

**Consideration for Change of Approval Status from Conditional to Full Approval  
 Computer Career Center in El Paso, Texas  
 Vocational Nursing Education Program**

**Summary of Request:**

Consider the proposed change of the approval status from Conditional to Full Approval for Computer Career Center in El Paso, Texas based on compliance with Rule 214 and Survey Visit (Attachment #2).

**Historical Perspective:**

**NCLEX Pass Rates**

Year	Approval Status	NCLEX-RN® Pass Rate	Number of First-Time Candidates Who Tested (Passed/Total)
2006	Full	95.24%	20/21
2007	Full	84.21%	16/19
2008	Full	88.57%	31/35
2009	Full	86.05%	37/43
2010	Conditional	93.55%	58/62

**Recent enrollment:**

Review of NEPIS reports indicate the following recent enrollments at the primary and extension campuses:

Year	Campus	# of Cohorts	Count per cohort	Total Enrollment
2008	El Paso	2	30 / 30	60
2009	El Paso	3	29 / 32 / 40	101
2010	El Paso	1	30	30
2010	Lubbock	2	16 / 22	38

- The vocational nursing education program at Computer Career Center in El Paso began in October 2004.
- Board staff conducted a focused survey visit to the program in May 2008, subsequent to a relocation of the program from the site of initial approval in 2004. Six program directors had been in place since the time of initial approval.
- The program submitted notification of a planned extension campus in Lubbock, Texas with board staff acknowledgment of that notice on March 16, 2009.
- A proposed major curriculum change was approved in July 2009 and is pending implementation.
- Reports of program administration turnover, use of “in-house/ simulated” clinicals, and student complaints prompted an immediate focused survey visit to the program on March 25-26, 2010.
- At the April 2010 Board meeting, the program was placed on Conditional approval, prohibited from

enrolling additional students, and given two (2) recommendations and seven (7) requirements to be met.

- The program has addressed the recommendations and requirements. A letter briefly summarizing and outlining the responses is included as Attachment #1.
- Board staff review and monitoring during the interim from April to date confirms address of the recommendations and requirements.
- The program administration is now requesting change to Full approval and permission to resume admitting new students.
- A survey visit report is included as Attachment #2.

**Pros:**

- Program has addressed recommendations and requirements issued at the April 2010 Board meeting.
- Administration has demonstrated commitment to the program and desire to comply with Rule 214.
- Students generally verbalized satisfaction with the program.

**Cons:**

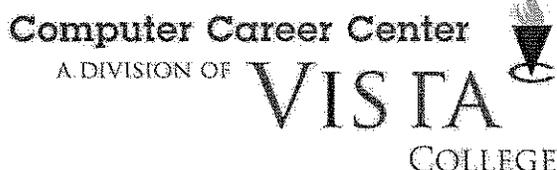
- Student textbooks are not consistently available at the beginning of each academic term.
- Clinical learning experiences are heavily concentrated on night shifts when nursing care and thus learning opportunities are limited.
- The Lubbock extension campus needs additional space and equipment available prior to additional student enrollment.

**Staff Recommendation:**

Staff recommends 2 options considering the following factors:

- The program was placed on Conditional approval status at the April 2010 Board meeting;
  - While requirements related to issues that led to Conditional approval status have been addressed, the results of those remedies have not yet been evaluated;
  - The Lubbock extension campus has graduated a single cohort of 16 students and results of NCLEX testing are not yet available for that cohort.
1. Move to accept the report of the survey visit conducted December 13-14, 2010 at the Computer Career Center vocational nursing education program, change the program approval status from Conditional to Full, permit the program to resume enrolling students at a rate of not more than 30 students per cohort with three cohorts during 2011 at the El Paso primary campus and not more than 20 students per cohort with two cohorts during 2011 at the Lubbock extension campus, and issue the recommendations and requirements as indicated in the attached letter (Attachment #3).
  2. Move to accept the report of the survey visit conducted December 13-14, 2010 at the Computer Career Center vocational nursing education program, change the program approval status from Conditional to Full, permit the program to resume enrolling students at a rate of not more than 40 students per cohort with three cohorts during 2011 at the El Paso primary campus and not more than 40 students per cohort with two cohorts during 2011 at the Lubbock extension campus, and issue the recommendations and requirements as indicated in the attached letter (Attachment #3).

