

**PROPOSAL TO ESTABLISH A NEW NURSING EDUCATION PROGRAM
AMERICAN MEDICAL INSTITUTE
VOCATIONAL NURSING EDUCATION PROGRAM**

SUMMARY OF REQUEST:

Consider the American Medical Institute proposal to establish a Vocational Nursing Program in Houston, Texas and results of the survey visit conducted by board staff. The final revised version of the proposal was sent to members of the Board under a separate cover. A Notice of Public Hearing has been posted (See Attachment One).

HISTORICAL PERSPECTIVE:

- American Medical Institute began the first proposal process in 2001.
- The school officials have submitted an initial and several draft proposal documents for review by board staff since 2001. Each draft was preceded and followed by telephone, email, and/or in-office consultations with the Nursing Consultants for Education.
- Due to numerous major deficiencies in the proposal, presentation of the proposal to the Board did not occur. In December 2003, American Medical Institute bypassed Board staff and directly petitioned the Board of Vocational Nurse Examiners for approval to establish a vocational nursing education program.
- The Board of Vocational Nurse Examiners denied Initial approval status, "until a comprehensive proposal which meets the criteria of the Minimum Standards is developed, reviewed by board staff and submitted for Board review and approval."
- In an effort to meet the criteria of the Minimum Standards, American Medical Institute revised and resubmitted the proposal which was received in the Board office on February 11, 2004. Board staff conducted a joint review of the proposal and areas of concern were again identified throughout the proposal.
- In accordance with Rule 233.15, a survey visit was conducted by board staff on June 10, 2004, to evaluate compliance with the Minimum Standards.
- The proposal was presented to the Board at the July 22-23, 2004 Board meeting and the Board denied approval of the proposed program.
- American Medical Institute submitted a new proposal to the Board of Nurse Examiners (BNE) on June 1, 2005 to establish a vocational nursing education program.
- After review of the original proposal, board staff conducted a survey visit of the proposed program facilities on December 12, 2005.
- The proposed program revised the original proposal and the revised proposal was sent to the Board members under a separate cover prior to the April 20-21, 2006 meeting.
- At the April 20-21, 2006 meeting, the Board denied approval of the proposed program to due numerous deficiencies that had not been adequately addressed.
- American Medical Institute submitted a new proposal which was received in the Board office on October 12, 2006.
- Board staff completed the first review of the proposal (See Attachment Two) and during the survey visit that was conducted on February 22, 2007 (See Attachment Three), a face-to-face proposal consultation was conducted and a written addendum to the Board staff's first review (See Attachment Four) was later provided to Dr. Ify Emenaha.
- A second revised version of the proposal was received in the Board office on March 13, 2007 via email. Board staff reviewed this revised version and sent a written review to Dr. Emenaha on May 7, 2007 (See Attachment Five).
- Another revised version of the proposal was received in the Board office on May 25, 2007 and Board staff reviewed this version and provided written comments related to errors, including spelling, punctuation, capitalization, terminology, abbreviations, spacing, and formatting suggestions, to Dr. Emenaha.

- A final version of the proposal was received in the Board office on June 28, 2007 and Board staff noted that the comments provided to Dr. Emenaha on May 25, 2007 were not completely addressed in this final version of the proposal.

SUMMARY OF THE PROPOSAL:

Overview:

- American Medical Institute, a proprietary entity, is requesting to establish a traditional vocational nursing education program at 10101 Fondren Road, Houston, Texas.
- The local Police Department is located in the same building.
- Currently, American Medical Institute operates CPR classes, First Aide classes and a Nurse Aide program at the same location.
- American Medical Institute is approved by the Texas Workforce Commission.
- The program proposes an initial enrollment in the vocational nursing education program of ten (10) students.

Present and Anticipated Need for Program:

- Proposal included current and future evidence of numerous job openings for Licensed Vocational Nurses (LVNs) in the Houston area.
- Results from a telephone survey of six (6) health care agencies conducted by American Medical Institute indicate a consistent need for LVNs.
- Letters of support for the proposed program from the President of American Medical Institute and various health care facilities were included in the proposal.

Potential Student Population:

- American Medical Institute proposes to market the program to individuals possessing a high school diploma or equivalent.
- Major recruitment efforts will be directed toward individuals with previous health care experience, including American Medical Institute's own Nurse Aide graduates.
- A Potential Student Call List included in the proposal indicates that there is a large pool of interested applicants.

Impact on Existing Programs:

- Proposal states that there are currently three (3) vocational nursing education programs within twenty-five (25) miles of the proposed program.
- The number of potential students for the proposed program should not negatively impact the three (3) existing programs in the area.
- Several community health care facilities have agreed to serve as clinical affiliates for the proposed program. The proposal included signed affiliation agreements from four (4) of these facilities.
- The proposed program will provide clinical learning experiences in facilities without direct competition with existing programs in the area.

Director/Faculty:

- The proposal identifies a proposed program director, Dr. Ify T. Emenaha, RN, PharmD, and one (1) prospective nursing faculty member.
- Both individuals have the required qualifications.

Budget:

- Proposed budget includes salaries, secretarial support, benefits, supplies/equipment, liability insurance, bonds, equipment maintenance, references, travel, continuing education, and professional affiliation fees.
- The budget projections address the required elements of Rule 214.

Program of Study:

- Proposed curriculum is well-developed and includes all required elements.
- Proposed program curriculum includes 574 hours for classroom instruction and 856 hours for clinical practice.

- Matrix Grid matching the “*Differentiated Entry Level Competencies of Competencies of Graduates of Texas Nursing Programs, Vocational (VN), Diploma/Associate Degree (Dip/ADN), Baccalaureate (BSN), September, 2002*” (DELIC) to courses in the proposed curriculum was included in the proposal.
- The clinical evaluation tools submitted with the proposal for the clinical courses do not clearly demonstrate leveling and progression throughout the curriculum and the outcomes/objectives are not stated in behavioral terms and are not measurable.

Total Program Evaluation:

- A beginning Total Program Evaluation Plan includes all required items and benchmarks for most criteria.
- Numerical benchmarks will need to be included/ revised as data is collected.

SUMMARY OF SURVEY VISIT:

- The proposed program director, Dr. Ify Emenaha, conducted the tour of the site and provided additional information to the Board visitors.
- A report of the survey visit is included in this document (See Attachment Two).
- Concerns from the survey visit include, but are not limited to, the following:
 - Sufficient lighting is not available in either the main classroom or the Study Room.
 - The additional planned purchases of supplies, equipment, software, and videos should be in place prior to enrollment of students and implementation of the program.
 - Nursing journals/publications are available in the Study Room/Library Area, but current issues of nursing journals/publications were not present and nursing journals/publications in the areas of mental health nursing and pediatric nursing were not available.
 - The table tops are presently unsecured on the three (3) tables in the Snack/Rest Room and pose a safety hazard.

