



TPAPN's mission

To offer nurses life-renewing opportunities from substance use disorders and certain psychiatric disorders with the aim of returning nurses back to safe nursing practice thereby protecting the public and promoting professional accountability.

Texas Peer Assistance Program for Nurses

FY 2010 3rd QUARTER REPORT to THE TEXAS BOARD OF NURSING

June 15, 2010

INTRODUCTION

This report, to the Texas Board of Nursing, provides an accounting of the Texas Peer Assistance for Nurses Program's outcomes and activities during the Texas Board of Nursing's (BON) third quarter of the BON's 2010 fiscal/operational quarter, March 1, through May 31, 2010. This report marks a departure in both the type of data reported and how the data is represented graphically. Previously, outcome data was reported to the BON based on individuals referred to the program for each quarter. However, data was regularly incomplete due to the varying lengths of time between when nurses were referred to the time they signed participation and subsequently to the time they ended-up signing return to work agreements.

Beginning with this report the outcome data reported represents program activity for the past three months without any lag-time or delay involved. All outcomes except fiscal activity are reported based upon the BON's fiscal/operating year, September 1 – August 31. TPAPN's fiscal year is based on the Texas Nurses Foundation's FY: July 1 – June 30. This report is divided into the following sections of "activity" as follows: Client; Outreach; Administrative; and Fiscal. "Requests of the BON" is the final section of the report. TPAPN will report outcomes by cohort reflecting individuals who have been referred, signed participation and returned to work for the FY after the fourth quarter report of the fiscal year as part of an annual report to the BON. TPAPN welcomes suggestions from the BON board of directors and staff for improving any aspect of the quarterly report.

CLIENT ACTIVITIES

The three major activity categories now reported are: Total Referrals; Active Cases and Average Daily Census. Each of the three categories is defined as follows:

- 1) **Referrals by Referral Source & Nurse Type** – *Graphic 1*, located on page 3, represents all nurses who have been referred to TPAPN for possible participation during the quarter, accounting for three basic nurse types: **APRN**, **LVN** and **RN**, and by source of referral. Referral sources include:
 - a. **Non-BON Referred** - nurses reported directly by third-parties to TPAPN and the BON has not received a complaint. Note: These nurses are reviewed by the BON at the weekly, third-party referral review meeting wherein they are approved for one of three possible outcomes:
 - i) Possible participation with TPAPN; ii) Concurrent BON investigation and possible participation with TPAPN; and iii) BON investigation.
 - b. **BON Referred** - nurses reported by third-parties to the BON and referred on to TPAPN for possible participation;”
 - c. **BON Ordered** - nurses ordered into TPAPN by virtue of licensure action (order) by the BON;
 - d. **Self-Referred** - nurses for whom neither TPAPN nor the BON have received a third-party referral or complaint and who are eligible to participate in TPAPN. (Note: Besides screening for eligibility initially upon referral, TPAPN does not “count” a self-referral as eligible for actual participation until the program has received proper assessment and treatment documentation on the nurse);
 - e. **EEP** (Extended Evaluation Program) - nurses referred to either the BON and/or TPAPN for a one-time incident, usually an unauthorized positive drug test result, who typically have no substance abuse or dependency diagnosis, no practice or criminal/legal issues, and who are approved by the BON for participation in the EEP.

The 255 referrals received for the quarter reflect the ever increasing number of nurses received from the BON as more nurses ensure they meet mandatory report requirement per §301.410 of the Texas NPA and fewer nurses report their peers or subordinates to TPAPN alone, a total of 131 “BON Referred” versus 62 “Non-BON Referred.” TPAPN's intake attempts to help in this regard by reminding all third parties of their duty to report to the BON. Nurses who are “ordered” into TPAPN comprise the next largest group

of referrals (32 total). The BON may also offer nurses a final opportunity to participate in TPAPN after having participated unsuccessfully previously as well as offering nurses with criminal histories, identified through the BON's background checks or self-disclosures related to substance abuse for which participation in TPAPN may be appropriate. The number of referrals to EEP continues to hold steady as with this report a total of 12 were approved by the BON for the opportunity to participate. One point of interest is that LVNs comprised approximately 48% of all referrals made to TPAPN. LVNs also represented approximately 72% of those "ordered" to TPAPN while comprising approximately 44% of all third-party referrals received.

- 2) **Active Cases by Nurse Type** – *Graphic 2*, located on page 4, represents nurses who are eligible and are pending participation with TPAPN and EEP along with nurses who have already signed participation agreements. Graph 2 presents active cases by type of nurse for each week of the quarter. It is interesting to observe the stability in the numbers over the length of the quarter. LVNs comprised just slightly more than 30% of the total active cases when compared to the total number of RN and APRN cases.
- 3) **Total Active Weekly Census** – *Graphic 3*, on page 5, represents the total, active number of nurses from #2 above who have signed TPAPN and EEP participation agreements or who are pending signing with one of the two programs. The active daily census represents all TPAPN and EEP nurses the program was working with at the time in the various stages of activity be it facilitating their possible participation, monitoring nurses while in treatment or monitoring while back in nursing practice. The numbers are accounted for weekly and reveal much stability over quarter, an average of 637 nurses.

OUTREACH ACTIVITIES

TPAPN outreach activities includes such things as recruiting advocates, developing and distributing posters, attending conference exhibitions and providing formal face-to-face or online educational activities. For this past quarter the following outreach related activities were completed by TPAPN.

- 14 new advocate applications were received during the quarter.
- 9 new advocates trained at "TPAPN Advocate/Faculty Liaison Workshop," Round Rock, TX, 4/9.
- 93 attendees reached by 4, Nursing CE offerings presented by TPAPN's volunteer nurse advocates.
- 68 attendees reached by two, nursing CE offerings presented by TPAPN staff at the following venue(s)/location(s)/date(s): Austin Community College, Department of Nursing, Austin, TX, 4/5; LVNAT Spring Conference, Round Rock, TX, 5/1;
- Exhibited at the following venue(s)/location(s)/date(s): LVNAT Spring Conference, Round Rock, TX, 5/1.
- Hosed the "Liaison Committee for Peer Assistance Programs" meeting, 5/14, in order to prepare for the 6/25 workshop for treatment providers.

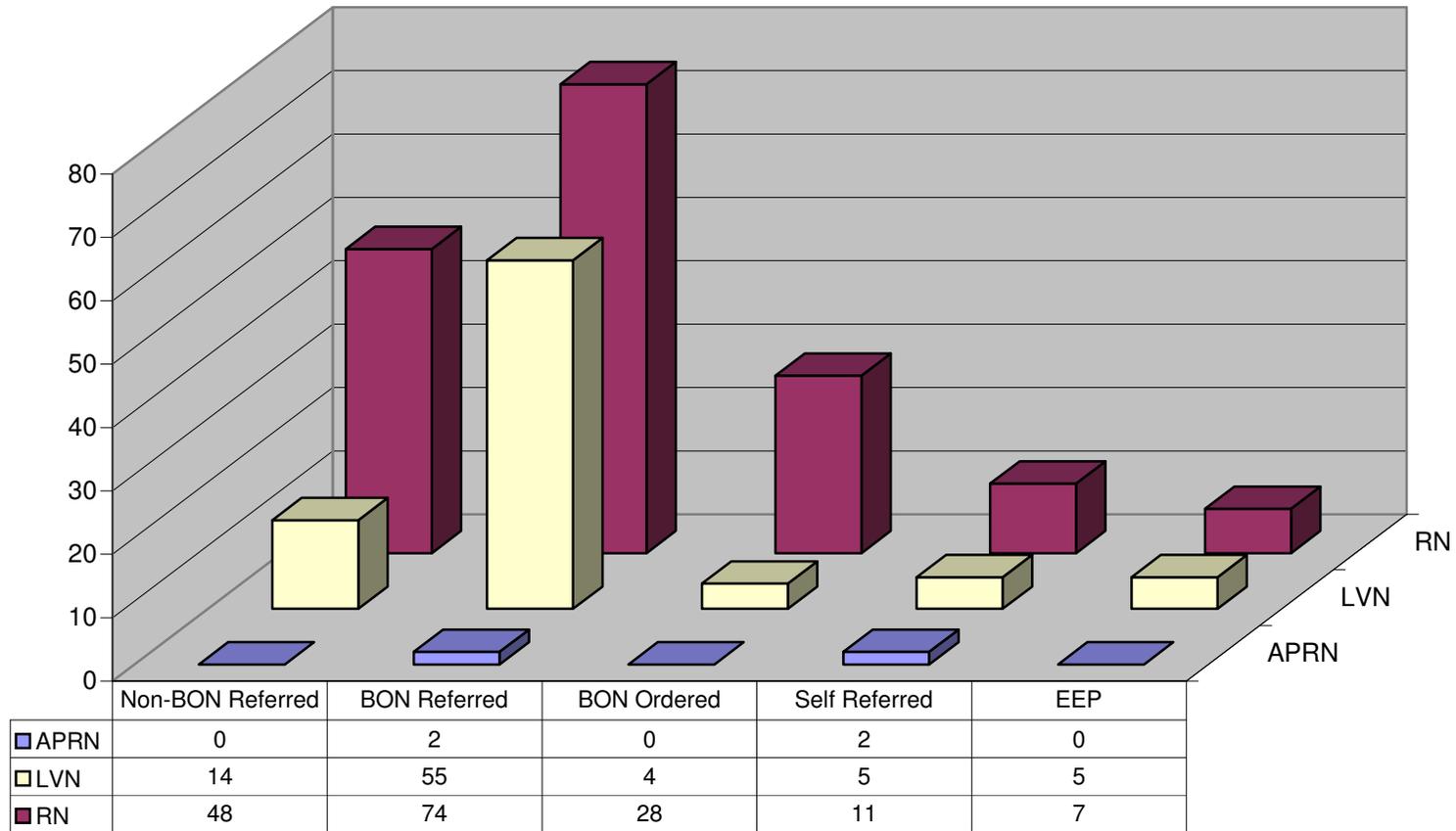
ADMINISTRATIVE ACTIVITIES

Administrative related activities of note that were undertaken during the quarter include the following.

