

TPAPN offers life renewing opportunities to nurses for recovery from substance use & certain psychiatric disorders, thus promoting professional accountability, protecting the public, and returning nurses to safe practice.

**Texas Peer Assistance Program for Nurses
FY 2014 2nd QUARTER REPORT
to
THE TEXAS BOARD OF NURSING**

March 25, 2014

Texas Peer Assistance Program for Nurses
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A program of the Texas Nurses Foundation

INTRODUCTION

This report provides an accounting to the Texas Board of Nursing (BON) of the outcomes for the Texas Peer Assistance for Nurses Program and its Extended Evaluation Program (EEP) for the second quarter (Dec. – Feb.) of the BON’s 2014 fiscal/operating year (9/1/2013 – 8/31/2014). Five activity centers are summarized herein: 1) *Client* - program metrics concerning nurses referred to TPAPN as well for those pending participation or currently participating in TPAPN during the reporting period; 2) *Outreach* - significant, formal education and other outreach activities provided by the program; 3) *Administrative* - significant operational activities); 4) *Fiscal* - the program’s financial status; and 5) *Requests of the BON*. *Note: TPAPN does not have any requests of the BON at this time.*

CLIENT ACTIVITIES

1. Referrals by Referral Source & Nurse Type – *Graphic 1, page 5, represents self-referral, non-BON referral (received directly by TPAPN), BON referred (nurse complaints forwarded by the BON to TPAPN), BON ordered (licensure discipline), and those approved by the BON for the Extended Evaluation Program (EEP). For each type of referral source, nurses are categorized and tallied by APRN, LVN and RN.*

A total of 126 referrals were received during the 2nd quarter of FY 2014, an increase of nine from the 1st quarter. The backlog of referrals discussed in the last quarterly report, is slowly being addressed as new case managers are able to assume more cases over time and as the program is soon to hire a new full-time case manager. The backlog is now approximately 40 as of this writing as opposed to approximately 60 before. Due to delays in hiring TPAPN has been unable to address the backlog as quickly as originally estimated.

Nurses referred and entered within the various categories of referrals, numbered as follows: “Self-referrals,” increased from 9 in the 1st quarter to 14 in the 2nd. “Non-BON referrals,” i.e., nurses referred by 3rd-parties directly to TPAPN, increased from 33 in the 1st to 38 in the 2nd. “BON referrals,” remained the same from 1st to 2nd quarter, at 38. The number of referrals received under “BON Order” increased from 33 in the 1st to 35 in the 2nd. Finally, referrals to the EEP decreased from a total of 3 in the 1st to 1 in the 2nd quarter.

2. Nurses are also as represented in *Graphic 1* by type of licensure/certification referred increased in all categories for the 2nd quarter, as follows. APRNs referred increased from 3 in the 1st quarter of FY 2014 to 5 in the 2nd quarter. LVNs referred increased slightly, from 38 in the 1st to 39 in the 2nd. RNs referred increased from 78 in the 1st to 82 in the 2nd. The numbers of nurses referred by specialty/licensure type per referral source for the 2nd quarter are summarized below.

- a. **“Self-Referred”**: 2 APRNs, 2 LVNs and 10 RNs
- b. **“Non-BON referred”**: 1 APRN, 6 LVNs and 31 RNs
- c. **“BON Referred”**: 1 APRN, 17 LVNs and 20 RNs
- d. **“Board Ordered”**: 1 APRN, 14 LVNs and 20 RNs
- e. **“EEP”**: 0 APRNs, 0 LVNs and 1 RN

3. Active Cases by Nurse Type – Graphic 2, page 6, represents the number of nurses that TPAPN actively worked with during the 13 weeks of the 2nd quarter.

Active cases represent both nurses eligible for TPAPN/EEP, whose (signed) participation is still pending as well as those who have already signed participation with TPAPN/EEP and are progressing through the program at the end of the quarter. The average number of total active cases was 551 for the 2nd quarter compare to 589 for the 1st quarter. Average, active cases by nurse specialty and licensure for the 2nd quarter versus the 1st quarter were as follows: APRNs: 34 : 34; LVNs 105 : 113; and RNs 411 : 442.