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December 28, 2010

Paul R. Waller, PhD, RN  
Nursing Education Consultant  
Texas Board of Nursing  
333 Guadalupe Street. Suite 3-460  
Austin, Texas 78701

Dear Dr. Waller:

We enjoyed your visit to Computer Career Center (CCC), a Division of Vista College, Vocational Nursing (VN) Educational Program on December 13-14, 2010. Thank you for the excellent comments and feedback input you and Virginia Ayars, MS, RN, conveyed during the Summary Conference. We found this information very helpful.

At your request, I am submitting this letter that presents an overview of responses to recommendations and requirements issued by the Texas Board of Nursing (BON) at the April 22-23, 2010 and based on the survey visit conducted on our campus on March 25, 2010 and March 26, 2010.

**RECOMMENDATIONS:**

***Recommendation 1:*** *It is recommended that the program administration identify and utilize the services of a seasoned nursing consultant with extensive experience in pre-licensure vocational nursing education and administration to provide regular and ongoing consultation in Curriculum development, faculty development, clinical supervision, program administration, and compliance with Rule 214 in its entirety.*

***Recommendation 2:*** *It is recommended that the above consultant serve as mentor to the Program Director.*

**Response:** In May 2010, CCC enlisted my services as nursing consultant to assist the VN Educational Program in addressing the Board-issued recommendations and requirements, as well as to provide guidance for the program in complying with Rule 214. I worked with the program throughout May, June, and part of July as their nursing

consultant and also acted as a mentor for Connie Howard, MSN, RN, newly appointed Director of Nursing.

On July 19, 2010, I, Robbin Wilson, MSN, RN, was employed full time as the Dean of Nursing for Vista College and Computer Career Center, a Division of Vista College. In my position as Dean of Nursing, I am the chief nursing administrator for the Computer Career Center VN Educational Program located in El Paso, Texas and the extension campus located in Lubbock, Texas. As the Dean of Nursing, I am also responsible for the Vista College Practical Nursing Program located in Las Cruces, New Mexico.

### **REQUIREMENTS:**

***Requirement 1: Rule 214.6(h) related to Administration and Organization: The Program Director shall complete the online portion of the orientation and submit certification of that completion by Monday, May 17, 2010 and shall attend the next scheduled face-to-face orientation workshop for new Deans/Directors/Coordinators (scheduling to be announced).***

**Response:** Connie Howard, the previous El Paso Campus Director of Nursing completed the online portion of the BON New Dean/Director/Coordinator (D/D/C) Orientation prior to May 17, 2010. Along with myself, Connie Howard and Joy Moreau, MSN, RN, the Lubbock Campus Director of Nursing, attended the face-to-face portion of the BON New D/D/C Orientation workshop held in Austin, Texas, on August 13, 2010.

Connie Howard resigned her position as El Paso Campus Director of Nursing in late September 2010. Cassandra Gillis, ADN, RN, was appointed as the new El Paso Campus Director of Nursing in mid-October 2010. Ms. Gillis is in the process of completing the new BON module portion of the New D/D/C Orientation and will plan to attend the next face-to-face portion of the BON New D/D/C Orientation workshop to be held in Austin, Texas, in early 2011.

***Requirement 2: Rule 214.7(a)(6) related to faculty: The program shall submit written faculty policies for orientation, faculty development, and evaluation of faculty by June 1, 2010, along with a written plan for orientation of faculty, an ongoing Faculty Development Plan, and a faculty evaluation plan by July 15, 2010.***

**Response:** With regard to nursing faculty orientation, nursing faculty development, and nursing faculty evaluation, the existing written policies were revised, submitted to Board staff in June 2010, further revised after Board staff input, and implemented according to the written plan for orientation of faculty, and ongoing Faculty Development Plan, and a faculty evaluation plan submitted to Board staff in July 2010.

To date all newly employed nursing faculty have been oriented according to the new policies. Additionally, all tenured nursing faculty have been re-oriented according to the new policies.