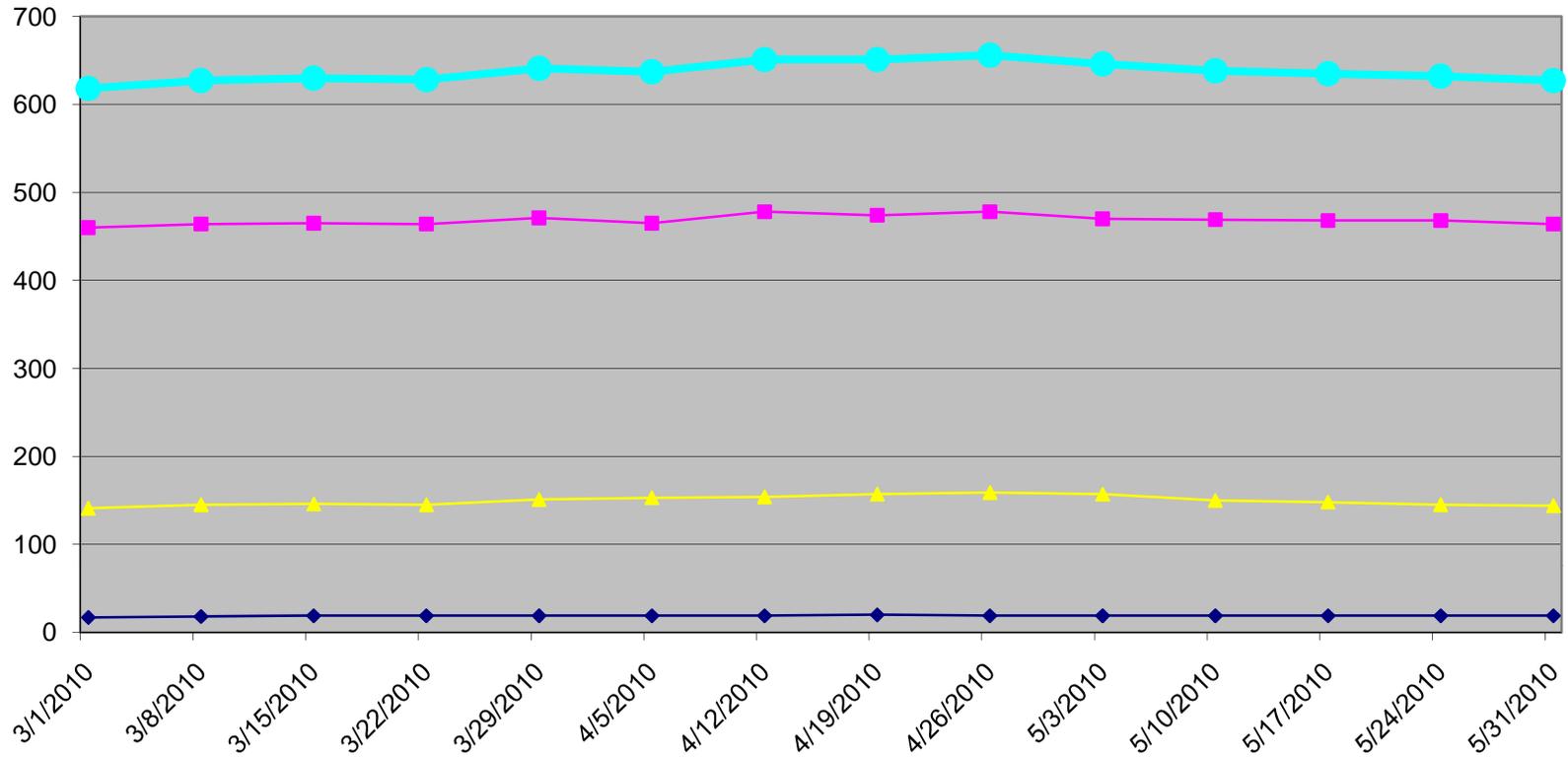
- Oversaw and attended weekly, third-party referral meetings and finalizing new categorical and data representation needs internally and with the BON.
- Met with the TPAPN Advisory Committee at its regularly scheduled business and strategic planning meeting 3/5 (See meeting minutes, **ATTACHMENT A**, 5 pages). The draft strategic plan for TPAPN's FY 2010 – 2011, July 1 – June 30, was approved by the committee to be forwarded to TNF board of directors for formal approval (**ATTACHMENT B**, 3 pages).

(narrative continues on page 6)

Referrals by Referral Source & Nurse Type 3rd Quarter FY'10

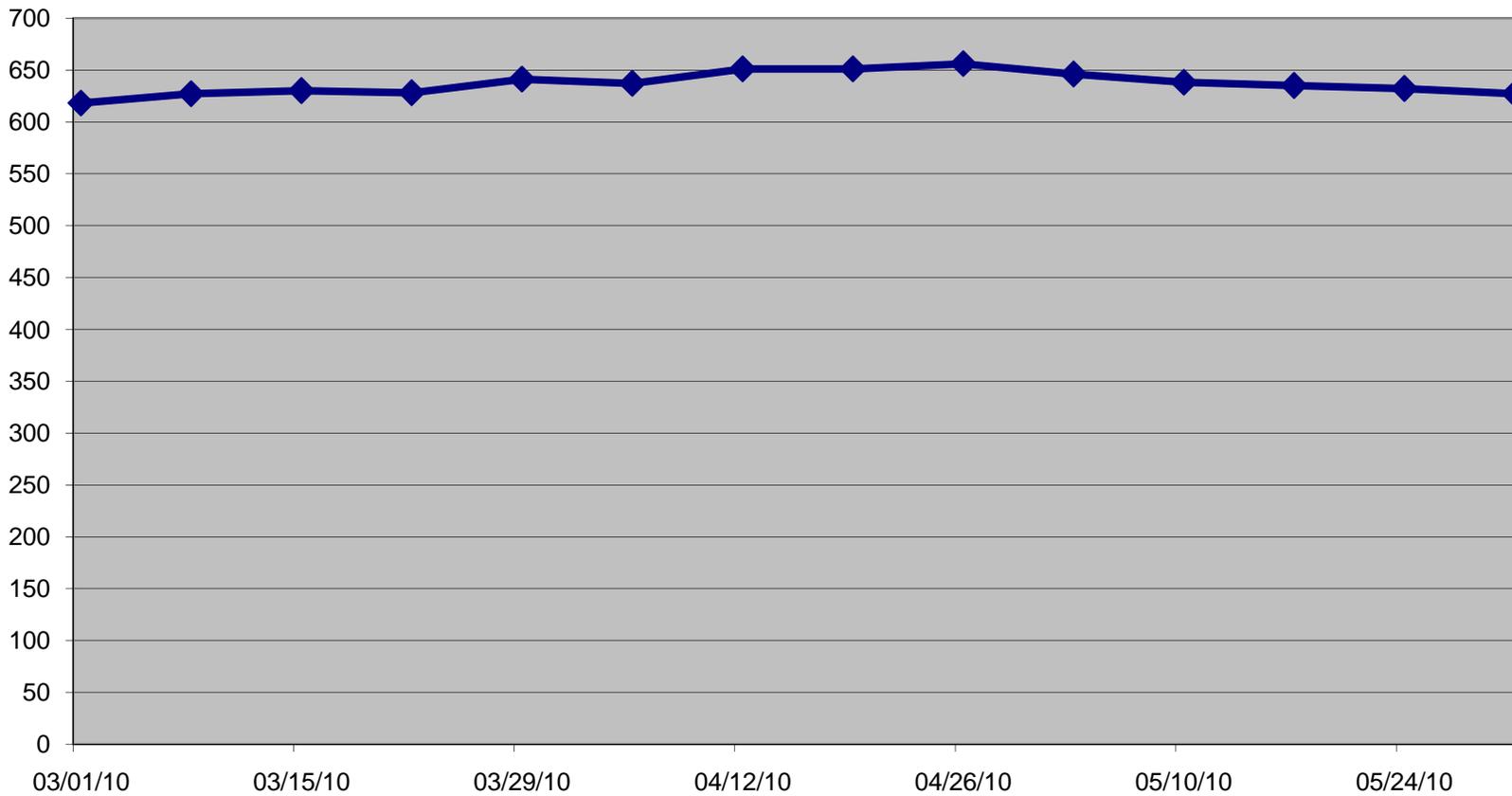


Active Cases by Nurse Type 3rd Quarter FY'10



	03/01/10	03/08/10	03/15/10	03/22/10	03/29/10	04/05/10	04/12/10	04/19/10	04/26/10	05/03/10	05/10/10	05/17/10	05/24/10	05/31/10
■ RN	460	464	465	464	471	465	478	474	478	470	469	468	468	464
▲ LVN	141	145	146	145	151	153	154	157	159	157	150	148	145	144
◆ APRN	17	18	19	19	19	19	19	20	19	19	19	19	19	19
● Total	618	627	630	628	641	637	651	651	656	646	638	635	632	627

Total Active Weekly Census 3rd Quarter FY'10



	03/01/10	03/08/10	03/15/10	03/22/10	03/29/10	04/05/10	04/12/10	04/19/10	04/26/10	05/03/10	05/10/10	05/17/10	05/24/10	05/31/10
◆ Participants	618	627	630	628	641	637	651	651	656	646	638	635	632	627