PROS AND CONS:

Pros:

- American Medical Institute has been diligent in its efforts to formulate a satisfactory proposal to establish a new vocational nursing education program addressing all requirements and receive approval from the Board.
- American Medical Institute offers a successful Nurse Aide program approved by the Texas Workforce Commission.
- A qualified director and one (1) prospective faculty has been identified for the proposed program.
- The proposed program of study/curriculum is well-developed and addresses all required elements.
- Adequate clinical facilities for clinical learning experiences have been secured for the first cohort of students.
- Adequate budget projections to operate the program and acquire the necessary facilities, resources and services were included.
- Students will have access to the Houston Academy of Medicine - Texas Medical Center Library.

Cons:

- While existing and the listed additional supplies, equipment, software, and videos meet the minimum requirements of Rule 214, Dr. Emenaha has stated that the additional supplies, equipment, software, and videos will be purchased upon the proposed program being approved by the Board. These additional planned purchases should be in place prior to enrollment of students and implementation of the program.
- Some additions and repairs must be completed prior to implementation of the program, as indicated in the Survey Visit Report,
- Current issues of nursing journals/publications were not present Study Room/Library Area and nursing journals/publications in the areas of mental health nursing and pediatric nursing were not available.
- The clinical evaluation tools for all the clinical courses need revising as the tools do not clearly demonstrate leveling and progression throughout the curriculum and the outcomes/objectives are not stated in behavioral terms and are not measurable.

STAFF RECOMMENDATION:

Move to approve a vocational nursing education program to be established by American Medical Institute and grant the program Initial Approval status and issue requirements to be met, as indicated in the attached letter (See Attachment Six).

BOARD OF NURSE EXAMINERS FOR THE STATE OF TEXAS
333 Guadalupe Street, Suite 3-460
Austin, Texas 78701-3942

NOTICE OF PUBLIC HEARING

for

Consideration of a Proposal from American Medical Institute

To Establish A

Vocational Nursing Education Program

at

Houston, Texas

Date and Time: July 19, 2007 at 10:15 a.m.

Place:

Hobby Building
333 Guadalupe Street
Tower 2, Room 225
Austin, Texas

The Board will hear testimony from individuals who wish to present information concerning the proposal. Written testimony will also be considered and should be received in the Board's office by July 9, 2007.

Address written testimony to:

Katherine Thomas, MN, RN, Executive Director
Board of Nurse Examiners
333 Guadalupe Street, Suite 3-460
Austin, Texas 78701-3942

**BOARD OF NURSE EXAMINERS FOR THE STATE OF TEXAS (BNE)
Staff Review of Proposal to Develop a Vocational Nursing Education Program
American Medical Institute
Houston, Texas**

The first proposal draft was received in the BNE office on October 12, 2006. Please be aware that this is considered a new approval process and a new proposal to develop a vocational nursing education program. It is not a continuation of any previous proposal reviewed by board staff or a continuation of any previous approval process. Adequacy of the content of first proposal draft received on October 12, 2006 is discussed and areas that require further clarification or revision are **written in bold, italics, and underlined in some areas.**

Please read this review carefully, respond to all questions and make any necessary revisions/additions based on board staff's comments prior to submitting a revised draft of the proposal. Make all revisions, additions, and responses to questions in red font. The red font can easily be changed to black font prior to submission of the final draft of the proposal to board staff. Once the proposal is finalized and deemed ready by board staff for presentation to the Board at a regularly scheduled Board Meeting, board staff will instruct you to send a copy of the final proposal to each Board member.

Primary Reviewer: Robbin Wilson, MSN, RN

Secondary Reviewers: Betty Sims, MSN, RN, Janice Hooper, PhD, RN, Dorothy Joy, MSN, RN, and Virginia Ayars, BSN, RN.

Date: January 11, 2007.

General Requirements:

1. The Approval Fee of \$500.00 was submitted with a completed application form and the proposal.
2. Ify Emenaha, RN, Pharm. D, is listed on front cover of the proposal as Director. This seems to indicate that Dr. Emenaha is the author of the proposal. ***Is Dr. Emenaha the author of the proposal? Please verify this information.***
3. Rule 214.3(1)(c), related to Program Development, Expansion, and Closure requires that "Sufficient nursing faculty, with appropriate expertise, shall be in place for development of the curriculum component of the program." Three prospective faculty are listed on the cover page of the proposal as having reviewed the proposal. ***Has at least one prospective nursing faculty person approved the curriculum? Please indicate if at least one prospective faculty has approved the curriculum.***

1. PROPOSAL AND RATIONALE

- a. **Controlling agency/institution:** Proprietary school identified as American Medical Institute, 10101 Fondren Road, Houston, Texas 77096, Telephone: 713-777-5300.
- b. **Evidence of State Education Agency Accreditation:** A copy of Certificate of Approval for Career Schools and Veterans Education from Texas Workforce Commission effective from May 12, 2006 to May 11, 2007 was included in Appendix A.
- c. **Statement of Proposal:**
 1. The proposed program is a new program.
 2. Location: Houston, Texas.
 3. Proposed enrollment date: In the Projected Enrollment table on page 8 of the proposal, 2006 is indicated as the year when Initial Enrollment of ten students will occur. ***The proposed enrollment date should be revised in this table.***
 4. Number of students: According to the proposal, the first cohort will consist of 10 students.

D. Present and Anticipated Need for Program:

1. Description of Need: Not fully developed. **See below for particulars.**
2. Demographic information of the community included in the proposal is minimal. The statement located directly below the table on page 5 is confusing. **Please revise.** Demographic characteristics of the community showing a population of clients with health care needs that can be met by nurses with the level of nursing education to be provided by the proposed program are not fully developed. **Please include these demographic characteristics in the revised proposal, i.e., average age of population in the area and surrounding areas, health statistics for the average age of the population in the area and surrounding areas.**
3. The focus for employment of graduates from a new VN program is local nursing homes and hospitals. **Paragraphs 4, 5, & 6 on page 7, paragraph 1 on page 8, and paragraph 3 with the table on page 15, seem more appropriate for this section. The suggestion is to move these five paragraphs from pages 7, 8 and 15 and the table from page 15, to page 6, right under paragraph 1.**

The information in Appendix B is outdated. It is more than one year old. Please update this information and include in the proposal.