OUTREACH ACTIVITIES for 2nd Quarter

1. 12/11/13 – TPAPN “employer workshop” (3 nursing contact hours) for Baptist Health Systems and Baptist School of Health Professions, San Antonio, TX;81 attendees, including 48 student nurses and several administrative/HR staff.
2. 1/10/14 – TPAPN 1.5 hour workshop for UT Health Science Center School of Health Professions, San Antonio, TX, approximately 90 students representing Physical Therapy, Occupational Health, Laboratory Specialist and three of their professors. No contact hours awarded.
3. 2/21/14 - TPAPN “employer workshop” (5.33 nursing contact hours) for District 4 – Texas Nurses Association; 15 in attendance and awarded.
4. Two articles published in *Texas Nursing Voice*, vol. 8, no. 1: “TPAPN Workshop Addresses Advocacy Roles and Current Practice Topics” and “TPAPN Restructures to Meet National guidelines and Needs of Participants.”
5. Two articles published in *Texas Nursing Magazine*, vol. 88, no. 1: “TPAPN: Helping Nurses See a Bright Future: The Surprising Reasons Our Peers Need Us” and “The Impact of One TPAPN Workshop” - by Marie Manthey, PhD (hon), MNA, RN, FAAN, FRCN.

ADMINISTRATIVE ACTIVITIES

- 12/4/13 – Weekly (ongoing), TPAPN Case Management Staffing meeting
- 12/5 – Weekly (ongoing), third-party referral review meeting with BON.
- 12/6 – TPAPN Advisory Committee meeting postponed due to inclement weather.
- 12/13 – Interim ED of TNA, Ellarene Sanders’ last day.
- 12/18 – All TNA staff met new ED of TNA, Cindy Zolnierek, PhD, RN
- 12/18 – TPAPN PD attended TNA/TNF Executive Staff meeting
- 12/18 – TPAPN PD met w/Jim Willmann, TNA Legal, regarding HIPAA needs
- 12/18 – TPAPN attended regular business meeting of TNA Provider (Nursing CE) Unit
- 1/9/14 – TPAPN PD attended TNA/TNF Executive Staff meeting
- 1/14 – TPAPN PD attended meeting w/TNA Legal and ED regarding HIPAA
- 1/15 - TPAPN PD, Program Coordinator, TNA Legal and TNA ED met with Deborah Hiser, Husch & Blackwell, regarding HIPAA

- 1/17 – TPAPN PD discussed alternative program case management needs with Linda Bresnahan, MD, Director of Program Operations with Program Health Service, Inc., Massachusetts
- 1/22 – TPAPN PD attended networking luncheon for treatment providers and affiliated organizations
- 1/23 – TPAPN PD attended BON BOD meeting
- 1/24 – TPAPN PD interviewed by Amy Jackson, honors nursing student at Angelo State University for her honors project nurse.
- 1/29 – TPAPN PD and Program Operations Coordinator attended budget meeting with TNA controller
- 1/31 – Rescheduled regular business meeting of the TPAPN Advisory Committee
- 2/4 & 2/11– TPAPN PD attended TNA/TNF Executive Staff meeting
- 2/12 – Wendy Harvey & Joseph Gorordo with The Arbor (addictions treatment center), Georgetown, TX, presented to staff as part of TPAPN’s regular staff meeting
- 2/26 Keith Gerlack with Starlite Treatment Center (for addictions), Centerpoint, TX presented to staff as part of TPAPN’s regular staff meeting
- 2/27 – Tom Edwards with Pavilion Treatment Center (for addictions/dual disorders), Asheville, NC, met with TPAPN PD
- 2/28 – PD attended TNA/TNF Executive Staff meeting