ADMINISTRATIVE ACTIVITIES
continued

- Visited with Affinity Online Services, Inc. and Certatrust, Inc., regarding their drug testing administration and case management software capabilities.
- Received presentations from the following treatment centers regarding their services: Betty Ford Children’s Program, Dallas, TX (especially useful to parents in recovery who have children); Austin Alcohol and Drug Abuse Program, Austin, TX; Palm Beach Institute, West Palm Beach, FL; and The Pavillon, Mill Spring, NC.
- Teleconferenced with National Council of State Boards of Nursing (NCSBN) Chemical Dependency Regulatory Committee – as a whole or with member(s) of the committee: 3/8; 3/18; 4/6; and 4/16.
- Attended TriCorp Directors’ meeting of the Texas Nurses Association on 3/18.
- Made preparations for and presented at TPAPN’s spring advocate training workshop on 4/9.
- Ensured appropriate program personnel were trained on intake process in anticipation of the extended absence of TPAPN’s Intake Coordinator during April.
- Attended and presented at NCSBN’s CD Regulatory Forum, Chicago, IL, 4/27 and 4/28.
- Attended CD Regulatory Committee meeting at NCSBN’s HQ, Chicago, IL, 4/29.
- Teleconferenced with Phyllis Hart Tipton, PhD, RN, regarding drafts of an article for publication concerning alternative programs’ referral policies.
- Evaluating pilot of remote work by one TPAPN case manager and continuing to develop related P&P.
- Attended the regularly scheduled “TNA Continuing Education Provider” (internal) meeting, 5/25.
- Attended continuing education activity, provided by the Texas Nurses Association for all staff on “Intergenerational Workforce” presented by Lynn Wieck, PhD, RN, 5/25.
- Met with TNA administration to review budgetary concerns and prepare draft budgets.

FISCAL ACTIVITIES

TPAPN’s significant fiscal activities occurring over the past quarter include the following.

- Contained operational expenditures in order to help TPAPN’s financial bottom line, including the goal of restoring TPAPN’s assets to cover a minimum of three months of program operational costs so that the program may be in less jeopardy given further financial exigencies. Among other areas costs have been contained in education, travel, supplies and compensation.
- With the TNF board of directors’ approval, decided to increase participants’ drug testing fees from \$55 - \$59 as of July 1 of this year in order to compensate for income reductions and ensure program’s fiscal/operational viability in the short-term – as a portion of the increase will help cover TPAPN’s operational (monitoring) costs. This is the first increase in drug testing fees since 2004.
- Decided to increase the monitoring fees of mental health participants paid to TPAPN from \$200 to \$260 annually as of July 1, also with the TNF board of directors’ approval, in order to help compensate for income reductions and to ensure the program’s fiscal/operational viability in the short-term. Monitoring fees for nurses participating under psychiatric participation agreements have similarly not been increased since their inception in 2004.
- Provided the TNF board of directors a revised budget for the remainder of the current 2009- 2010 FY (See **ATTACHMENT C**, 3 pages) and for 2010-2011 FY (**ATTACHMENT D**, 3 pages) reflecting an income budget reduction from the BON of 5% for the biennium – applied by the BON per state budget cuts. Both budgets were approved by TNF. For the current biennium the reduction totals \$70,000. As

applied by the BON this amounts to a reduction of \$20,000 for TPAPN for the remainder of the current BON FY and a reduction of \$50,000 for the next BON FY beginning September 1, 2010. The 2010 – 2011 budget reflects increases in monitoring (UDS and mental health) fees under income as previously stated.

- Achieved a positive income to expenses balance, as of the end of May that has helped increase the program's assets, as documented in the draft income and balance statements for March, April and May, 2010. The financial statements are included as the final 12 pages of this report following Attachment D.

REQUESTS OF THE BON

TPAPN has no requests of the BON at this time.

TPAPN ADVISORY COMMITTEE MINUTES 3/05/2010 – TNF/TNA Conference Room, Austin, TX ATTACHMENT A

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>Members Present: Denise Benbow, BON Anita Bertrand, TANA Patricia Brown, Federal Patrick Charlton, Advocate Comm. (via phone) Thelma Davis, LVNAT (Comm. Chair) Julie DeNofa, Treatment Provider Sally Gillam, TONE Jane Harmon, Mental Health Kathie Rickman, Recovering Nurse Sunny Stout, Long Term Care Sharon Wilkerson, TOBGNE</p> <p>Absent: Cayla DeMoss, TAVNE Rich Dudley, Employer Rep. Clair B. Jordan, Exec. Dir. TNA/TNF Julie Matthews, TNSA Henrietta Vann, LVNAT</p> <p>Vacant: TOADN</p> <p>Staff Present: Michael Van Doren (MVD), PD Leah Lambracht, POC</p> <p>I. Call to Order: 9:00 am A. Quorum B. Introductions C. Review of agenda</p>	<p>A. Quorum met B. Done C. Agenda reviewed</p>	<p>C. Agenda accepted after changing "Update on outcome numbers for TPAPN 2nd Qtr Rpt to the BON" to "Update for TPAPN 1st Qtr Rpt."</p>

TPAPN ADVISORY COMMITTEE MINUTES 3/05/2010 – TNF/TNA Conference Room, Austin, TX ATTACHMENT A

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>D. Review/Approval of 12/4/09 minutes</p> <p>II. Old Business</p> <p>A. Committee tenures/TOADN vacancy</p> <p>B. 3rd party drug testing & case management system</p> <p>C. Update on 1st Qtr. outcome #s</p> <p>D. 3-5 yr. program proposal</p>	<p>D. Kathie: Minutes need to reflect her presence and not both her presence and absence.</p> <p>II. Old Business.</p> <p>A. Member tenures reviewed. Discussed members' ability to continue serving as long as interest and commitment meet needs of committee/program. Vacancy with TOADN continues.</p> <p>B. Mike explained initial/ongoing difficulties with new case mgmt. software and impact it has had on intake/processing of cases. Software issue has caused significant increase in cases pending.</p> <p>C. Related to B above, Mike discussed how more 3rd party referrals are being received at BON and fewer here at TPAPN. How typical best practice is for "simultaneous" report to TPAPN/BON and fulfill mandatory report requirement and provide nurse possibility of early assistance.</p> <p>D. Proposal (handout provided) on hold for now given fiscal cost (at least \$55K from BON to cover ½ of cost). Proposal will be an item for discussion at next BON mtg. This generated much discussion on how employers could help support TPAPN for best practice and education. Also, idea of partnering w/TONE & THA and pharmaceutical companies. Pros and cons of relying on soft money for essential program</p>	<p>D. Minutes approved as corrected. (motion by Kathie; 2nd by Anita)</p> <p>A. Mike to follow-up with TOADN</p>

TPAPN ADVISORY COMMITTEE MINUTES 3/05/2010 – TNF/TNA Conference Room, Austin, TX ATTACHMENT A

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>III. New Business A. Financial update</p> <p>B. Annual Performance/Legal audit</p> <p>C. NCSBN Chemical Dependency Committee</p>	<p>activity discussed.</p> <p>III. New Business</p> <p>A. Mike reviewed fiscal year including RIF from just prior to this FY and difficulties encountered with finding a temp-to-hire, and reducing expenditures as much as possible to help regain assets for program as TPAPN remains in red thus far. Members discussed expanding use of volunteers and possible sources for volunteers as well as trying to obtain donations. Pat Brown willing to present CE in order to help. Discussed positives such as expanding advocate workshops with the aid of tx ctrs hosting/sponsoring food.</p> <p>B. Mike explained mechanics of audit and how it was sent straight to the BON this year and how recommendations were oriented to BON versus TPAPN and most of the recommendations were not grounded in the actual audit findings. Mike has discussed findings with Kathy Thomas/BON, at her request, in order for BON to gain perspective/response. Kathy mentioned the possibility of using an auditor they use next year.</p> <p>C. Mike gave update on the committee's work. This April 27/28 NCSBN will hold a national forum in Chicago to gain more input from shareholders RE: Committees draft guidelines. Kathy Thomas, NCSBN's BOD's liaison to the committee will be the moderator. Mike to present a portion on trust & transparency w/Tom Dilling, JD, w/Ohio BON. Leanne Malone, TPAPN's Clinical Supervisor & Tony Diggs, Director of Investigations for the BON will be attending from TX.</p>	

TPAPN ADVISORY COMMITTEE MINUTES 3/05/2010 – TNF/TNA Conference Room, Austin, TX ATTACHMENT A

TOPIC	DISCUSSION/RATIONALE	ACTION
<p>VII. Respectfully Submitted: Leah Lambracht</p>	<p>then 9/3, and 12/3 (both 10-3p) V. 3:40 pm</p>	

GOAL 1: Ensure the financial solvency of TPAPN.