A copy of the Survey of Potential Employers of Graduates of the Proposed American Medical Institute Vocational Nursing Program tool to be conducted by telephone was included in Appendix D, but no data from a telephone survey was included. Written responses on a form letter from five respondents were included in Appendix D, but these responses are dated in December 2005. **More current responses would be more appropriate in showing current support for the proposed program. Please update the survey.**

4. Letters of support from the community where the proposed program will be located and surrounding areas were not included with the proposal. **Current letters of support from community entities or community agencies would be of benefit and strongly project a need for the proposed program, i.e., Chamber of Commerce, potential employers of graduates. If possible, please obtain and include with the revised proposal.**

E. Potential Student Population:

1. Description of potential student population: Paragraph 1 on page 14 needs to be moved to paragraph 2 on page 8, right before the sentence beginning with "When approved . . ." That same sentence beginning with "When approved . . ." needs to be moved to paragraph 3 on page 8, right before the sentence beginning with "American Medical Institute has a goal. . ." **Please revise the proposal appropriately.**
2. Survey of applicant pool:
 - a. Potential sources of students: The proposal included a list of individuals inquiring about the proposed program (Appendix C), but this list is outdated. It is more than one year old. **This list cannot be included unless it is updated. These individuals need to be contacted individually and surveyed either by mail or by telephone, with the date of contact included. A copy of the telephone survey tool and the written survey tool should be included in the proposal.**
 - b. Intended dates to start the program should be obtained from potential students. **Provide indicators of continued interest in the proposed program sufficient to sustain more than an initial cohort of students.**
 - c. Educational and employment goals: **Please include this information as part of the data from surveys of potential students.**

3. Description of student recruitment and selection processes: A description of the selection process was included in the proposal. Areas where recruitment would be targeted were described. A description of how actual recruitment activities will be conducted is not included. ***Include a description of the recruitment activities that will be conducted.***

F. Impact on Existing Programs:

1. ***Paragraph 1 on page 14 is not appropriate for this section of the proposal. Move to paragraph 2 on page 8, as indicated above, E. #1.*** Locations and names of VN programs within a 25-mile radius: Information is presented in table format on Page 14 of the proposal. Three programs within a 25-mile radius which provide VN education are included in the table, but data appears to have been obtained in 2004. One of the programs, Memorial Herman Memorial City Hospital School of Vocational Nursing, has closed. Additionally, the San Jacinto College - South, Vocational Nursing Program, located approximately 22 miles from American Medical Institute, was not included in the table. The proposal states that a telephone survey was conducted in December 2005 to determine admission data for the three schools. The data presented is outdated. ***If data from a telephone survey is to be included in the proposal, a more recent telephone survey must be conducted. Update all the data used in this section and include the San Jacinto College - South, VN program in the table. Additionally, paragraphs 4 & 5 on page 15 of the proposal seem more appropriate for the content on the current page 16. The suggestion is to move these two paragraphs to page 16, right under the current paragraph 2 on page 16.***

The fourth sentence in paragraph 4 on page 14 is missing a word. ***Please correct.***

In paragraph 4 on page 14, the statement is made that a copy of the letter sent to three schools within the 25-mile radius is included in Appendix D. A copy of the letter is not included in Appendix D. ***Please correct the statement or include a copy of the letter.***

A discussion on the impact that the additional program may have on the use of clinical resources in the area was not included. ***Please include this information in the proposal.***

2. Effects of program changes: N/A

II. OPERATIONAL ORGANIZATION

A. Controlling Agency/Institution Philosophy/Mission Statement: Included in the proposal. A Mission Statement for the proposed vocational nursing program was also included.

B. Organizational Charts:

1. Controlling agency/institution: An organizational chart for the controlling agency/institution was not included in the proposal. ***Please include an organizational chart for the controlling agency/institution, American Medical Institute, including all programs, not just the proposed vocational nursing program.***

Ify Emenaha, RN, Pharm. D, has been identified as the prospective VN Program Director. Dr. Emenaha has not been approved by the BNE to be the program director for the proposed program. Rule 214.6(e)(1) related to Administration and Organization requires that "a new director or coordinator qualification form is submitted to the Board office for approval prior to being hired at an existing program or a new program." ***A New Dean, Director, or Coordinator of a Nursing Education Program Qualification Form must be submitted to the Board office with the necessary supporting documentation before the proposed director can be approved by the BNE. Only Page One of the forms was submitted with the first draft of the proposal along with Dr. Emenaha's Curriculum Vitae. Please see 3.4.1.a. Education Guideline: "Approval Process for a New Dean, Director, or Coordinator of a Nursing Education Program" available on the BNE web site, www.bne.state.tx.us, under the Nursing Education link. Please complete and***

submit Page Two of the form. Additionally, Registered Nurse License information needs to be updated on Page One of the form.

2. Nursing department: A separate and clear organizational chart of the proposed vocational nursing program was included in the proposal. ***Please see above #1.***
- C. **Sources of Financial Support:** ***Please include a description in the proposal of the sources of financial support adequate to support the program.***
- D. **Budget:** The Budget Projections table on page 18 includes 2006, but not 2008. ***Please revise this table appropriately by removing 2006 and including 2008.*** The allocations in some of the budget items require explanation. ***Please include the breakdown of or explanation for faculty salaries.*** Computers, the cost of online service for the computers, and library access are not included in the Budget Projections. ***Please include these items in the budget.*** The amounts listed for References (Books, software, videos, etc.) do not appear sufficient. The “Budgeted Additional Purchases Upon Approval of Vocational Nursing Program” on page 98 indicates that a total of \$14,602.00 will be used to purchase additional Skills Trainers, Equipment, Educational Software, and Videos. Is this amount included in the Budget table on page 18? ***Please indicate on the Budget table exactly where these monies are addressed/included. Additionally, please include an explanation regarding the process for acquisition of additional equipment and supplies by faculty as needs arise. Additionally, please include a written plan regarding the acquisition of new Reference materials and the removal of outdated Reference materials.*** A table describing the 2006 Inventory was included on pages 19-21 of the proposal and also in Appendix E. ***Please delete from pages 19-21. If the table is in Appendix E, it is not necessary to include the table in the body of the proposal.***
- E. **Location and Description of Facilities:** A hand-drawn diagram of the space is provided. Location of the library and library resources is not indicated. Is it the same area that is labeled, Study Room? Are faculty offices located in the room labeled, Staff? ***Please include the location of the library and library resources, as well as faculty offices, on the diagram of the space or change the name of the Study Room and the Staff Area on the diagram.*** Digital pictures of different areas in the facility were submitted with the proposal. **Verification of the information will be discussed during the upcoming survey visit of the proposed program site.**
- F. **Program Resources:** An inventory of Equipment/Supplies is provided in the proposal. The amount of equipment and supplies listed does not appear to be sufficient for the number of students that will be enrolled. For example: Two adult manikins for ten students are probably not sufficient. The five CPR manikins and the one Automatic External Defibrillator probably should not be counted in the inventory for the proposed VN program. ***Please revise accordingly.*** Additional equipment may need to be purchased. ***Please provide a written plan for acquisition of additional equipment and supplies when needed (see above in D).*** Page 23 in the proposal states that the computer lab consists of six desktop computers with Internet connection. Only four computers are indicated on the diagram. There is not a separate area designated as a “computer lab.” ***Please clarify the exact number of computers. Provide details about how the four, or six, computers in the Main Class room will be utilized by the VN students. Provide details regarding the scheduling of ten students in the Lab.***