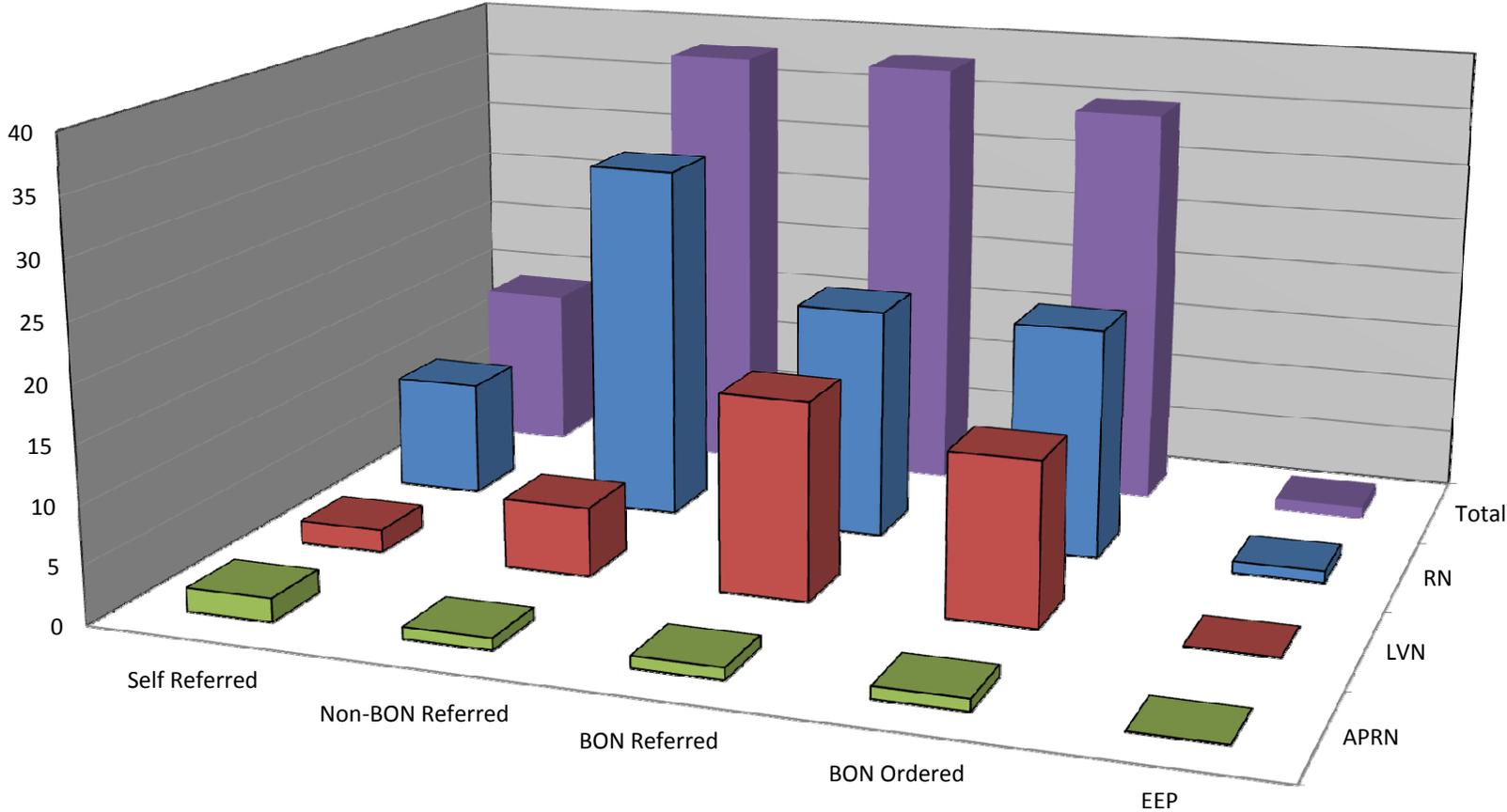
FISCAL

- Income/balance statements for the 2nd quarter of FY 2014 are included as **ATTACHMENT C**, 9 pages.
- As of the end of February, TPAPN had a net income of approximately \$106,161. Having realized approximately \$102,511, less in total expenses and approximately \$2,656 more realized in total income. Most of the reduction in expenses has been due to recent vacancy in case manager position; lag time in hiring case managers for other vacant and new positions; as well as awaiting to purchase computers for TPAPN.
- Per request of the BON BOD at its last meeting, the gross cost per participant for the most recently completed fiscal year (2013) for TPAPN/EEP, was approximately \$1,479. This cost is based on the program’s year-end total expenditure for FY 2013, approximately \$883,000, divided by the average total, active caseload for the year, 597. The cost-avoidance, thus savings realized, is considerable given what might be spent for many of these same nurses through the investigative/disciplinary process and their potential income loss with possible license revocation, or worse, the average, annual cost of incarceration per inmate spent by Texas, approximately \$21,390. Source: Vera Institute of Justice Fact Sheet on Sentencing and Corrections; (<http://www.vera.org/files/price-of-prisons-texas-fact-sheet.pdf>, downloaded 3/20/14).