OBJECTIVE	STRATEGIES	OUTPUT MEASURES	OUTCOME MEASURES	DATE TO COMPLETE	STATUS
<p>TPAPN meets or exceeds its expected FY-end net asset budget projection of \$24,410.</p>	<p>A. Hold expenditures per budget.</p> <p>B. Follow-through on projected increases for drug testing and mental health monitoring fees.</p> <p>C. New income sources/cost-saving measures are explored: ▶ Pursue contract with the Texas State Board of Social Worker Examiners to provide peer assistance for social workers. ▶ Develop fundraising campaign based on “Valued Employers/Valued (recovering) Nurses” (via TPAPN). ▶ Cont. to evaluate with TNA expansion of <i>remote work</i> to determine potential overhead (office space) savings. ▶ Implement email correspondence with consenting participants as operations savings.</p>	<p>A.1 Total budgetary expenditure for the FY is not exceeded. A.2 Total budgeted income is met or exceeded.</p> <p>B. Notice of drug testing fee increase sent to existing participants who drug test by June 11, 2010. “Mental health” participants signing participation after July 1, 2010 receive ↑ monitoring fee notice.</p> <p>C. Income sources and operational cost-savings are implemented.</p>	<p>A.1/2 TPAPN remains in the black at end of FY with assets of at least \$24,410.</p> <p>B. For next FY, TPAPN realizes an increase in drug test monitoring fee ≥ \$20,000. And for next FY TPAPN realizes an increase in mental health monitoring fee ≥ \$2,680.</p> <p>C. New income sources and cost-saving measures provide an increase in FY-end asset ≥ 5% of forecasted amount.</p>	<p>A.1/2 By 6/30/11 - Ongoing via ¼ ly reports & income state’ts.</p> <p>B. By 6/30/11 - Ongoing via ¼ ly reports & income state’ts.</p> <p>C. Ongoing via ¼ ly reports & @ end of FY (6/30/11) and income state’ts.</p>	

Quarterly Reports per BON’s FY: 1st Qtr: (9/1/10 -11/30/10) due 12/15/10; 2nd Qtr: (12/1/10 – 2/28/11) due 3/15/11; 3rd Qtr: (3/1/11 – 5/31/11) due 6/15/11; 4th Qtr: (6/1/11 – 8/31/11) due 9/15/11

GOAL 2: Promote the positive benefits of TPAPN

OBJECTIVE	STRATEGIES	OUTPUT MEASURES	OUTCOME MEASURES	DATE TO COMPLETE	STATUS
Stakeholders, especially employers of nurses, are informed of the value of TPAPN's services, and recovering nurses.	A. TPAPN revamps its website to accentuate positive aspects of program.	A. "What if TPAPN did not Exist?" section on website identifies careers/lives saved; savings to TX health care industry, & tax payers, etc.	A. # of web hits; and # & type of feedback received.	A.: Website revamped by 9/30/10; Feedback rec'd. is reported quarterly and @ end of FY.	
	A.1 Website provides FAQs for employers & others.	A.1 Employer FAQs are posted.	A.1 Feedback (# & type); and TPAPN staff/volunteers are able to refer individuals needing information to FAQs.	A.1: FAQs posted by 9/30/10; Feedback rec'd. is reported quarterly and @ end of FY.	
	A.2 Return to work (RTW) slide show for employers of TPAPN nurses is posted on website.	A.2 Majority of employers of TPAPN nurses view "RTW" slide show prior to actual return to work contract being signed.	A.2 Feedback (# & type); TPAPN Case Managers & volunteers report time savings with RTW process.	A.2: RTW slideshow posted by 11/30/10; Feedback rec'd. is reported quarterly and @ end of FY.	
	B. TPAPN provides CE for interested employers.	B. TPAPN CE (for on-site presentations) is promoted on-line and in state-wide publications.	B. TPAPN staff provides a min. of 7 on-site CE for employers.	B. CE is ongoing; Reported quarterly and @ end of FY.	
	C. Fundraising campaign oriented to employers of nurses is initiated.	C. Letter/packet for soliciting employers of nurses is developed/mailed and notices emailed to target audience.	C. Amount of financial support generated; Feedback (# & type).	C. Campaign is initiated by 1/30/11; Progress reported quarterly & FY end.	
D. Article describing the cost benefits of retaining nurses in alternative program is published.	D. Article is accepted by national journal.	D. Article is received positively; Referenced by employers as rationale for retaining/hiring TPAPN nurses.	D. Published by 3/30/11; # & type of feedback received.		

Quarterly Reports per BON's FY: 1st Qtr: (9/1/10 -11/30/10) due 12/15/10; 2nd Qtr: (12/1/10 – 2/28/11) due 3/15/11; 3rd Qtr: (3/1/11 – 5/31/11) due 6/15/11; 4th Qtr: (6/1/11 – 8/31/11) due 9/15/11

GOAL 3: Make CE available for all nurses.

OBJECTIVE	STRATEGIES	OUTPUT MEASURES	OUTCOME MEASURES	DATE TO BE COMPLETED	STATUS
TPAPN provides a varied CE offering available to all nurses.	A. TPAPN makes an “Overview to TPAPN” available online for 1 contact hour – for free.	A. Overview CE is available online.	A. # of CE awarded and #/type of evaluations received.	A. 11/1/10; Summary of evaluations is reported quarterly and @ FY-end.	
	A.1 An online CE orientation program is for 1 contact hour is made available to TNF BOD, BON BOD and Advisory Committee members.	A.1 Orientation for board members is available online.	A.1 # of CE awarded and #/type of evaluations received.	A.1 4/1/11; Summary of evaluations is reported quarterly and @ FY-end.	
	A.2 A 2-day advocate training workshop is provided in Austin for new and existing advocates.	A.2 Austin Advocate workshop is provided as planned.	A.2 # of CE awarded and #/type of evaluations received.	A.2 12/10/10; Summary evaluations reported quarterly and @ FY-end.	
	A.3 TPAPN provides at least 3 regional advocate training workshops sponsored by health care facilities are provided in areas of need within the state: West; South and North.	A.3 Regional advocate training workshops are sponsored and provided.	A.3 # and location of trainings provided; Also # of CE awarded and #/type of evaluations received.	A.3 Ongoing/ All 3 provided by 6/30/11; Progress on regional “trainings” & summary evaluations reported quarterly and @ FY-end	
	A.4 A TPAPN “Program Update” for 1 contact hour is provided online to TPAPN Advocates in good standing.	A.4 Online “Program Update” available for TPAPN Advocates.	A.4 # of CE awarded and #/type of evaluations received.	A.4 6/1/11; summary evaluations reported quarterly and @ FY-end	

Quarterly Reports per BON’s FY: 1st Qtr: (9/1/10 -11/30/10) due 12/15/10; 2nd Qtr: (12/1/10 – 2/28/11) due 3/15/11; 3rd Qtr: (3/1/11 – 5/31/11) due 6/15/11; 4th Qtr: (6/1/11 – 8/31/11) due 9/15/11

ATTACHMENT C

TEXAS NURSES FOUNDATION/ASSOCIATION
TPAPN 2009 - 2010 REVISED BUDGET
Fiscal Year July - June

		Approved10/09 2009 - 10	Revised 5/10 2009 - 10
INCOME - Boards/Contract			
402	BON - RNs/LVNs)	681,250	631,000
	TOTAL	681,250	631,000
INCOME - Other			
406	Interest	2,000	0
407	Donations	300	100
409	Employment verifications	150	0
410	Sponsors	3,500	1,500
411	FirstLab, Inc. educational sponsorships	2,000	1,500
412	RN Board Order Participant fee (est. @ \$500/RN "order")	32,000	47,000
413	RN/LVN CD/Dual Participant fee (est. @ \$20/mo/participant x 12 mos)	99,000	99,000
414	RN MI Participant fee (est. @ \$200/yr./participant)	6,000	6,000
415	LVN Board Order fee (est. @ \$350 per LVN "order")	15,000	15,000
417	LVN MI Participant fee (est. @ \$200/yr./participant)	1,200	1,200
425	Employer W/S	4,000	1,750
426	Treatment Provider Workshop	1,600	2,500
429	Exhibits	2,000	500
	TOTAL	168,750	176,050
	TOTAL	850,000	807,050
418	Extended Evaluation Participant Fee (est. @ \$15/mo/participant x 12 mos)	5,400	5,400
419	Extended Evaluation Program Initial Fee (est. @ \$250 x 30)	7,500	7,500
	TOTAL	12,900	12,900
	TOTAL INCOME	862,900	819,950

ADMINISTRATIVE EXPENSES

505	Compensation	526,000	519,000
515	Fringe (PR tax, Health/Life Ins., 401 K, Workers Comp.)	131,500	121,000
519	Temps/Agencies/Other	1,500	21,000
520	Professional Development (CE, Professional memberships & NOAP)	2,500	1,500
525	Travel	2,500	1,500
	TOTAL	664,000	664,000
	Less EEP Personnel at 3%	(19,920)	(19,920)
	TOTAL	644,080	644,080
	<u>Consultants</u>		
545	Legal Consultation (Legal Action Center/HIPAA)	2,000	0
547	Research Consultant	0	0
548	Database Upgrades	0	0
552	Image	0	0
	TOTAL	2,000	0
	Less EEP Consultants at 3%	(60)	0
	TOTAL	1,940	0

ATTACHMENT C

		Approved10/09	Revised 5/10
	<u>Operating Expenses</u>	2009 - 10	2009 - 10
560	Office Space	53,000	53,000
562	Administration/Legal/Financial	48,000	48,000
564	Financial Audit	3,000	3,000
566	BNE Performance Audit	3,000	3,000
567	Materials - Other Groups	100	100
568	Telephone	13,000	12,000
569	Equipment Lease	4,500	3,600
570	Postage	7,000	7,000
571	Shipping/Delivery	400	250
572	Duplicating	5,000	3,500
573	Bank Charges	200	200
574	Supplies	4,000	1,600
575	Equipment/Furniture	2,500	500
576	Depreciation	500	500
577	Information Technology	5,000	2,500
578	Equipment Maintenance	500	0
580	Miscellaneous	800	1,000
581	Insurance/Liability	5,361	5,361
586	Resource Library	200	0
	TOTAL	156,061	145,111
	Less EEP Operating Expenses at 3%	(4,694)	(4,353)
	TOTAL	151,367	140,758

596	<u>Committee & Board Meetings</u>	2,500	1,800
	TPAPN Advisory Committee		
	Advocate Advisory Committee		
	Subcommittees/Task Forces		
	TNF Board		
	Licensing Boards		
	TOTAL	2,500	1,800
	Less EEP Committees/Boards at 3%	(75)	(54)
	TOTAL	2,425	1,746
	TOTAL ADMINISTRATIVE EXPENSES	824,561	810,911
	Less EEP ADMINISTRATION at 3%	(24,749)	(24,327)
	TOTAL	799,812	786,584