It is stated in the proposal that students will have access to the Houston Academy of Medicine-Texas Medical Center Library. ***Is there any cost to the student or does the program pay for student access? Is this Internet access or must the student go to the actual site of the Houston Academy of Medicine-Texas Medical Center Library? What Nursing Holdings does this library contain? Please include a detailed explanation in the proposal.*** If a cost is involved, it would seem appropriate for American Medical to assume the cost. ***Please include documentation of American Medical Institute’s membership to the Houston Academy of Medicine-Texas Medical Center Library in the proposal. Additionally, this cost should be included in the Budget Projections table.***

G. Clinical Facilities:

1. Signed contractual agreements: Copies of three signed agreements/contracts are included in the proposal in Appendix G. Two of the three Affiliation Agreements included in Appendix G make reference to a degree in the field of vocational nursing. This statement is incorrect. The school does not offer a degree in vocational nursing, but a certificate. **Please correct future Affiliation Agreements.** There is a signed Affiliation Agreement from Riverside General Hospital, but this facility is not being used for clinical rotations according to the sample rotation schedules in Appendix M. A signed Affiliation Agreement from Health Bridge Children's Hospital, which will be used for clinical rotations, according to Appendix M, is not present. **Please clarify and correct accordingly.**
2. **Clinical affiliation data:** Clinical affiliation data information regarding usage by other nursing education programs in form letters from four facilities was included in the proposal. These forms did not have dates. **Dates need to be included. If applicable, explain collaborative arrangements that will be made with other programs to avoid scheduling conflicts.**
3. **Letters from affiliating agencies:** Form letters from all the affiliating agencies identified in agreements/contracts included in the proposal were not included in Appendix H. Health Bridge Children's Hospital was not included in the signed form letters. **Provide letters from all affiliating agencies that will be utilized by the proposed program which address evidence that existing programs would not be jeopardized if the clinical agency extends the use of its facilities to the proposed program and that the number of students can be accommodated for clinical practice on the clinical units and in each of the specialty areas.**

F. Faculty:

1. Identification of three prospective nursing faculty and their vitae were included in the proposal, Appendix I.
2. The cover page of the proposal indicates that these three prospective faculty have reviewed the proposal, but it is not indicated if any of these persons approved the curriculum. **Please provide an explanation regarding approval of the curriculum by prospective nursing faculty.**
3. **Please include, in table format, each faculty member's proposed teaching responsibilities, the specific courses each faculty member will teach, and indicate how each of the individual faculty is qualified to teach the specific courses. Additionally, indicate if the Program Director will teach any of the courses in the program and identify the course(s).**
4. Availability of faculty: Information about availability of qualified faculty who will be needed in the future and recruitment activities were included in the proposal.
5. **Qualifications, responsibilities, performance criteria, terms of employment:** Position descriptions for the program director and nursing faculty were included in the proposal, Faculty Handbook, Appendix J. **A suggestion is to revise the title of the Faculty Handbook to: American Medical Institute, Vocational Nursing Faculty Handbook. This will help to identify a handbook for nursing faculty for the VN program versus faculty for other programs at American Medical Institute.**

Number 4 on page 155 needs to be revised. A new rule 214.7 has been adopted in regard to faculty waivers. Please include the correct information. On pages 163 and 168, the term, Program Coordinator is used, **please change the term to Program Director.**

Not all the required written faculty policies were included with the proposal. **Please Include a policy for “Faculty Workload” and include the number of hours required for each nursing faculty member and a policy for “Faculty Development.” Once these two policies are included in the Faculty Handbook, the list on page 25 of the proposal and the Table of Contents on page 154 in the Faculty Handbook will need to be revised.**

A policy for Utilization of Preceptors in the Clinical Setting was included in the Faculty Handbook. Two elements required by Rule 214.10(k)(1) and Rule 214.10(l)(6) (A-C) were not included. **Please include the criteria for selecting preceptors developed by the faculty and the required qualifications of preceptors. Does the program plan to utilize clinical preceptors in the future? Please include an explanation in the proposal if preceptors will be utilized in the future.**

G. Program/Student Policies: A student handbook was included with the proposal, Appendix J. **The Skills Pack list on page 97 needs to be included in the Student Handbook. 1.Admission requirements:** Addressed, but a student’s financial obligations are not addressed. **Indicate the financial obligations of students. Will financial aid be available and how will students access financial aid?** On page 214 in the Student Handbook, #9, indicates that an interview form is included, but the interview form is not present. **Please include the interview form.**

2. **Selection process:** Addressed.
3. **Non-discrimination policy:** Addressed.
4. **Admission of classes:** Addressed.
5. **Holiday, vacation, attendance/absences:** Attendance/absences are addressed in the Student Handbook. **Holiday and vacation days are not addressed. Please include the policy regarding holiday and vacation days.**
6. **Grading system and progression policies:** Grading system is addressed in the Curriculum Analysis Plan. Progression policies are addressed in the Student Handbook.
7. **Dress code:** Addressed.
8. **Withdrawal, reinstatement and dismissal policies:** Withdrawal and reinstatement policies are included, but a specific dismissal policy is not. **Please revise accordingly.**
9. **Student counseling, grievance procedures:** Student counseling regarding inappropriate clinical behaviors/problem areas and a grievance procedure are addressed in policy, but student counseling/student services are not addressed. **A policy for student services, i.e., financial and personal problem counseling, ADA counseling is not included. An address of behavioral/emotional concerns, financial or work-related concerns, and personal health concerns are included in the Readmission policy, but not the Admission policy. Please address accordingly.**
10. **Transfer policy:** Addressed.
11. **Challenge policy if applicable:** Not evident. **Include challenge policy if applicable.**
12. **Other Board requirements:** Information about eligibility for licensure is provided in the student handbook as specified in Rule 214.8(b).

III PROGRAM OF STUDY

A. Nursing program philosophy, conceptual framework, program objectives and entry level competencies: The philosophy/mission and objectives/outcomes appear to serve as a basis for the program. The philosophy mentions the Differentiated Entry Level Competencies of Graduates of Texas Nursing Programs (DELIC).

- B. Conceptual framework:** The Conceptual Framework incorporates broad concepts from DELC. Program Objectives include a specific objective for DELC.