***Requirement 3: Rule 214.7(o)(2) related to Faculty: The program shall submit minutes of monthly faculty meetings demonstrating faculty participation in planning, implementing, and evaluating the nursing program. Meeting minutes shall be submitted on a quarterly basis starting June 15, 2010.***

**Response:** A new policy for Nursing Faculty Meetings was developed and implemented. Copies of the minutes for all the nursing faculty meetings held in June, July, August, September, and October 2010 were submitted to Board staff via email. Hard copies of these same minutes were available for Board staff review during the December 13-14, 2010 survey visit. A new format for recording meeting minutes is being developed and staff will be trained appropriately.

***Requirement 4: Rule 214.9(a) related to Program of Study: The Program Director shall provide a detailed clinical schedule for each student cohort including the clinical facility to be used, surname of the assigned clinical instructor, and number of students in each group, and demonstrating the program of study includes the required and planned clinical learning experiences. Schedules shall be submitted at least two (2) weeks prior to the start of each academic term until the Spring 2011 Survey Visit is completed. In addition, the Program Director shall provide in Collaboration with Board of Nursing staff a detailed evaluation of the clinical preparation of currently enrolled students to determine their current status in meeting educational program goals and objectives and shall recommend remediation if necessary.***

**Response:** Connie Howard, the previous El Paso Campus Director of Nursing, worked diligently with Board staff throughout May, June, July, August, and September 2010 to address this requirement. Appropriate detailed clinical schedules were provided and evaluation of currently enrolled students was provided to demonstrate that these students met their educational program goals and objectives. Hard copies of the current Level IV students' clinical schedules were also available for Board staff review during the December 13-14, 2010 survey visit.

Detailed clinical schedules are under development for a new Level I student cohort and are ready for finalization once Texas BON permission is granted allowing the program to enroll new students.

***Requirement 5: Rule 214.9(s) and (b) related to Program of Study: The faculty shall critically review the curriculum change proposal (final version dated 07/22/2009) submitted to the Board and approved July 30, 2009 to assure it meets ongoing needs of the program and submit a plan and schedule for implementation prior to actual implementation.***

**Response:** Several nursing faculty meetings were held during July, August, and September 2010 in order to critically review the curriculum change proposal submitted to the Board and approved July 30, 2009, but never implemented as planned. It was the decision of the nursing faculty that the approved curriculum change still meets the ongoing needs of the program, but that some minor revisions were needed before the new

curriculum change is implemented with the next new Level I student cohort. These minor revisions are outlined below.

1. Change the word “practical” to “vocational” in the course titles for VNSG 2260, VNSG 3262, and VNSG 4361.
2. In Level I, VNSG 1324, Intro to Basic Nursing Skills, convert at least 24 of 120 Lab contact hours into Clinical contact hours to be conducted in Long Term Care facilities.
3. In Level II, VNSG 2238, Mental Health & Illness, convert at least 16 of the 45 Lab contact hours into Clinical contact hours to be conducted in Mental Health Care facilities.
4. In Level III, VNSG 3163, Child Health Clinical, convert at least 8 of the Clinical contact hours into Lab contact hours to be conducted in the Nursing Skills Labs on campus.
5. In Level IV, VNSG 4161, Maternal-Newborn Clinical, convert at least 8 of the Clinical contact hours into Lab contact hours to be conducted in the Nursing Skills Labs on campus.

***Requirement 6: Rule 214.11 related to facilities, resources and services: Administration shall submit a plan for complying with the rule by June 1, 2010 and submit documentation and photos demonstrating compliance prior to admission of the next Level I student cohort.***

**Response for El Paso Campus:**

In July 2010, Computer Career Center in El Paso implemented a comprehension reconfiguration, remodeling, revised utilization, furnishing, and equipment acquisition plan for the facility. The comprehensive plan encompassed five main areas: (1) Reconfiguration and revised utilization of the entire facility; (2) Reconfiguration and furnishing of four classrooms; (3) Remodeling, reconfiguration, furnishing, and equipment acquisition of equipment in the two existing Nursing Skills Labs; (4) Conversion of the library into an additional Nursing Skills Lab dedicated to a Maternity and Newborn Nursery nursing skills area with additional equipment acquisition; and (5) More efficient utilization of nursing faculty offices and work areas.