ATTACHMENT C

PARTICIPANT'S (DIRECT) EXPENSES		Approved 10/09	Revised 5/10
<u>Advocates</u>		2009 - 10	2009 - 10
602	Advocate Expenses (travel/phone/duplicating/postage)	0	0
604	Informal Advocate Training	0	0
606	Fall Workshop (1 day x 2)	2,000	2,777
610	Spring Workshop (1 day x 2)	2,000	2,000
	TOTAL	4,000	4,777

	<u>Pilot tele-coaching group</u>		
612	Web conferencing fees	0	0
	TOTAL	0	0

	<u>Case Management</u>		
623	Case Manager Travel	0	0
624	Program Materials	4,000	1,500
	TOTAL	4,000	1,500
	TOTAL PARTICIPANTS' (DIRECT) EXPENSES	8,000	6,277
	Less EEP Webcentric	0	0
	Less EEP Program Materials at 3%	(120)	(45)
	TOTAL	7,880	6,232

EDUCATION			
	<u>Employers/Treatment Providers</u>		
638	Employer Workshops	2,000	500
639	Treatment Provider Workshop	1,500	1,500
	TOTAL	3,500	2,000

	<u>Nursing Schools</u>		
647	Workshops	0	0
649	Educational Materials	500	0
	TOTAL	500	0

	<u>Educational Products</u>		
684	Educational Materials/Brochures	1,500	400
685	Videos Purchase/Production/Re-order)	0	0
686	Newsletter	0	0
687	Research Outcomes/Publication	0	0
688	Exhibit Fees	0	0
	TOTAL	1,500	400
	TOTAL EDUCATIONAL EXPENSES	5,500	2,400
	Less EEP educational materials at 3%	(165)	(75)
	TOTAL	5,335	2,325

	REGULAR PROGRAM EXPENSE	813,027	795,141
	EEP EXPENSE - at 3%	25,034	24,447
	TOTAL EXPENSE	838,061	819,588

	INCREASE - REGULAR PROGAM ASSETS	36,973	11,909
	(DECREASE) - EEP ASSETS at 3%	(12,134)	(11,547)
	TOTAL (DECREASE) IN NET ASSETS	24,839	362

ATTACHMENT D

TEXAS NURSES FOUNDATION/ASSOCIATION
 TPAPN 2010 - 2011 PROPOSED BUDGET
 Fiscal Year July - June

		Approved 10/09 2009 - 10	Proposed 5/27 2010 - 11
INCOME - Boards/Contract			
402	BON - RNs/LVNs (Per budget reduction plan from BON for 2011 FY)	681,250	635,000
	TOTAL	681,250	635,000
INCOME - Other			
406	Interest	2,000	0
407	Donations	300	300
409	Employment verifications	150	0
410	Sponsors	3,500	2,000
411	FirstLab, Inc. educational sponsorships	2,000	1,500
412	RN Board Order Participant fee (est. @ \$500 per RN "order" x 94)	32,000	47,000
413	RN/LVN CD/Dual Participant fee (est. @ \$12/test x 815 tests/mo x 12)	99,000	119,000
414	RN MI Participant fee (est. @ \$260/yr/participant x 32)	6,000	8,320
415	LVN Board Order fee (est. @ \$350 per LVN "order" x 44)	15,000	15,400
417	LVN MI Participant fee (est. @ \$260/yr x 6)	1,200	1,560
425	Employer W/S	4,000	3,000
426	Treatment Provider Workshop	1,600	3,000
429	Exhibits	2,000	1,000
435	Employer inservice	3,000	0
	TOTAL	171,750	202,080
	TOTAL	853,000	837,080
418	Extended Evaluation Participant Fee(est. @ \$12/test x 45 tests/mo x 12)	5,400	6,480
419	Extended Evaluation Program Initial Fee (est: @ \$250 x 35)	7,500	8,750
	TOTAL	12,900	15,230
	TOTAL INCOME	865,900	852,310

ADMINISTRATIVE EXPENSES

	<u>Personnel</u>		
505	Compensation	526,000	522,000
515	Fringe (25% - PR tax, Health/Life Ins., 401 K, Workers Comp.)	131,500	130,500
519	Temps/Agencies/Other	1,500	5,000
520	Professional Development (CE, Professional memberships & NOAP)	2,500	2,000
525	Travel	2,500	2,000
	TOTAL	664,000	661,500
	Less EEP Personnel at 3%	(19,920)	(19,845)
	TOTAL	644,080	641,655
	<u>Consultants</u>		
545	Legal Consultation (Legal Action Center/HIPAA)	2,000	0
547	Research Consultant	0	0
548	Database Upgrades	0	0
552	Image	0	0
	TOTAL	2,000	0
	Less EEP Consultants at 3%	(60)	0
	TOTAL	1,940	0

ATTACHMENT D

		Approved 10/09	Proposed 5/27
	<u>Operating Expenses</u>	2009 - 10	2010 - 11
560	Office Space	53,000	53,000
562	Administration/Legal/Financial	48,000	48,000
564	Financial Audit	3,000	3,000
566	BON Performance Audit	3,000	0
567	Materials - Other Groups	100	100
568	Telephone	13,000	12,500
569	Equipment Lease	4,500	3,600
570	Postage	7,000	6,500
571	Shipping/Delivery	400	300
572	Duplicating	5,000	3,200
573	Bank Charges	200	200
574	Supplies	4,000	2,000
575	Equipment/Furniture	2,500	2,500
576	Depreciation	500	500
577	Information Technology	5,000	3,000
578	Equipment Maintenance	500	200
580	Miscellaneous	800	1,000
581	Insurance/Liability	5,361	6,000
586	Resource Library	200	100
	TOTAL	156,061	145,700
	Less EEP Operating Expenses at 3%	(4,694)	(4,431)
	TOTAL	151,367	141,269

596	<u>Committee & Board Meetings</u>	2,500	2,000
	TPAPN Advisory Committee		
	Advocate Advisory Committee		
	Subcommittees/Task Forces		
	TNF Board		
	Licensing Boards		
	TOTAL	2,500	2,000
	Less EEP Committees/Boards at 3%	(75)	(60)
	TOTAL	2,425	1,940
	TOTAL ADMINISTRATIVE EXPENSES	824,561	809,200
	Less EEP ADMINISTRATION at 3%	(24,749)	(24,336)
	TOTAL	799,812	784,864

ATTACHMENT D

PARTICIPANT'S (DIRECT) EXPENSES		Approved 10/09	Proposed 5/27
		2009 - 10	2010 - 11
	<u>Advocates</u>		
602	Advocate Expenses (travel/phone/duplicating/postage)	0	0
604	Informal Advocate Trainings	0	3,000
606	Fall Workshop (2 day)	2,000	3,700
610	Spring Workshop (1 day x 2)	2,000	0
	TOTAL	4,000	6,700
	<u>Pilot tele-coaching group</u>		
612	Web conferencing fees	0	0
	TOTAL	0	0
	<u>Case Management</u>		
623	Case Manager Travel	0	0
624	Program Materials	4,000	4,500
	TOTAL	4,000	4,500
	TOTAL PARTICIPANTS' (DIRECT) EXPENSES	8,000	11,200
	Less EEP Webcentric	0	0
	Less EEP Program Materials at 3%	(120)	(105)
	TOTAL	7,880	11,095
	<u>EDUCATION</u>		
	<u>Employers/Treatment Providers</u>		
638	Employer Workshops	2,000	1,000
639	Treatment Provider Workshop	1,500	1,500
	TOTAL	3,500	2,500
	<u>Nursing Schools</u>		
647	Workshops	0	0
649	Educational Materials	500	500
	TOTAL	500	500
	<u>Educational Products</u>		
684	Educational Materials/Brochures	1,500	500
685	Videos Purchase/Production/Re-order)	0	0
686	Newsletter	0	0
687	Research Outcomes/Publication	0	0
688	Exhibit Fees	0	0
	TOTAL	1,500	500
	TOTAL EDUCATIONAL EXPENSES	5,500	3,500
	Less EEP educational materials at 3%	(165)	(105)
	TOTAL	5,335	3,395
	REGULAR PROGRAM EXPENSE	813,027	799,354
	EEP EXPENSE - at 3%	25,034	24,546
	TOTAL EXPENSE	838,061	823,900
	INCREASE - REGULAR PROGAM ASSETS	39,973	37,726
	(DECREASE) - EEP ASSETS at 3%	(12,134)	(9,316)
	TOTAL INCREASE IN NET ASSETS	27,839	28,410

TNF - TPAPN
BALANCE SHEET
MARCH 31, 2010

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$	123,361.71
11300	S/W SECURITIES-GOV'T FUND		<u>680.17</u>
	TOTAL CASH & CASH EQUIVALENTS		124,041.88
INVESTMENTS			
	TOTAL INVESTMENTS		<u>0.00</u>
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING		61,774.00
13100	A/R -TNA		5.00
13200	A/R OTHERS		<u>16,761.14</u>
	TOTAL ACCOUNTS RECEIVABLE		78,540.14
PREPAIDS			
	TOTAL PREPAIDS		<u>0.00</u>
	TOTAL CURRENT ASSETS		<u>202,582.02</u>
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		92,130.80
15100	ACCUMULATED DEPRECIATION		<u>(90,762.85)</u>
	TOTAL PROPERTY AND EQUIPMENT		1,367.95
	TOTAL ASSETS	\$	<u><u>203,949.97</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20900	A/P-MONTH END	\$	3,272.00
21200	A/P-TNF		3,000.00
21500	ACCRUED EXPENSES		20,214.00
21600	VOIDED CHECKS		<u>757.86</u>
	TOTAL CURRENT LIABILITIES		27,243.86
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30200	WIND-DOWN:AVAILABLE		151,764.44
	NET INCOME OF <LOSS> TO DATE		<u>(15,058.33)</u>
	TOTAL NET ASSETS		<u>176,706.11</u>
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>203,949.97</u></u>