The components listed on page 29-30 do not match the components included in the learning process in paragraph 2 on page 30, or the list under the heading, Conceptual Framework (CFW) on pages 30-31, or the components included in the model, depicting the Learning Process, on page 32. **Please revise the CFW, the list on pages 30-31, and the model on page 32, so that they match.**

The seven content areas identified in the 'Note' at the bottom of page 32 do not appear to flow from the conceptual framework. **One suggestion is to consider including a specific mention of these content areas in the conceptual framework, but this is not a requirement. Another suggestion is to consider including the mission statements, the philosophy, the conceptual framework, and the Learning Process model in the Vocational Nursing Faculty Handbook.**

***Note: Any revisions made to the Philosophy, Conceptual Framework or the Learning Process model on pages 26-32 will also need to be made to the same documents included in the Student Handbook.**

- C. Organization and sequencing of the program of study:** The organization and sequencing seem appropriate in most areas with the exception of Pharmacology and Medication Administration.
- D. Educational principles:** Appropriate educational principles appear, in most cases, to have been used to develop the program of study.
- E. Program requirements:** A chart is provided which indicates the Differentiated Entry Level Competencies' placement in the curriculum. Support courses and nursing content required in 214.9 are all present in the curriculum.
- F. Schematic Design of the Curriculum:**
A "Calendar of Proposed Program of Study" was not included with the proposal. A sample calendar is available in the BOARD OF NURSE EXAMINERS FOR THE STATE OF TEXAS 3.1.1.b. EDUCATION GUIDELINE, "Proposal to Establish a New Vocational Nursing Education Program" on page 10. This guideline is available on the BNE web site, www.bne.state.tx.us, under the Nursing Education link and then under the Guidelines link. **Please complete and submit with the next draft of the proposal. The calendar must include all of the courses offered in the program of study and the entire number of weeks that the program of study is conducted, including total class hours, total lab hours, total clinical hours, and total vacation days and holidays.**
- G. Samples of unit examinations:** Provided with the proposal, Appendix K.
- H. Description of how the program of study incorporates professional values, ethics, safety, diversity and confidentiality, the NPA, Standards, Delegation Rules, other laws and regulations, and prepares the student to function in accordance with Rule 214:** Several course objectives refer to legal and ethical aspects of nursing. The NPA, Standards of Professional Nursing, Unprofessional Conduct Rules are included in specific course objectives in VOCN 1321. Syllabi tend to be arranged around diseases and the medical model rather than around the role of the LVN and aspects of nursing care.
- I. Description of how learning experiences provide for progressive development of values, knowledge, judgment and skills:** Clinical experiences are placed in the same level with the related didactic content. Skills are practiced in labs prior to clinical experiences.
- J. Description of courses to be offered and sequence:** Syllabi and curriculum chart indicate appropriate placement of content in most cases, but some courses have objectives that are incorrect regarding the placement of the specific course in the curriculum. For example: VOCN 1312, Course Objectives #6, #8-#13, VOCN 1502, Course Objective #8, VOCN 2302, Course Objective #17, and VOCN 2301, Course Objective #2, are incorrect regarding the placement of the specific course in the

curriculum. **Please review current course objectives in all courses for correct placement and revise accordingly.**

The Vocational Nursing Program Level 1 list of courses on page 34 are incorrect. VOCN 1301 is not included and VOCN 1302 has an incorrect title. VOCN 1301, VOCN 1202, VOCN 2202, and VOCN 2301 are not included in the Evaluation Measures, pages 34-39. **Please correct appropriately.**

***Note: Any revisions made to the list of courses and Evaluation Measures will also need to be made to the same documents included in the Student Handbook.**

- K. **A complete syllabus for each course:** Syllabi are provided for all courses in Appendix K. **The syllabi should be arranged sequentially in some logical order in the appendix. Clinical Evaluation tools should be placed after the appropriate syllabus, as well as the samples of unit examinations.**

Some of the course descriptions mention vocational nursing, but minimal emphasis is evident specifically on vocational nursing. Most of them could be viewed as objectives for any type of health related courses. **There are numerous errors throughout syllabi regarding course/learning objectives and expected clinical behaviors. Some of the objectives and expected clinical behaviors are not within the scope of practice for an LVN. For example: LVNs cannot develop care plans or delegate nursing tasks. The prerequisites listed for VOCN 2201 appear incorrect. Please revise as appropriate to indicate more emphasis on vocational nursing, the VN role, and the appropriate scope of practice for LVNs in course/learning objectives and expected clinical behaviors.**

- L. **Clinical Evaluation Tools:** Some of the criteria and expected behaviors are very difficult to evaluate because they are not measurable or because their evaluation is very subjective. **Please clarify and revise as appropriate.**

- M. **Completed form for Curriculum Analysis:** Included with the proposal, but numerous errors are noticed. For example: Several course numbers are incorrect. **Please correct.** In the table it is indicated that the Growth and Development content is presented in VOCN 1321, Foundations of Nursing, but in fact, Growth and Development content is included in several other courses. **On the Curriculum Analysis table, please indicate all the courses that include Growth and Development content.**

- N. **Clinical rotation schedules:** Rotation schedules are included with the proposal. Schedules are for a clinical group of 10 students.

IV. TOTAL PROGRAM EVALUATION

A Program Evaluation Plan (Total Program Evaluation) is included in the proposal. The plan addresses all the broad areas required in Rule 214.13, but numerical benchmarks are not included. **If the proposed program is approved and implemented, numerical benchmarks will need to be determined in the future.**

**BOARD OF NURSE EXAMINERS FOR THE STATE OF TEXAS
 SURVEY VISIT REPORT
 (VN Education Programs)**

NAME OF PROPOSED NURSING PROGRAM: American Medical Institute,
 Proposed Vocational Nursing Education Program

PROPOSED DIRECTOR: Ify Emenaha, RN, Pharm D

DATE OF PROPOSED APPOINTMENT: After program obtains BNE approval.

REASON FOR BNE SURVEY: Visit of site to determine adequacy of facilities, resources, and services.

DATE: February 22, 2007 SURVEY VISITOR(S): Robbin Wilson, MSN, RN and Virginia Ayars, BSN, RN

BNE APPROVAL STATUS: NA DATE OF LAST BNE SURVEY VISIT: December 12, 2005

ACCREDITATION: Texas Workforce Commission; 05/18/07-05/11/08

VOLUNTARY ACCREDITATION: None

The following survey tool includes only the standard/criteria related to 214.11, Facilities, Resources, and Services which was the focus of the survey visit. No other standard/criteria were evaluated during the site visit.

