 TREATMENT PROV W/S	0.00	250.00	0.00	2,000.00	(2,000.00)
42900 EXHIBITS	0.00	83.33	0.00	666.64	(666.64)
Total	72,167.60	72,631.67	551,382.91	581,053.36	(29,670.45)
45000 EXTEND EVAL-LAB FEES	732.00	660.00	3,576.00	5,280.00	(1,704.00)
45100 EXTEND EVAL PARTIC FE	750.00	729.17	7,750.00	5,833.36	1,916.64
Total	1,482.00	1,389.17	11,326.00	11,113.36	212.64
Total Income	73,649.60	74,020.84	562,708.91	592,166.72	(29,457.81)
Expenses					
STAFFING					
50500 COMPENSATION	44,792.02	46,250.00	372,175.94	370,000.00	2,175.94
50800 HLTH/LIFE INSURANCE	3,922.96	4,500.00	31,383.68	36,000.00	(4,616.32)
50900 W C INSURANCE	0.00	250.00	1,538.00	2,000.00	(462.00)
51000 DENTAL EXP	178.40	333.33	1,663.58	2,666.64	(1,003.06)
51500 PAYROLL TAXES	1,880.89	3,833.33	28,541.56	30,666.64	(2,125.08)
51700 401K	3,962.23	2,635.42	22,607.47	21,083.36	1,524.11
51800 401K-FORFEITURE	0.00	0.00	(2,502.22)	0.00	(2,502.22)
51900 TEMPS/AGENCIES/OTHER	0.00	250.00	268.99	2,000.00	(1,731.01)
52000 PROFESSIONAL DEVELOP	1,293.00	250.00	2,389.00	2,000.00	389.00
52400 STAFF TRAINING/MEETIN	144.90	0.00	144.90	0.00	144.90
52500 STAFF TRAV/EXP	0.00	166.67	99.00	1,333.36	(1,234.36)
Total	56,174.40	58,468.75	458,309.90	467,750.00	(9,440.10)
53500 LESS EEP STAFFING	(1,685.00)	(1,754.08)	(13,749.00)	(14,032.64)	283.64
Total	54,489.40	56,714.67	444,560.90	453,717.36	(9,156.46)
Total	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,416.67	34,848.00	35,333.36	(485.36)
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	32,000.00	32,000.00	0.00
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	2,000.00	1,000.00
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	66.64	(66.64)
56800 TELEPHONE	987.51	1,041.67	7,684.59	8,333.36	(648.77)
56900 EQUIP- LEASE	275.00	300.00	2,200.00	2,400.00	(200.00)

TNF - TPAPN
Income Statement
For the Eight Months Ending February 29, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57000 POSTAGE	437.27	541.67	4,100.47	4,333.36	(232.89)
57100 SHIPPING/DELIVERY/	0.00	25.00	71.19	200.00	(128.81)
57200 DUPLICATING	171.18	266.67	2,621.03	2,133.36	487.67
57300 BANK CHARGES	0.00	16.67	137.78	133.36	4.42
57400 SUPPLIES	165.03	166.67	1,465.11	1,333.36	131.75
57500 EQUIP/SW/FURNITURE	0.00	250.00	517.69	2,000.00	(1,482.31)
57600 DEPRECIATION	0.00	41.67	0.00	333.36	(333.36)
57700 INFORMATION TECHNLO	250.00	291.67	2,031.90	2,333.36	(301.46)
57800 EQUIP MAINTENANCE	0.00	16.67	0.00	133.36	(133.36)
58000 MISCELLANEOUS	105.00	83.33	488.86	666.64	(177.78)
58100 INSUR/LEGAL DEFENSE	3,310.00	458.33	25,682.50	3,666.64	22,015.86
58600 RESOURCE LIBRARY	0.00	25.00	79.95	200.00	(120.05)
59600 COMMITTEES & BOARDS	0.00	166.67	1,811.92	1,333.36	478.56
Total	14,056.99	12,366.69	118,740.99	98,933.52	19,807.47
59800 LESS EEP ADMIN	(422.00)	(371.00)	(3,563.00)	(2,968.00)	(595.00)
Total	13,634.99	11,995.69	115,177.99	95,965.52	19,212.47
PARTICIPANT EXPENSE					
60400 ADVOCATES TRAINING	0.00	83.33	0.00	666.64	(666.64)
60600 FALL W/S- ADVOCATES	0.00	41.67	720.61	333.36	387.25
61000 SPRING W/S - ADVOCATE	371.53	833.33	711.28	6,666.64	(5,955.36)
Total	371.53	958.33	1,431.89	7,666.64	(6,234.75)
62400 PROGRAM MATERIALS	0.00	166.67	589.55	1,333.36	(743.81)
Total	0.00	166.67	589.55	1,333.36	(743.81)
62900 LESS EEP PROG MATER	0.00	(5.00)	(18.00)	(40.00)	22.00
Total	0.00	161.67	571.55	1,293.36	(721.81)
EDUCATION					
63800 WORKSHOPS-EXPENSES	19.95	333.33	407.18	2,666.64	(2,259.46)
63900 LIAISON	0.00	125.00	0.00	1,000.00	(1,000.00)
64900 NRSG SCHOOLS-EDUC M	0.00	291.67	0.00	2,333.36	(2,333.36)
Total	19.95	750.00	407.18	6,000.00	(5,592.82)
68400 EDUC-MATERIALS/BROC	0.00	333.33	0.00	2,666.64	(2,666.64)
68800 EDUC-EXHIBIT	0.00	41.67	136.27	333.36	(197.09)
Total	0.00	375.00	136.27	3,000.00	(2,863.73)
69900 LESS EEP EDUC MATE	0.00	(33.75)	(4.00)	(270.00)	266.00
Total	0.00	341.25	132.27	2,730.00	(2,597.73)
Total	68,515.87	70,921.61	562,281.78	567,372.88	(5,091.10)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,685.00	1,754.08	13,749.00	14,032.64	(283.64)
74400 EEP ADMIN	422.00	371.00	3,609.00	2,968.00	641.00
74800 EEP PROGRAM MATERIAL	0.00	5.00	18.00	40.00	(22.00)
75000 EEP EDUCATION	0.00	33.75	4.00	270.00	(266.00)
Total	2,107.00	2,163.83	17,380.00	17,310.64	69.36

Unaudited

TNF - TPAPN
Income Statement
For the Eight Months Ending February 29, 2012

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
	<u> </u>				
Total Expenses	70,622.87	73,085.44	579,661.78	584,683.52	(5,021.74)
Net Income or Loss	\$ <u>3,026.73</u>	\$ <u>935.40</u>	\$ <u>(16,952.87)</u>	\$ <u>7,483.20</u>	<u>(24,436.07)</u>