Additionally, a new Lab Coordinator has been hired for the El Paso CCC VN Educational Program as a full time nursing faculty position. This individual will be in charge of the Nursing Skills Labs, including, but not limited to, providing assistance to nursing faculty in teaching and evaluating the students’ nursing skills, being responsible for the inventory and acquisition of equipment and supplies, developing scenarios for use in the Nursing Skills Labs, and serving as a back-up clinical nursing instructor.

**Response for Lubbock Campus:**

A reconfiguration plan will be implemented at the Lubbock campus as described below. All VN classrooms will be moved to Suite 14. VN Classroom 1 will be in Room 5 and the classroom dimensions are 30'X18'. VN classroom 2 will be in Room 6 and the classroom dimensions are 28'X18'. VN Skills Lab 1 dimensions are 25'x19' and it will be in Room L1. VN Skills Lab 2 dimensions are 30'X19' and it will be in Room L2. The Computer Lab and ATI Lab will be in Room 7 and dimensions are 25'X19'. In relation

to future growth, a request has been placed in the 2011 budget for additional space as necessary to accommodate 3 new VN enrollments.

The same equipment acquisition plan used at the El Paso campus will be implemented for the facility at the Lubbock campus. This additional equipment will be ordered in January 2011 and prior to any new Level I enrollments at the Lubbock campus.

Additionally, a new Lab Coordinator has also been hired for the Lubbock campus as a full time nursing faculty position. This addition of a new full time Lab Coordinator, the reconfiguration plan, and the equipment acquisition plan will ensure that the facilities, resources, and services at the Lubbock campus are comparable to the El Paso campus.

***Requirement 7: Rule 214.13 related to Total Program Evaluation: The program shall submit a Total Program Evaluation Plan for Board staff review by July 1, 2010 and implement the plan on a going forward basis. Implementation of the plan shall be documented in meeting minutes and major changes in the nursing educational program shall be evidence-based and supported by rationale.***

**Response:** A new Total Program Evaluation Plan (TPEP) and a new policy regarding Total Program Evaluation were developed and submitted to Board staff for review. The TPEP will be revised according to Board staff recommendations and implemented according to the new policy in 2011.

I hope this letter provides an overview of our program's responses to addresses all areas of concern that have been identified. If you need additional information, please contact me.

We are looking forward to the January 27-28, 2011 Texas BON meeting. I will send you a list via email of the individuals who will be attending the meeting as representatives of Computer Career Center, a Division of Vista College, VN Educational Program.

Sincerely,

*Robbin Wilson*

Robbin L. Wilson, MSN, RN, Dean of Nursing  
Vista College and Computer Career Center  
Vocational Nursing Educational Program

EC: Robin Caldwell, PhD, RN, Nursing Consultant for Education  
Virginia Ayars, MS, RN, Nursing Consultant for Education

**Survey Visit Report  
Computer Career Center in El Paso, Texas  
Vocational Nursing Program**

**Overview:**

A focused survey visit to Computer Career Center in El Paso, Texas, Vocational Nursing Education Program was conducted December 13-14, 2010, by Paul Waller and Virginia Ayars, Nursing Consultants for Education. The survey visit was conducted as follow-up to a prior visit in March 2010. Paul Waller also visited the Lubbock, Texas extension campus on November 4, 2010.

At the April 2010 Board meeting, the Board issued 2 recommendations and 7 requirements for the administration and faculty, moved the program to Conditional approval status, and prohibited further new student enrollment until the recommendations and requirements had been properly addressed. Program administration, working with Board staff, addressed the recommendations and requirements in the interim, and these follow-up visits were done to review changes made in the program's physical facility and observe remedies indicated in communication with program staff.

**Visit Findings:**

During the December 13-14 visit to the El Paso (primary) campus, Education Consultants Ayars and Waller:

- met with Dean Robbin Wilson, Director Cassandra Gillis, and Lead Instructor Janet Pizzaro;
- toured the facility;
- met with nursing students;
- met with nursing faculty;
- briefly reviewed selected documents and files; and
- met with campus administration and nursing administration for a final exit conference.

