

Agenda Item 2.3
Prepared by: Mark Majek
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Summary:

During the last two fiscal years, the board has witnessed a marked decrease in the compliance with continuing education (CE) requirements upon a post-renewal audit. In June, 2006, staff implemented a pre-audit CE renewal process. The new pre-audit CE renewal process was phased-in over a three month period and is now completely implemented.

The new pre-renewal CE audit process is as follows: every month we generate a percentage of renewals that will expire within 90 days. Those selected for a pre-renewal CE audit must submit proof of current CE requirements before being allowed to renew. Therefore, those selected for a pre-renewal CE audit will either comply and renew in a timely manner or their license will go delinquent after the 90 day period and they must reactivate their license by paying a delinquent fee and showing proof of 20 hours of acceptable CE.

Beginning in April, 2007, we will provide the board with monthly statistics that show the percentage of pre-renewal CE audits that renew their license or go delinquent.

Pros:

This new process eliminates the need to transfer routine non-compliant CE violations to the Enforcement Department and thus decrease the Enforcement workload.

Cons:

The new process has caused increased phone calls from non-compliant licensees who have waited to complete their CE requirement prior to renewal.

Staff Recommendation:

No action by the Board is required since the new process is permitted by rule and is a staff function.