STANDARD/CRITERIA	EVIDENCE	COMMENTS
§ 214.11 Facilities, Resources, and Services		
(a) Classrooms and nursing skills laboratory facilities shall be provided to accommodate the learning needs of the students.	<p>The program area has been recently remodeled, repainted, the carpet in the classroom area has been replaced with attractive flooring, and the layout of the program area has been rearranged for maximum efficiency. New comfortable desks and chairs have been added in the classroom.</p> <p>Sufficient lighting is not available in either the main classroom or the Study Room.</p>	<p>Criteria partially met.</p> <p><u>Requirement:</u> The program director shall ensure that adequate lighting is installed in the main classroom and the Study Room.</p>

STANDARD/CRITERIA	EVIDENCE	COMMENTS
<p>(b) An appropriately equipped skills laboratory shall be provided to accommodate maximum number of students allowed for the program. The laboratory shall be equipped with hot and cold running water. The laboratory shall have cabinets for storage of equipment.</p>	<p>While existing and the listed additional supplies, equipment, software, and videos meet the minimum requirements of Rule 214, Dr. Emenaha has stated that the additional supplies, equipment, software, and videos will be purchased upon the proposed program being approved by the Board. These additional planned purchases should be in place prior to enrollment of students and implementation of the program.</p>	<p>Criteria partially met.</p> <p><u>Requirement:</u> The program shall purchase the listed additional supplies, equipment, software, and videos prior to enrollment of students and implementation of the program.</p>
<p>(c) The director or coordinator and faculty shall have office space provided, other than the classroom. There shall be privacy for counseling of students.</p>	<p>The Staff Area provides office space for the faculty. An area for counseling of students is available in Dr. Emenaha's office located on a different floor of the building from the program area.</p>	<p>Criteria met.</p>
<p>(d) The learning resources, library, and departmental holdings shall be current, use contemporary technology appropriate for the level of the curriculum, and be sufficient for the size of the student body and the needs of the faculty. (1) Provisions shall be made for accessibility, availability, and timely delivery of information resources. (2) Facilities and policies shall promote effective use, i.e. environment, accessibility, and hours of operation.</p>	<p>Students will have access to the Houston Academy of Medicine - Texas Medical Center Library.</p> <p>Nursing journals/publications are available in the Study Room/Library Area, but current issues of nursing journals/publications were not present and nursing journals/publications in the areas of mental health nursing and pediatric nursing were not available.</p>	<p>Criteria partially met.</p> <p><u>Requirement:</u> The program director shall ensure that issues of nursing journals/publications are current and that journals in the areas of mental health nursing and pediatric nursing are added to the holdings.</p>
<p>(e) Teaching aids shall be provided to meet the objectives of the program.</p>		<p>Criteria met.</p>
<p>(f) Adequate restrooms and lounges shall be provided convenient to the classroom.</p>	<p>There are adequate restrooms and a Snack/Rest Area for the students' use.</p> <p>There are three (3) tables in the Snack/Rest Area. The table tops are presently unsecured on the three (3) tables and pose a safety hazard.</p>	<p>Criteria partially met.</p> <p><u>Requirement.</u> The program director shall ensure that table tops are secured to the bottom supports on each of the tables in the Snack/Rest Area.</p>

Photos of program area.



Hallway



Sink Area in Laboratory



- ❖ Intramuscular & Sub Q Resources
- ❖ Nebulizer
- ❖ Oral Meds: Unit & Multiple Dose
- ❖ Wound Care
- ❖ Trach & Suction Care
- ❖ Catheter Care



Current Magazines 05 & 06

BOARD OF NURSE EXAMINERS FOR THE STATE OF TEXAS (BNE)

An Addendum to First Staff Review of Proposal to Develop a Vocational Nursing Education Program American Medical Institute Houston, Texas

This addendum contains the information discussed with Dr. Ify Emenaha during the survey visit of American Medical Institute on Thursday, February 22, 2007. Some of the information is related to the currency of the textbooks in the syllabi included with the first proposal draft, received in the BNE office on October 12, 2006. Discussion regarding other areas of concern noted during the survey visit is also included. Areas that require further clarification or revision are **written in bold, italics, and underlined**.

Please read this addendum review carefully, respond to all questions and make any necessary revisions/additions based on board staff's comments prior to submitting a revised draft of the proposal.

Make all revisions, additions, and responses to questions in a **red font**. The **red font** can easily be changed to a **black font** prior to submission of the final draft of the proposal to board staff. Once the proposal is finalized and deemed ready by board staff for presentation to the Board at a regularly scheduled Board Meeting, board staff will instruct you to send a copy of the final proposal to each Board member.

Primary Reviewer: Robbin Wilson, MSN, RN

Board staff conducting survey visit: Robbin Wilson, MSN, RN and Virginia Ayars, BSN, RN

Date of addendum: February 28, 2007.

Comments regarding textbooks:

VOCN 1200, Geriatrics Clinical; VOCN 1500, Medical - Surgical Clinical I; VOCN 2500, Medical - Surgical Clinical II - Required Textbooks (Pages 258, 264, 268 of the proposal): Carpenito-Moyet, Lynda. *Handbook of Nursing Diagnosis*. 10th Edition. **This is not the most current edition of the textbook that is available and this is not the same edition of the textbook required in other courses. Please revise appropriately.**

VOCN 2300, Maternal-Child Nursing; VOCN 2400, Pediatric Clinical; VOCN 2402, Pediatric Nursing; VOCN 2302, Maternal-Child Nursing - Required Textbooks (Pages 261, 271, 317 of the proposal): Leifer, G. *Introduction to Maternity and Pediatric Nursing Text and Study Guide Package*, 4th Edition. **This is not the most current edition of the textbook that is available. Please revise.**

VOCN 2300, Maternal-Child Nursing; VOCN 2500, Medical - Surgical Clinical II; VOCN 2400, Pediatric Clinical; VOCN 2402, Pediatric Nursing; VOCN 2301, Pharmacology; VOCN 1502, Nursing Care of the Adult I; VOCN 2302, Maternal-Child Nursing; VOCN 2502, Nursing Care of the Adult II - Required Textbooks (Pages 261, 268, 271, 281, 305, 309, 317, 325 of the proposal): *Mosby Drug Guide*, 2005. **Reference needs to include entire title, edition, etc. This is not the most current edition of the textbook. Please revise.**

VOCN 2500, Medical Surgical Clinical II; VOCN 1502, Nursing Care of the Adult I; VOCN 2502, Nursing Care of the Adult II - Required Textbooks (Pages 268, 309, 325 of the proposal): Burke, K, and LeMone, P. *Medical-Surgical Nursing Care*. 1st Edition. **Unable to locate this textbook through any supplier or publisher. Please check availability and revise as necessary.**

VOCN 2200, Leadership Clinical - Required Textbooks (Page 274 of the proposal): **No textbooks were listed. Please revise appropriately.**

VOCN 1301, Anatomy and Physiology - Required Textbooks (Page 286 of the proposal): Cohen, Barbara. Memmler's *Structure and Function of the Human Body*. Eight Edition. **A more current edition that comes with a study guide is available. "Eight" should be "8th". Unable to locate a textbook with the ISBN # 0-7817-42331. Please revise as appropriate.**

VOCN 1201, Nutrition - Required Textbooks (Page 298 of the proposal): Dudek, S. *Nutrition Essentials for Nursing Practice*. 5th Edition, 2005. **A 2006 Revised Reprint is available. Please revise as appropriate.**

VOCN 1200, Geriatrics and VOCN 1202, Geriatrics - Required Textbooks (Page 258 and page 294 of the proposal): Each course lists a different gerontology textbook that is required. Are two (2) different textbooks necessary? Please review the rationale for using two different textbooks and revise as appropriate.