At the November 4 visit to the Lubbock (extension) campus, Education Consultant Waller:

- met with Dean Robbin Wilson and extension campus Director Joy Moreau;
- toured the facility;
- met with nursing students;
- met with nursing faculty; and
- met with Dean Wilson and Director Moreau for an exit conference.

In follow-up to the visits, Dean Wilson submitted a letter (please see Attachment #1) summarizing and outlining activities undertaken by the program administration and faculty to address issues pending after the April 2010 Board meeting. Additional Board staff notes further detailing those responses, based on review of submitted documents and site visits follow:

Recommendations:

**#1 – Fully met.**

**#2 – Fully met.**

Requirements:

**#1 – Fully met.** (Note: The prior Director has since resigned and new Director Cassandra Gillis is completing the independent module portion of New Director Orientation and plans to attend the February 4, 2011 face-to-face session to be presented by Board staff.)

**#2 – Fully met.**

**#3 – Substantively met; no further follow-up warranted.** Minutes reflect discussions and decision-making by faculty. A new format for minutes is being developed and implemented that should better document the processes and outcomes.

**#4 – Fully met.**

**#5 – Substantively met.** The faculty and nursing administration have reviewed the previously-approved curriculum change and made minor (primarily editorial) revisions. Implementation is verbally reported as planned to begin with the next admission of student cohorts at both the El Paso (primary) and Lubbock (extension) campuses. New admits are anticipated after the January 2011 Board Meeting. **Follow-up:** Evaluation through at least the first graduating cohort is standard when programs request curriculum changes.

**#6 – Substantively met.** Significant reconfiguration, remodeling/renovation/refurbishing, and general reorganization and cleaning of the El Paso campus has been completed. Previously under-utilized space has been re-purposed and should provide for efficient and effective implementation of the nursing education program. Classroom space at the Lubbock extension campus was very cramped at the time of the visit. Dean Wilson's letter indicates a plan for moving the nursing program to a different suite within the existing building. The specifications of classroom and lab sizes appear to be sufficient to meet the needs of faculty and students. The specific timing of implementation of that plan is not provided, but is anticipated to be with the admission of additional students in Spring 2011, assuming Board approval. **Follow-up:** The specific implementation plan and timing for moving the Lubbock extension program to new space needs to be conveyed to Board staff.

**#7 – Substantively met.** The current draft Total Evaluation Plan is lacking specification of responsibility for implementation and execution of some detailed areas of the plan. Dean Wilson explained at the time of the visit that final determination of responsibility is pending determination of who the faculty team will be as the plan is implemented. Once the faculty team can be reconstituted and defined (pending permission to resume enrollment), areas of responsibility for the plan will be delineated. **No additional Board staff follow-up is deemed necessary for this item.**

#### **Additional Notes and Comments:**

The tour of the El Paso campus revealed a facility that has been significantly improved in comparison to the March 2010 visit. As noted above, the space has been significantly renovated and refurbished, with space in many cases re-purposed to better meet the needs of students and faculty. The facility has been significantly cleaned and painted throughout. The previous library has been dismantled and replaced with an online library sufficient to meet student needs. That space has been remodeled and re-purposed as a maternity/ pediatric simulation lab. The prior simulation lab has been renovated. Both simulation labs have been appropriately furnished and a simulation lab coordinator has been hired to manage the facilities and assist faculty in implementation of skills and simulation training.

The Lubbock extension campus facility included two small classrooms, a computer lab, an additional space as skills lab, a lunch/break room, and very modest faculty and program administration offices. Restrooms were small but seemingly adequate. Of greatest concern was the size of classrooms being used for two classes that were in session during the visit. One classroom was approximately 18'x20' (approximately 360 sq. ft.) with 20 students, a faculty member, and desks/tables for all. Access into and out of the room was through a "maze" path through the furniture. The second, smaller classroom was perhaps 12'x18' (approximately 216 sq. ft.) with 12 students and a faculty member. Students were seated at long, narrow tables in two rows, with faculty at a separate narrow table. At the time of the visit, Consultant Waller voiced concerns about the cramped conditions in the two classrooms. A retractable screen between the larger classroom and computer lab was pulled back to allow a larger space for the meeting with students later in the afternoon. This created a much more user-friendly space, but evidently was not the norm for conducting typical classes.