REQUESTS OF THE BON

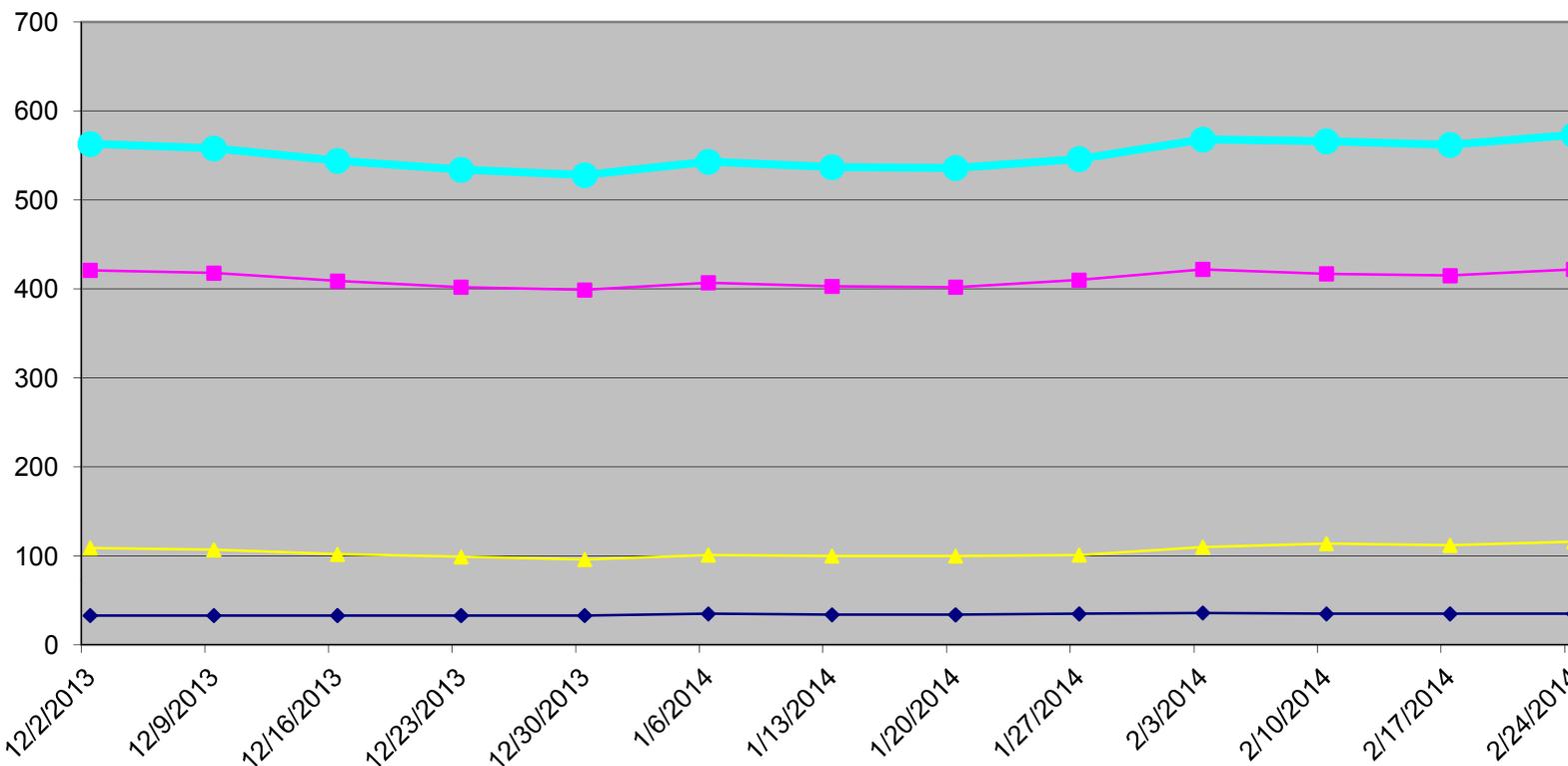
- TPAPN has no requests of the BON at this time.