June 23, 2010

TNF - TPAPN
Income Statement
For the Nine Months Ending March 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 61,774.00	\$ 56,770.83	\$ 459,707.00	\$ 510,937.47	(51,230.47)
40600 INTEREST	0.00	166.67	0.00	1,499.99	(1,499.99)
40700 DONATIONS	0.00	25.00	78.00	225.00	(147.00)
40900 VERIFICATIONS	0.00	12.50	0.00	112.50	(112.50)
41000 SPONSORS	0.00	291.67	882.66	2,625.03	(1,742.37)
41100 FIRST LAB, INC- SPONSOR	0.00	166.67	0.00	1,499.99	(1,499.99)
41200 PARTIC FEE:RN-BD ORDE	1,500.00	2,666.67	34,450.00	24,000.03	10,449.97
41300 PARTIC/LAB FEE:RN/LVN	7,610.00	8,250.00	71,580.00	74,250.00	(2,670.00)
41400 PARTIC FEE:RN-MI	200.00	500.00	3,984.00	4,500.00	(516.00)
41500 PARTIC FEE:LVN-BD ORD	700.00	1,250.00	11,300.00	11,250.00	50.00
41700 PARTIC FEE:LVN-MI	0.00	100.00	450.00	900.00	(450.00)
42500 EMPLOYER W/S-INCOME	500.00	333.33	750.00	2,999.97	(2,249.97)
42600 ADVOCATE W/S REG.	470.00	0.00	940.00	0.00	940.00
42700 SPONSORS-TRMT W/S	0.00	133.33	0.00	1,200.01	(1,200.01)
42900 EXHIBITS	0.00	166.67	75.00	1,499.99	(1,424.99)
43400 INFORMATION MATERIAL	0.00	4.17	0.00	37.49	(37.49)
43500 EMPLOYER INSERVICE	0.00	250.00	0.00	2,250.00	(2,250.00)
Total	72,754.00	71,087.51	584,196.66	639,787.47	(55,590.81)
45000 EXTEND EVAL-LAB FEES	560.00	450.00	4,320.00	4,050.00	270.00
45100 EXTEND EVAL PARTIC FE	750.00	625.00	7,000.00	5,625.00	1,375.00
Total	1,310.00	1,075.00	11,320.00	9,675.00	1,645.00
Total Income	74,064.00	72,162.51	595,516.66	649,462.47	(53,945.81)
Expenses					
STAFFING					
50500 COMPENSATION	43,187.07	43,833.33	383,694.93	394,499.97	(10,805.04)
50800 HLTH/LIFE INSURANCE	3,221.75	4,500.00	30,237.75	40,500.00	(10,262.25)
50900 W C INSURANCE	0.00	166.67	1,812.00	1,500.03	311.97
51000 DENTAL EXP	0.00	250.00	2,092.96	2,250.00	(157.04)
51500 PAYROLL TAXES	1,945.16	3,500.00	30,755.67	31,500.00	(744.33)
51700 401K	3,516.64	2,541.67	21,685.12	22,875.03	(1,189.91)
51900 TEMPS/AGENCIES/OTHER	2,721.50	125.00	22,246.22	1,125.00	21,121.22
52000 PROFESSIONAL DEVELOP	200.00	208.33	1,425.00	1,874.97	(449.97)
52500 STAFF TRAV/EXP	2.25	208.33	1,217.32	1,875.01	(657.69)
Total	54,794.37	55,333.33	495,166.97	498,000.01	(2,833.04)
53500 LESS EEP STAFFING	(1,586.00)	(1,660.00)	(14,769.00)	(14,940.00)	171.00
Total	53,208.37	53,673.33	480,397.97	483,060.01	(2,662.04)
54500 LEGAL EXPENSES	0.00	166.67	0.00	1,500.03	(1,500.03)
Total	0.00	166.67	0.00	1,500.03	(1,500.03)
55200 LESS EEP CONSULT	0.00	(5.00)	0.00	(45.00)	45.00
Total	0.00	161.67	0.00	1,455.03	(1,455.03)
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,416.67	39,204.00	39,749.99	(545.99)
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	36,000.00	36,000.00	0.00

Unaudited

June 23, 2010

TNF - TPAPN
Income Statement
For the Nine Months Ending March 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	2,250.00	750.00
56600 BON PERFORMANCE AUD	0.00	250.00	0.00	2,250.00	(2,250.00)
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	75.01	(75.01)
56800 TELEPHONE	1,121.54	1,083.33	9,194.28	9,750.01	(555.73)
56900 EQUIP -S/W- LEASE	301.00	375.00	2,709.00	3,375.00	(666.00)
57000 POSTAGE	625.18	583.33	5,300.84	5,250.01	50.83
57100 SHIPPING/DELIVERY/	0.00	33.33	115.10	300.01	(184.91)
57200 DUPLICATING	148.44	416.67	2,329.93	3,749.99	(1,420.06)
57300 BANK CHARGES	42.39	16.67	213.10	149.99	63.11
57400 SUPPLIES	61.67	333.33	1,008.25	2,999.97	(1,991.72)
57500 EQUIP/SW/FURNITURE	0.76	208.33	300.76	1,874.97	(1,574.21)
57600 DEPRECIATION	0.00	41.67	684.00	374.99	309.01
57700 INFORMATION TECHNLO	200.00	416.67	1,854.95	3,750.03	(1,895.08)
57800 EQUIP MAINTENANCE	0.00	41.67	0.00	374.99	(374.99)
58000 MISCELLANEOUS	28.14	66.67	1,027.27	599.99	427.28
58100 INSUR/LEGAL DEFENSE F	0.00	446.75	5,361.00	4,020.75	1,340.25
58600 RESOURCE LIBRARY	0.00	16.67	0.00	150.03	(150.03)
59600 COMMITTEES & BOARDS	238.02	208.33	1,504.01	1,875.01	(371.00)
Total	11,123.14	13,213.42	109,806.49	118,920.74	(9,114.25)
59800 LESS EEP ADMIN	(334.00)	(397.42)	(3,258.00)	(3,576.78)	318.78
Total	10,789.14	12,816.00	106,548.49	115,343.96	(8,795.47)
PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	38.28	166.67	2,776.37	1,499.99	1,276.38
61000 SPRING W/S - ADVOCATE	356.88	166.67	533.88	1,499.99	(966.11)
Total	395.16	333.34	3,310.25	2,999.98	310.27
62400 PROGRAM MATERIALS	0.00	333.33	1,495.04	2,999.97	(1,504.93)
Total	0.00	333.33	1,495.04	2,999.97	(1,504.93)
62900 LESS EEP PROG MATER	0.00	(10.00)	(45.00)	(90.00)	45.00
Total	0.00	323.33	1,450.04	2,909.97	(1,459.93)
EDUCATION					
63600 TREATMENT PROV W/S	0.00	125.00	326.16	1,125.00	(798.84)
63800 EMPLOYER WORKSHOPS	0.00	166.67	470.08	1,499.99	(1,029.91)
64900 NRSNG SCHOOLS-EDUC M	0.00	41.67	0.00	374.99	(374.99)
Total	0.00	333.34	796.24	2,999.98	(2,203.74)
68400 EDUC-MATERIALS/BROC	0.00	125.00	0.00	1,125.00	(1,125.00)
Total	0.00	125.00	0.00	1,125.00	(1,125.00)
69900 LESS EEP EDUC MATE	0.00	(13.75)	0.00	(123.75)	123.75
Total	0.00	111.25	0.00	1,001.25	(1,001.25)
Total	64,392.67	67,752.26	592,502.99	609,770.18	(17,267.19)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,586.00	1,660.00	14,769.00	14,940.00	(171.00)
74200 EEP CONSULT	0.00	5.00	0.00	45.00	(45.00)
74400 EEP ADMIN	334.00	397.42	3,258.00	3,576.78	(318.78)

Unaudited

TNF - TPAPN
Income Statement
For the Nine Months Ending March 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
74800 EEP PROGRAM MATERIAL	0.00	10.00	45.00	90.00	(45.00)
75000 EEP EDUCATION	0.00	13.75	0.00	123.75	(123.75)
Total	1,920.00	2,086.17	18,072.00	18,775.53	(703.53)
Total Expenses	66,312.67	69,838.43	610,574.99	628,545.71	(17,970.72)
Net Income or Loss	\$ 7,751.33	\$ 2,324.08	\$ (15,058.33)	\$ 20,916.76	(35,975.09)

TNF - TPAPN
BALANCE SHEET
APRIL 30, 2010

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$	140,434.70
11300	S/W SECURITIES-GOV'T FUND		<u>680.17</u>
	TOTAL CASH & CASH EQUIVALENTS		141,114.87
INVESTMENTS			
	TOTAL INVESTMENTS		<u>0.00</u>
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING		57,134.00
13200	A/R OTHERS		<u>17,298.31</u>
	TOTAL ACCOUNTS RECEIVABLE		74,432.31
PREPAIDS			
	TOTAL PREPAIDS		<u>0.00</u>
	TOTAL CURRENT ASSETS		<u>215,547.18</u>
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		92,130.80
15100	ACCUMULATED DEPRECIATION		<u>(90,762.85)</u>
	TOTAL PROPERTY AND EQUIPMENT		1,367.95
	TOTAL ASSETS	\$	<u><u>216,915.13</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20900	A/P-MONTH END	\$	1,912.00
21200	A/P-TNF		3,000.00
21500	ACCRUED EXPENSES		22,934.00
21600	VOIDED CHECKS		<u>757.86</u>
	TOTAL CURRENT LIABILITIES		28,603.86
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30200	WIND-DOWN:AVAILABLE		151,764.44
	NET INCOME OF <LOSS> TO DATE		<u>(3,453.17)</u>
	TOTAL NET ASSETS		<u>188,311.27</u>
	TOTAL LIABILITIES & NET ASSETS	\$	<u><u>216,915.13</u></u>