VOCN 1312, Medication Administration - Required Textbooks (Page 302 of the proposal): Kee, J. *Clinical Calculations*. 5th Edition, 2004. **A 2006 Revised Reprint is available. Please revise as appropriate.**

VOCN 2201, Mental Health Nursing - Required Textbooks (Page 321 of the proposal): Eby, Linda, and Nancy Brown. *Mental Health Nursing Care*. First Edition. Pearson. 2005 ISBN# 0-13-048751-1. **"First" should be 1st. According to my research, this textbook is not available for sale in the US or Canada. Please verify availability of this textbook with your supplier and revise as appropriate.**

General Comments:

1. Regarding references to textbooks in the syllabi included in the proposal: **Please be aware that all references to textbooks in the syllabi must be in the same format. Review all syllabi and revise as appropriate.**
2. Regarding the facsimile of the '2005 NCLEX-PN® Test Plan' included on pages 202-209 of the proposal: **Has permission been obtained from the appropriate parties allowing for publication of this document as part of the proposal? If permission has not been obtained, please remove this document from the proposal.**
3. Regarding the 'Test Blueprints' on pages 330, 349, 364: **Please be aware that the 'NCLEX-PN Test Plan, April 2005', will be revised again in April 2008. All test blueprints utilized in the curriculum will need to be revised at that time.**
4. Regarding the '2006 Inventory' on pages 19-21 of the proposal: **Please remove the 5 CPR manikins and the 1 Automatic External Defibrillator (AED) from the list. This equipment is used for CPR training and CPR training is not part of the proposed vocational nursing curriculum.**
5. Regarding the Skills Pack listed on page 97 of the proposal: **Please consider requiring individual protective eye wear to be purchased by each student. While protective eye wear is part of the inventory listed on page 19 of the proposal, each student would benefit from having individual protective eye wear to be used appropriately during clinical learning experiences. Revise the list for the Skills Pack accordingly.**
6. During the survey visit, Dr. Ify Emenaha indicated that additional equipment has been purchased. **Please revise the '2006 Inventory' on pages 19-21 of the proposal accordingly.**
7. Regarding the 'Budgeted Additional Purchases Upon Approval of Vocational Nursing Program' on page 98 of the proposal: **If the proposed program receives Board approval, please be aware that documentation of the purchase of the additional skills trainers, equipment, software, and videos must be forwarded to the Board office prior to the enrollment of students in the vocational nursing education program.**
8. Regarding the nursing journals/publications available in the Study Room/Library Area: **Current issues of nursing journals/publications were not present and nursing journals/publications in the areas of mental health nursing and pediatric nursing were not available. Please address these concerns as appropriate.**
9. Regarding the three tables in the Snack/Rest Area: **The table tops are presently unsecured and pose a safety hazard. Please secure the table tops to the bottom supports on each of the tables.**
10. Regarding the available lighting in the Study Room and the Main Classroom: **Sufficient lighting is not available in either location. Please ensure that additional lighting fixtures are added where indicated and that all present and future lighting fixtures are operational.**

Staff Review of Second Proposal regarding American Medical Institute

General Requirements: No changes recommended.

I. Proposal and Rationale

D. Present and Anticipated Need for Program.

3. *There is no information included in Appendix B. The document that the BNE received was blank. Please re-submit.*

II. Operational Organization

B. Organizational Charts:

1. *There is no direct line connecting the VN Instructors to the VN students. Please provide this in the organizational structure.*

F. Faculty:

5. A policy for Utilization of Preceptors in the Clinical Setting was included in the Faculty Handbook. Two elements required by Rule 214.10(k)(1) and Rule 214.10(l)(6)(A-C) were not included. *Please change the wording in the statement or you may remove the policies if you do not plan to use preceptors.*

III. Program of Study

J. Description of courses to be offered and sequence:

VOCN 1312: Medication Administration

Course objectives #6 - *This objective may be in VOCN 2301, but may not be in VOCN 1312.*

Course objectives #8 - #13 - *These skills may be offered in a lecture. Please change wording to “discuss” instead of “demonstrate.” (Please refer to Bloom’s Taxonomy of the Cognitive Domain)*

K. A complete syllabus for each course:

VOCN 1302: Nursing Skills

In the sample exam, questions # 57, #58 and #59 are not appropriate, as intravenous therapy is not part of the vocational nursing curriculum. Please revise questions.

VOCN 1312: Medication Administration

Course Objectives: Please remove #6, as it should be in the Pharmacology course.

VOCN 1502: Nursing Care of the Adult I

Learning Outcomes: Please reword, by changing “develop a plan of care..” to “discuss a plan of care...”

VOCN 2202: Leadership

Please change Course Objective #11, as the vocational nurse does not delegate nursing tasks.

VOCN 2300: Maternal-Child Nursing Clinical Evaluation

Criteria I. Provider of Care:

I. a. Please change “Develops” to “Reviews.”

I. b. Add “based on nursing care plan” to the end of the sentence “Provides care to antepartum, intrapartum, and postpartum clients based on the nursing care plan.”

Expected Clinical Behavior I. Provider of Care:

b. Please reword “Develops a plan of care for the maternity patient...” as the vocational nurse does not develop the plan of care.

VOCN 2301: Pharmacology

Course objectives #7, #8, #9, #10 and #11 state to “Demonstrate administration of medications...” Please revise, as this is a didactic course.

You could delete objectives #7, #8, #9, and #10; and change Objective #6 to state “Describe nursing implications to safely administer drugs from a variety of drug classifications and routes of administration” and change Objective #11 to state “Discuss safe/accurate medication administration.”

VOCN 2400: Pediatric Nursing Clinical Evaluation

Expected Clinical Behaviors I. Provider of Care

b. Please revise, as it states “Develops a plan of care...”

VOCN 2500: Medical Surgical Clinical II Clinical Evaluation

Criteria I. Provider of Care

I. b. Please revise, as it states to “Develops a plan of care...”

I. b. 3. Please revise, as it states to “develop a plan of care...”

L. Clinical Evaluation Tools:

Critical Behaviors are not indicated in the tools. Please provide.

Some criteria are not in the LVN scope of practice. Please revise.

Specific examples are offered in aforementioned Section K.

M. Completed form for Curriculum Analysis:

Please review and correct course numbers, as well as Curriculum Analysis Table content.

Appendix K:

Please number all pages sequentially and please provide a Table of Contents specific for Appendix K at the beginning of the Appendix.