Note that Dean Wilson's letter (see Attachment #1) indicates a reconfiguration plan will be implemented at the Lubbock campus, moving to larger classrooms, etc. The letter also indicates a 2011 budget request was

submitted for additional space to accommodate additional enrollment. The plan outlined in the letter seems adequate to handle a single cohort and perhaps two, but seems quite unlikely at first glance for three cohorts.

**Meeting with program administration:**

Dean Robbin Wilson and Director Cassandra Gillis work collaboratively to administer the El Paso primary campus. Dean Wilson likewise collaborates with Director Joy Moreau to administer the Lubbock extension campus.

Administration and faculty have been working diligently and successfully to obtain clinical placements where these were not in place previously at facilities including medical centers, home health, day care centers, schools, dialysis units, mental health facilities, and adult day care centers. Clinical placements for the El Paso campus are reportedly significantly improved and administrators for both campuses indicate future placements sufficient to meet the needs of students. The Lubbock extension campus students have to commute approximately an hour for much of their acute care clinical experiences, but the breadth of experiences available seemingly outweigh that inconvenience.

The Student Handbook is reportedly undergoing revision and is pending only proofreading prior to implementation. Dean Wilson indicates a plan to conduct criminal background checks through the Board of Nursing processes, with Declaratory Orders (DOs) completed where needed prior to enrollment. (Note: DOs have been significant issues previously, with 12 of 30 November 2010 graduates and 16 of 30 anticipated January 2011 graduates needing to complete the process.)

Dean Wilson projects 3 enrollments in 2011 with up to 40 students per cohort at the El Paso campus. Enrollment at the Lubbock extension campus is likewise projected at 40 per cohort with 3 cohorts anticipated in 2011.

(Note: Consultant Waller also met with Dean Wilson and Director Moreau at the Lubbock extension campus.

**Meeting with students:**

Education Consultants met with approximately 12 students in El Paso anticipating completion of the program in January 2011. The students indicated a generally positive evaluation of faculty and a sense of increasing stability of the program. They noted that administration has been "open" and forthcoming through the renewal processes implemented during the past several months. Clearly aware of the transition occurring, they indicated the process has not been particularly problematic for them and that they have learned a sense of adaptability and flexibility by being students in the program during the interim. They indicated a sense of support for each other.

The students further indicated that faculty and administration have been responsive to student feedback and evaluation, especially most recently. They did note that syllabi are clear but that textbooks are seemingly always late at the beginning of each semester. Clinical evaluation is reportedly progressive, objective, and clear. Much of clinical learning experiences is reportedly scheduled on the night shift, when patients are sleeping and require little nursing care; some students reported 80% of their clinical learning experiences were on the night shift.

(Note: Consultant Waller also met with approximately 30 students at the Lubbock extension campus. Students there provided similar, generally positive feedback about the program and faculty/ administration. Though not directly asked, clinical learning experiences seemingly were scheduled primarily during day and/or evening shifts in lieu of night shifts.)

**Meeting with faculty:**

Education Consultants met with 6 faculty, including 3 full-time and 3 part-time faculty at the El Paso campus. Full-time faculty teach both didactic and clinical; part-time faculty teach clinical only.

The faculty identified themselves as a team focused on quality education for the students. They spoke of involvement in review of the anticipated curriculum change and the opportunity to fine-tune that plan. They enthusiastically noted the new clinical placements being arranged for new students and spoke of the Program Advisory Committee including representatives from community agencies. Orientation of faculty is evident as they indicated recent completion of "Instructor Boot Camp" and orientation/ training for the new simulation equipment by the vendor. They welcome the anticipated Simulation Lab Coordinator.

Many faculty are continuing their own educations, seeking higher degrees including baccalaureate and graduate degrees. They indicated that a tuition reimbursement benefit from their employer would be very welcome and would assist them to further demonstrate and model the value of life-long learning to students.