June 23, 2010

TNF - TPAPN
Income Statement
For the Ten Months Ending April 30, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 57,134.00	\$ 56,770.83	\$ 516,841.00	\$ 567,708.30	(50,867.30)
40600 INTEREST	0.00	166.67	0.00	1,666.66	(1,666.66)
40700 DONATIONS	0.00	25.00	78.00	250.00	(172.00)
40900 VERIFICATIONS	0.00	12.50	0.00	125.00	(125.00)
41000 SPONSORS	0.00	291.67	882.66	2,916.70	(2,034.04)
41100 FIRST LAB, INC- SPONSOR	0.00	166.67	0.00	1,666.66	(1,666.66)
41200 PARTIC FEE:RN-BD ORDE	8,000.00	2,666.67	42,450.00	26,666.70	15,783.30
41300 PARTIC/LAB FEE:RN/LVN	8,460.00	8,250.00	80,040.00	82,500.00	(2,460.00)
41400 PARTIC FEE:RN-MI	650.00	500.00	4,634.00	5,000.00	(366.00)
41500 PARTIC FEE:LVN-BD ORD	(150.00)	1,250.00	11,150.00	12,500.00	(1,350.00)
41700 PARTIC FEE:LVN-MI	50.00	100.00	500.00	1,000.00	(500.00)
42500 EMPLOYER W/S-INCOME	0.00	333.33	750.00	3,333.30	(2,583.30)
42600 ADVOCATE W/S REG.	0.00	0.00	940.00	0.00	940.00
42700 SPONSORS-TRMT W/S	0.00	133.33	0.00	1,333.34	(1,333.34)
42900 EXHIBITS	0.00	166.67	75.00	1,666.66	(1,591.66)
43400 INFORMATION MATERIAL	0.00	4.17	0.00	41.66	(41.66)
43500 EMPLOYER INSERVICE	0.00	250.00	0.00	2,500.00	(2,500.00)
Total	74,144.00	71,087.51	658,340.66	710,874.98	(52,534.32)
45000 EXTEND EVAL-LAB FEES	610.00	450.00	4,930.00	4,500.00	430.00
45100 EXTEND EVAL PARTIC FE	1,500.00	625.00	8,500.00	6,250.00	2,250.00
Total	2,110.00	1,075.00	13,430.00	10,750.00	2,680.00
Total Income	76,254.00	72,162.51	671,770.66	721,624.98	(49,854.32)
Expenses					
STAFFING					
50500 COMPENSATION	41,459.30	43,833.33	425,154.23	438,333.30	(13,179.07)
50800 HLTH/LIFE INSURANCE	3,221.75	4,500.00	33,459.50	45,000.00	(11,540.50)
50900 W C INSURANCE	0.00	166.67	1,812.00	1,666.70	145.30
51000 DENTAL EXP	187.00	250.00	2,279.96	2,500.00	(220.04)
51500 PAYROLL TAXES	3,454.61	3,500.00	34,210.28	35,000.00	(789.72)
51700 401K	2,129.30	2,541.67	23,814.42	25,416.70	(1,602.28)
51900 TEMPS/AGENCIES/OTHER	1,454.02	125.00	23,700.24	1,250.00	22,450.24
52000 PROFESSIONAL DEVELOP	(200.00)	208.33	1,225.00	2,083.30	(858.30)
52500 STAFF TRAV/EXP	0.00	208.33	1,217.32	2,083.34	(866.02)
Total	51,705.98	55,333.33	546,872.95	553,333.34	(6,460.39)
53500 LESS EEP STAFFING	(1,551.00)	(1,660.00)	(16,320.00)	(16,600.00)	280.00
Total	50,154.98	53,673.33	530,552.95	536,733.34	(6,180.39)
54500 LEGAL EXPENSES	0.00	166.67	0.00	1,666.70	(1,666.70)
Total	0.00	166.67	0.00	1,666.70	(1,666.70)
55200 LESS EEP CONSULT	0.00	(5.00)	0.00	(50.00)	50.00
Total	0.00	161.67	0.00	1,616.70	(1,616.70)
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,416.67	43,560.00	44,166.66	(606.66)
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	40,000.00	40,000.00	0.00

Unaudited

June 23, 2010

TNF - TPAPN
Income Statement
For the Ten Months Ending April 30, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	2,500.00	500.00
56600 BON PERFORMANCE AUD	0.00	250.00	0.00	2,500.00	(2,500.00)
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	83.34	(83.34)
56800 TELEPHONE	1,103.91	1,083.33	10,298.19	10,833.34	(535.15)
56900 EQUIP -S/W- LEASE	301.00	375.00	3,010.00	3,750.00	(740.00)
57000 POSTAGE	830.64	583.33	6,131.48	5,833.34	298.14
57100 SHIPPING/DELIVERY/	0.00	33.33	115.10	333.34	(218.24)
57200 DUPLICATING	305.91	416.67	2,635.84	4,166.66	(1,530.82)
57300 BANK CHARGES	0.88	16.67	213.98	166.66	47.32
57400 SUPPLIES	282.76	333.33	1,291.01	3,333.30	(2,042.29)
57500 EQUIP/SW/FURNITURE	0.00	208.33	300.76	2,083.30	(1,782.54)
57600 DEPRECIATION	0.00	41.67	684.00	416.66	267.34
57700 INFORMATION TECHNLO	200.00	416.67	2,054.95	4,166.70	(2,111.75)
57800 EQUIP MAINTENANCE	0.00	41.67	0.00	416.66	(416.66)
58000 MISCELLANEOUS	95.47	66.67	1,122.74	666.66	456.08
58100 INSUR/LEGAL DEFENSE F	0.00	446.75	5,361.00	4,467.50	893.50
58600 RESOURCE LIBRARY	0.00	16.67	0.00	166.70	(166.70)
59600 COMMITTEES & BOARDS	0.40	208.33	1,504.41	2,083.34	(578.93)
Total	11,476.97	13,213.42	121,283.46	132,134.16	(10,850.70)
59800 LESS EEP ADMIN	(344.00)	(397.42)	(3,602.00)	(3,974.20)	372.20
Total	11,132.97	12,816.00	117,681.46	128,159.96	(10,478.50)
PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	0.00	166.67	2,776.37	1,666.66	1,109.71
61000 SPRING W/S - ADVOCATE	1,465.89	166.67	1,999.77	1,666.66	333.11
Total	1,465.89	333.34	4,776.14	3,333.32	1,442.82
62400 PROGRAM MATERIALS	0.00	333.33	1,495.04	3,333.30	(1,838.26)
Total	0.00	333.33	1,495.04	3,333.30	(1,838.26)
62900 LESS EEP PROG MATER	0.00	(10.00)	(45.00)	(100.00)	55.00
Total	0.00	323.33	1,450.04	3,233.30	(1,783.26)
EDUCATION					
63600 TREATMENT PROV W/S	0.00	125.00	326.16	1,250.00	(923.84)
63800 EMPLOYER WORKSHOPS	0.00	166.67	470.08	1,666.66	(1,196.58)
64900 NRSNG SCHOOLS-EDUC M	0.00	41.67	0.00	416.66	(416.66)
Total	0.00	333.34	796.24	3,333.32	(2,537.08)
68400 EDUC-MATERIALS/BROC	0.00	125.00	0.00	1,250.00	(1,250.00)
Total	0.00	125.00	0.00	1,250.00	(1,250.00)
69900 LESS EEP EDUC MATE	0.00	(13.75)	0.00	(137.50)	137.50
Total	0.00	111.25	0.00	1,112.50	(1,112.50)
Total	62,753.84	67,752.26	655,256.83	677,522.44	(22,265.61)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,551.00	1,660.00	16,320.00	16,600.00	(280.00)
74200 EEP CONSULT	0.00	5.00	0.00	50.00	(50.00)
74400 EEP ADMIN	344.00	397.42	3,602.00	3,974.20	(372.20)

Unaudited

TNF - TPAPN
Income Statement
For the Ten Months Ending April 30, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
74800 EEP PROGRAM MATERIAL	0.00	10.00	45.00	100.00	(55.00)
75000 EEP EDUCATION	0.00	13.75	0.00	137.50	(137.50)
Total	1,895.00	2,086.17	19,967.00	20,861.70	(894.70)
Total Expenses	64,648.84	69,838.43	675,223.83	698,384.14	(23,160.31)
Net Income or Loss	\$ 11,605.16	\$ 2,324.08	\$ (3,453.17)	\$ 23,240.84	(26,694.01)

TNF - TPAPN
BALANCE SHEET
MAY 31, 2010

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO-OPERATING 3856	\$	157,504.78
11400	OPPENHEIMER-M M FUNDS-2565		630.20
			158,134.98
	TOTAL CASH & CASH EQUIVALENTS		158,134.98
INVESTMENTS			
			0.00
	TOTAL INVESTMENTS		0.00
ACCOUNTS RECEIVABLES			
12700	A/R-BOARD OF NURSING		52,694.00
13200	A/R OTHERS		11,868.37
			64,562.37
	TOTAL ACCOUNTS RECEIVABLE		64,562.37
PREPAIDS			
			0.00
	TOTAL PREPAIDS		0.00
			222,697.35
	TOTAL CURRENT ASSETS		222,697.35
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT		92,130.80
15100	ACCUMULATED DEPRECIATION		(90,762.85)
			1,367.95
	TOTAL PROPERTY AND EQUIPMENT		1,367.95
			224,065.30
	TOTAL ASSETS	\$	224,065.30