DRAFT LETTER

July 25, 2007

Ify Emenaha, RN, Pharm D
American Medical Institute
10101 Fondren Road, Suite 550
Houston, Texas 77096

Dear Dr. Emenaha:

At the July 19-20, 2007 meeting, members of the Board of Nurse Examiners for the State of Texas discussed the American Medical Institute proposal to establish a new vocational nursing education program and the board staff report of the February 22, 2007 survey visit. The members of the Board wish to thank you and [] for being available to answer questions.

As indicated by the enclosed order, the Board takes pleasure in informing you that based upon the discussion and review of documents, it was the decision of the Board to grant Initial Approval status to the American Medical Institute Vocational Nursing Education Program and issue the following requirements to be met. The program has Board approval to implement the program with an initial enrollment of ten (10) students.

Requirements:

1. Rule 214.9 related to Program of Study, requires in pertinent part that “(a) The program of study shall be: . . . (5) based on sound educational principles; . . . (b)(1) . . . Clinical and course objectives/outcomes shall be stated in behavioral terms and shall serve as the mechanism for students progression.” The clinical evaluation tools submitted with the proposal for the clinical courses do not clearly demonstrate leveling and progression throughout the curriculum and the objectives/outcomes are not stated in behavioral terms and are not measurable. **Therefore**, the program shall revise the clinical evaluation tools for all the clinical courses to clearly demonstrate leveling and progression throughout the curriculum and revise the objectives/outcomes so that they are stated in behavioral terms and measurable.

The program shall submit each revised clinical evaluation tool to board staff for approval prior to implementation of each individual clinical course.

2. Rule 214.11 related to Facilities, Resources, and Services, requires in pertinent part that “(a) Classrooms and nursing skills laboratory facilities shall be provided to accommodate the learning needs of the students; (b) An appropriately equipped skills laboratory shall be provided to accommodate maximum number of students allowed for the program; . . . (d) The learning resources, library, and departmental holdings shall be current, use contemporary technology appropriate for the level of the curriculum, and be sufficient for the size of the student body and the needs of the faculty; (1) Provisions shall be made for accessibility, availability, and timely delivery of information resources; . . . (f) Adequate restrooms and lounges shall be provided convenient to the classroom.” The survey visit conducted by board staff on February 22, 2007 revealed that:

- Sufficient lighting is not available in either the main classroom or the Study Room.
- While existing and the listed additional supplies, equipment, software, and videos meet the minimum requirements of Rule 214, Dr. Emenaha has stated that the additional supplies, equipment, software, and videos will be purchased upon the proposed program being approved by the Board.
- Nursing journals/publications are available in the Study Room/Library Area, but current issues of nursing journals/publications were not present and nursing journals/publications in the areas of mental health nursing and pediatric nursing were not available.
- The table tops are presently unsecured on the three tables in the Snack/Rest Area and pose a safety hazard.

Therefore, the program shall ensure that the facilities, resources, and services are sufficient to meet the requirements of Rule 214.11 prior to enrollment of students to include, but not limited to:

- Adequate lighting is installed in the main classroom and the Study Room.
- Additional planned purchases of supplies, equipment, software, and videos shall be in place prior to enrollment of students and implementation of the program.
- Issues of nursing journals/publications are current and that journals in the areas of mental health nursing and pediatric nursing are added to the holdings.
- Table tops are secured to the bottom supports on each of the tables in the Snack/Rest Area.

The program shall submit documentation to board staff substantiating that all of the above have been appropriately addressed prior to enrolling students and implementing the program.

Requirements are mandatory criteria based on program assessment directly related to the rule that shall be addressed in the manner prescribed. If you have any questions, or if we may be of any assistance, please contact board staff at (512) 305-6815 or by email at robbin.wilson@bne.state.tx.us.

Sincerely,

Linda R. Rounds, PhD, RN, FNP
President

Robbin Wilson, MSN, RN
Nursing Consultant for Education

xc: Texas Workforce Commission

Enclosure

DRAFT BOARD ORDER

BEFORE THE BOARD OF NURSE EXAMINERS
IN AND FOR THE STATE OF TEXAS

In the matter of the proposal of
American Medical Institute
For approval to establish a Vocational Nursing Education Program

ORDER OF THE BOARD

TO: American Medical Institute

The Board of Nurse Examiners in and for the State of Texas in a regularly scheduled meeting, held on the 19th day of July 2007, considered the proposal for authority to establish a Vocational Nursing Education Program by the Board, pursuant to Section 301.157, Texas Occupations Code.

At the meeting, Linda R. Rounds, PhD, RN, FNP, President of the Board, presided and the following members were present:

George Buchenau, Jr., RN, BSN, Representing Practice
Deborah Hughes Bell, CLU, ChFC, Consumer Member
Virginia M. Campbell, RN, AND, BSN, CNOR, Representing Practice
Brenda S. Jackson, PhD, RN, Representing BSN Programs
Richard Robert Gibbs, LVN, Representing Practice
Rachel Gomez, LVN, Representing Practice
Beverly Jean Nutall, LVN, Representing Practice
Frank D. Sandoval, Jr., Consumer Member
Blanca Rosa Garcia, PhD, RN Representing ADN programs

The Board reviewed the proposal of the above school and after having discussed the proposal in an open public meeting, the Board makes the following findings:

FINDINGS

That a written proposal has been filed with said Board.

That a public meeting on said proposal was held to take testimony and evidence by the Board.

That the written proposal does meet the minimum requirements for proceeding with the establishment of an approved program offering a certificate in Vocational Nursing.

ORDER

NOW THEREFORE, IT IS ORDERED THAT, the proposal of American Medical Institute is contingently approved, having been found to comply with minimum requirements and standards for establishing a Vocational Nursing Education Program to prepare vocational nurses.

IT IS FURTHER ORDERED THAT THE aforementioned entity is authorized to proceed to meet all requirements of the Board for Initial Approval, and that prior to the admission of any students that all requirements issued by the Board must be met. In no event will the school admit students or plan to admit students nor will the Initial Approval be granted by the Board until the legal requirements and standards for vocational nursing education as described in Rules and Regulations Relating to Vocational Nursing Education, §214.1-§214.13 (effective 02/17/05) are met.

Specifically, the Board requires the following conditions as described in the above rule to be met by August 31, 2007 if students are to be admitted to the American Medical Institute, Vocational Nursing Education Program:

- Adequate lighting is installed in the main classroom and the Study Room.
- Additional planned purchases of supplies, equipment, software, and videos shall be in place prior to enrollment of students and implementation of the program.
- Issues of nursing journals/publications are current and that journals in the areas of mental health nursing and pediatric nursing are added to the holdings.
- Table tops are secured to the bottom supports on each of the tables in the Snack/Rest Area.

DATED THIS 25th day of July 2007.

THE BOARD OF NURSE EXAMINERS IN AND
FOR THE STATE OF TEXAS

Seal

By: _____

Linda R. Rounds, PhD, RN, FNP, President