(Note: Consultant Waller also met with 4 faculty at the Lubbock extension campus. Faculty there indicated satisfaction with their positions and generally positive comments similar to their El Paso-based colleagues.)

**Exit meeting with administration:**

Education Consultants met with campus and program administration for a summary conference. The Consultants congratulated administration on their efforts to meet the Board's Education Rule 214 and recommendations and requirements from the April 2010 meeting. Observations and findings were summarized, along with indication that Consultants would be recommending change from Conditional to Full approval at the January 2011 meeting, to include recommendation that the program be allowed to resume enrollment of new students.

**Conclusions:**

Administration and faculty have made a concerted effort to remedy issues identified at the March 2010 survey visit. The facility and program have been significantly improved and are now within requirements of Rule 214. The administration and faculty see the anticipated opportunity to resume admission of new students as a "rebirth" of the program.

DRAFT LETTER

January 31, 2011

Robbin Wilson, MSN, RN  
Dean, Vocational Nursing Program  
Computer Career Center  
7731 North Loop  
El Paso, TX 79915

Dear Ms. Wilson:

At the January 27-28, 2011 meeting, the Texas Board of Nursing (Board) discussed the report of the survey visit conducted by Board staff on December 13-14, 2010 to the Computer Career Center vocational nursing program in El Paso, Texas and on November 4, 2010 to the extension campus in Lubbock, Texas. Thank you and <<insert as needed>> for your attendance and being available to answer questions.

Based on the discussion, it was the decision of the Board to accept the report of the survey visit and change the program approval status from Conditional to Full approval. The Board takes seriously its responsibility to approve and monitor education programs leading to nursing licensure and thanks the administration and faculty at Computer Career Center for their response to recommendations and requirements issued at the April 2010 Board meeting.

Based on Full approval, the program may resume admission of new students at the primary campus in El Paso and the extension campus in Lubbock. In addition, the Board issues the following recommendations and requirements.

Recommendations:

1. **Program Administration** is strongly encouraged to assure textbooks are readily available to students at the start of each academic term to enable them to prepare for class and to remain current with course content.
2. As clinical placements are developed and expanded, **Administration and Faculty** are encouraged to schedule fewer late-night shift clinical learning experiences and rather seek day and evening shift experiences more conducive to student learning.

Requirements:

1. Rule 214.9(i) addresses curriculum changes. A major curriculum change approved by Board staff in July 2009 was recently reviewed by faculty and nursing administration; final implementation is pending. **Program Administration and Faculty** shall: a) submit an implementation plan for curriculum changes prior to actual implementation and b) submit an evaluation of the effectiveness of the curriculum changes for the first graduating cohort under the revised curriculum. These reports shall be submitted to Board staff within four months after the first graduates complete the revised curriculum.
2. Rule 214.11 addresses facilities and resources. Program Administration has indicated plans for relocating the Lubbock extension campus to a different suite and ordering additional equipment to meet program needs. **Program Administration** shall provide a report of the planned move (to include photographs) and document acquisition and receipt of the equipment prior to enrolling new students at the Lubbock campus.

3. Rule 214.8(a) related to *Students* requires that “The number of students admitted to the program shall be determined by the number of qualified faculty, adequate educational facilities and resources, and the availability of appropriate clinical learning experiences for students.” **Therefore**, the program shall admit not more than <<insert>> students per cohort and not more than <<insert>> student cohorts during 2011 at the El Paso campus. At the Lubbock extension campus, not more than <<insert>> students per cohort and not more than <<insert>> student cohorts shall be admitted during 2011.

Recommendations are suggestions based upon program assessment indirectly related to the rules to which the program must respond but in a method of their choosing. Requirements are mandatory criteria based on program assessment directly related to the rule that must be addressed in the manner prescribed.

If you should have any questions, or if we may be of assistance, please contact Board staff at [paul.waller@bon.state.tx.us](mailto:paul.waller@bon.state.tx.us) or by phone at 512-305-7658.

Best regards,

Linda R. Rounds, PhD, RN, FNP  
President

Paul R. Waller, PhD, RN  
Nursing Consultant for Education

copy: TWC