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20900	A/P-MONTH END	\$	1,838.00
21500	ACCRUED EXPENSES		27,656.00
21600	VOIDED CHECKS		757.86
			30,251.86
	TOTAL CURRENT LIABILITIES		30,251.86
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS		40,000.00
30200	WIND-DOWN:AVAILABLE		151,764.44
	NET INCOME OF <LOSS> TO DATE		2,049.00
			193,813.44
	TOTAL NET ASSETS		193,813.44
			224,065.30
	TOTAL LIABILITIES & NET ASSETS	\$	224,065.30

June 23, 2010

TNF - TPAPN
Income Statement
For the Eleven Months Ending May 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 52,694.00	\$ 56,770.83	\$ 569,535.00	\$ 624,479.13	(54,944.13)
40600 INTEREST	0.00	166.67	0.00	1,833.33	(1,833.33)
40700 DONATIONS	0.00	25.00	78.00	275.00	(197.00)
40900 VERIFICATIONS	0.00	12.50	0.00	137.50	(137.50)
41000 SPONSORS	100.00	291.67	982.66	3,208.37	(2,225.71)
41100 FIRST LAB, INC- SPONSOR	0.00	166.67	0.00	1,833.33	(1,833.33)
41200 PARTIC FEE:RN-BD ORDE	4,005.00	2,666.67	46,455.00	29,333.37	17,121.63
41300 PARTIC/LAB FEE:RN/LVN	8,870.00	8,250.00	88,910.00	90,750.00	(1,840.00)
41400 PARTIC FEE:RN-MI	500.00	500.00	5,134.00	5,500.00	(366.00)
41500 PARTIC FEE:LVN-BD ORD	1,400.00	1,250.00	12,550.00	13,750.00	(1,200.00)
41700 PARTIC FEE:LVN-MI	100.00	100.00	600.00	1,100.00	(500.00)
42500 EMPLOYER W/S-INCOME	0.00	333.33	750.00	3,666.63	(2,916.63)
42600 ADVOCATE W/S REG.	400.00	0.00	1,340.00	0.00	1,340.00
42700 SPONSORS-TRMT W/S	0.00	133.33	0.00	1,466.67	(1,466.67)
42900 EXHIBITS	0.00	166.67	75.00	1,833.33	(1,758.33)
43400 INFORMATION MATERIAL	0.00	4.17	0.00	45.83	(45.83)
43500 EMPLOYER INSERVICE	0.00	250.00	0.00	2,750.00	(2,750.00)
Total	68,069.00	71,087.51	726,409.66	781,962.49	(55,552.83)
45000 EXTEND EVAL-LAB FEES	600.00	450.00	5,530.00	4,950.00	580.00
45100 EXTEND EVAL PARTIC FE	250.00	625.00	8,750.00	6,875.00	1,875.00
Total	850.00	1,075.00	14,280.00	11,825.00	2,455.00
Total Income	68,919.00	72,162.51	740,689.66	793,787.49	(53,097.83)
Expenses					
STAFFING					
50500 COMPENSATION	42,717.40	43,833.33	467,871.63	482,166.63	(14,295.00)
50800 HLTH/LIFE INSURANCE	3,221.75	4,500.00	36,681.25	49,500.00	(12,818.75)
50900 W C INSURANCE	0.00	166.67	1,812.00	1,833.37	(21.37)
51000 DENTAL EXP	0.00	250.00	2,279.96	2,750.00	(470.04)
51500 PAYROLL TAXES	3,686.05	3,500.00	37,896.33	38,500.00	(603.67)
51700 401K	2,090.67	2,541.67	25,905.09	27,958.37	(2,053.28)
51900 TEMPS/AGENCIES/OTHER	0.21	125.00	23,700.45	1,375.00	22,325.45
52000 PROFESSIONAL DEVELOP	200.00	208.33	1,425.00	2,291.63	(866.63)
52500 STAFF TRAV/EXP	0.00	208.33	1,217.32	2,291.67	(1,074.35)
Total	51,916.08	55,333.33	598,789.03	608,666.67	(9,877.64)
53500 LESS EEP STAFFING	(1,557.00)	(1,660.00)	(17,877.00)	(18,260.00)	383.00
Total	50,359.08	53,673.33	580,912.03	590,406.67	(9,494.64)
54500 LEGAL EXPENSES	0.00	166.67	0.00	1,833.37	(1,833.37)
Total	0.00	166.67	0.00	1,833.37	(1,833.37)
55200 LESS EEP CONSULT	0.00	(5.00)	0.00	(55.00)	55.00
Total	0.00	161.67	0.00	1,778.37	(1,778.37)
ADMINISTRATIVE					
56000 OFFICE SPACE	4,356.00	4,416.67	47,916.00	48,583.33	(667.33)
56200 REIMB FOR STAFF TIME	4,000.00	4,000.00	44,000.00	44,000.00	0.00

Unaudited

June 23, 2010

TNF - TPAPN
Income Statement
For the Eleven Months Ending May 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
56400 FINANCIAL AUDIT	0.00	250.00	3,000.00	2,750.00	250.00
56600 BON PERFORMANCE AUD	0.00	250.00	0.00	2,750.00	(2,750.00)
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	91.67	(91.67)
56800 TELEPHONE	1,277.25	1,083.33	11,575.44	11,916.67	(341.23)
56900 EQUIP -S/W- LEASE	301.00	375.00	3,311.00	4,125.00	(814.00)
57000 POSTAGE	462.58	583.33	6,594.06	6,416.67	177.39
57100 SHIPPING/DELIVERY/	14.51	33.33	129.61	366.67	(237.06)
57200 DUPLICATING	156.63	416.67	2,792.47	4,583.33	(1,790.86)
57300 BANK CHARGES	50.97	16.67	264.95	183.33	81.62
57400 SUPPLIES	246.32	333.33	1,537.33	3,666.63	(2,129.30)
57500 EQUIP/SW/FURNITURE	0.00	208.33	300.76	2,291.63	(1,990.87)
57600 DEPRECIATION	0.00	41.67	684.00	458.33	225.67
57700 INFORMATION TECHNLO	200.00	416.67	2,254.95	4,583.37	(2,328.42)
57800 EQUIP MAINTENANCE	0.00	41.67	0.00	458.33	(458.33)
58000 MISCELLANEOUS	147.49	66.67	1,270.23	733.33	536.90
58100 INSUR/LEGAL DEFENSE F	0.00	446.75	5,361.00	4,914.25	446.75
58600 RESOURCE LIBRARY	0.00	16.67	0.00	183.37	(183.37)
59600 COMMITTEES & BOARDS	0.00	208.33	1,504.41	2,291.67	(787.26)
Total	11,212.75	13,213.42	132,496.21	145,347.58	(12,851.37)
59800 LESS EEP ADMIN	(336.00)	(397.42)	(3,938.00)	(4,371.62)	433.62
Total	10,876.75	12,816.00	128,558.21	140,975.96	(12,417.75)
PARTICIPANT EXPENSE					
60600 FALL W/S- ADVOCATES	0.00	166.67	2,776.37	1,833.33	943.04
61000 SPRING W/S - ADVOCATE	0.00	166.67	1,999.77	1,833.33	166.44
Total	0.00	333.34	4,776.14	3,666.66	1,109.48
62400 PROGRAM MATERIALS	0.00	333.33	1,495.04	3,666.63	(2,171.59)
Total	0.00	333.33	1,495.04	3,666.63	(2,171.59)
62900 LESS EEP PROG MATER	0.00	(10.00)	(45.00)	(110.00)	65.00
Total	0.00	323.33	1,450.04	3,556.63	(2,106.59)
EDUCATION					
63600 TREATMENT PROV W/S	0.00	125.00	326.16	1,375.00	(1,048.84)
63800 EMPLOYER WORKSHOPS	0.00	166.67	470.08	1,833.33	(1,363.25)
64900 NRSNG SCHOOLS-EDUC M	0.00	41.67	0.00	458.33	(458.33)
Total	0.00	333.34	796.24	3,666.66	(2,870.42)
68400 EDUC-MATERIALS/BROC	0.00	125.00	0.00	1,375.00	(1,375.00)
Total	0.00	125.00	0.00	1,375.00	(1,375.00)
69900 LESS EEP EDUC MATE	0.00	(13.75)	0.00	(151.25)	151.25
Total	0.00	111.25	0.00	1,223.75	(1,223.75)
Total	61,235.83	67,752.26	716,492.66	745,274.70	(28,782.04)
EXTENDED EVALUATION PROGRAM					
74000 EEP STAFFING	1,557.00	1,660.00	17,877.00	18,260.00	(383.00)
74200 EEP CONSULT	0.00	5.00	0.00	55.00	(55.00)
74400 EEP ADMIN	336.00	397.42	3,938.00	4,371.62	(433.62)

Unaudited

TNF - TPAPN
Income Statement
For the Eleven Months Ending May 31, 2010

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
74800 EEP PROGRAM MATERIAL	288.00	10.00	333.00	110.00	223.00
75000 EEP EDUCATION	0.00	13.75	0.00	151.25	(151.25)
Total	2,181.00	2,086.17	22,148.00	22,947.87	(799.87)
Total Expenses	63,416.83	69,838.43	738,640.66	768,222.57	(29,581.91)
Net Income or Loss	\$ 5,502.17	\$ 2,324.08	\$ 2,049.00	\$ 25,564.92	(23,515.92)