Referrals by Referral Source and Nurse Type 2nd Quarter FY 2014



	Self Referred	Non-BON Referred	BON Referred	BON Ordered	EEP
■ APRN	2	1	1	1	0
■ LVN	2	6	17	14	0
■ RN	10	31	20	20	1
■ Total	14	38	38	35	1

Active Cases by Nurse Type 2nd Quarter FY 2014



	12/02/13	12/09/13	12/16/13	12/23/13	12/30/13	01/06/14	01/13/14	01/20/14	01/27/14	02/03/14	02/10/14	02/17/14	02/24/14
■ RN	421	418	409	402	399	407	403	402	410	422	417	415	422
▲ LVN	109	107	102	99	96	101	100	100	101	110	114	112	116
◆ APRN	33	33	33	33	33	35	34	34	35	36	35	35	35
● Total	563	558	544	534	528	543	537	536	546	568	566	562	573

TNF - TPAPN
BALANCE SHEET
DECEMBER 31, 2013

ASSETS

CASH & CASH EQUIVALENTS		
11100	WELLS FARGO-OPERATING 3856	\$ 337,743.79
11400	OPPENHEIMER-M M FUNDS-2565	889.51
	TOTAL CASH & CASH EQUIVALENTS	338,633.30
INVESTMENTS		
12100	MUTUAL FUNDS	104,538.55
	TOTAL INVESTMENTS	104,538.55
ACCOUNTS RECEIVABLES		
13100	A/R -TNA	3,165.85
13200	A/R OTHERS	11,532.00
	TOTAL ACCOUNTS RECEIVABLE	14,697.85
PREPAIDS		
	TOTAL PREPAIDS	0.00
	TOTAL CURRENT ASSETS	457,869.70
PROPERTY AND EQUIPMENT		
15000	FURNITURE & EQUIPMENT	94,143.99
15100	ACCUMULATED DEPRECIATION	(93,901.37)
	TOTAL PROPERTY AND EQUIPMENT	242.62
	TOTAL ASSETS	\$ 458,112.32

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
20800	A/P-TNA	\$ 1,180.00
20900	A/P-MONTH END	1,677.38
21000	A/P-OTHER	2,122.28
21500	ACCRUED EXPENSES	50,172.16
21600	VOIDED CHECKS	807.86
	TOTAL CURRENT LIABILITIES	55,959.68
NET ASSETS		
29400	BOD DESIGNATED:LEGAL/INS	40,000.00
30500	UNDESIGNATED	304,133.32
	NET INCOME OF <LOSS> TO DATE	58,019.32
	TOTAL NET ASSETS	402,152.64
	TOTAL LIABILITIES & NET ASSETS	\$ 458,112.32

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 89,222.00	\$ 68,868.25	\$ 405,419.00	\$ 413,209.50	(7,790.50)
40500 UNREALIZED GAINS/(LOS	1,404.89	0.00	1,404.89	0.00	1,404.89
40600 INTEREST	(359.58)	0.00	4,270.99	0.00	4,270.99
40700 DONATIONS (INDIVIUALS	0.00	20.83	0.00	124.98	(124.98)
41000 SPONSORS	0.00	750.00	6,040.00	4,500.00	1,540.00
41100 THIRD PARTY - SPONSOR	0.00	166.67	500.00	1,000.02	(500.02)
41200 RN - BD ORDER	0.00	4,166.67	20,500.00	25,000.02	(4,500.02)
41300 PARTICIPENT LAB FEES	11,016.00	11,666.67	66,012.00	70,000.02	(3,988.02)
41400 RN - MI	315.00	416.67	5,780.00	2,500.02	3,279.98
41500 LVN - BD ORDER	1,050.00	1,416.67	8,250.00	8,500.02	(250.02)
41700 LVN - MI	195.00	29.17	855.00	175.02	679.98
42500 WORKSHOPS - INCOME	25.00	250.00	375.00	1,500.00	(1,125.00)
42800 TREATMENT PROV W/S	0.00	166.67	0.00	1,000.02	(1,000.02)
42900 EXHIBITS	0.00	250.00	0.00	1,500.00	(1,500.00)
Total	102,868.31	88,168.27	519,406.88	529,009.62	(9,602.74)
45000 EEP - LAB FEES	516.00	833.33	3,264.00	4,999.98	(1,735.98)
45100 EEP - INITIAL FEE	250.00	750.00	2,750.00	4,500.00	(1,750.00)
Total	766.00	1,583.33	6,014.00	9,499.98	(3,485.98)
Total Income	103,634.31	89,751.60	525,420.88	538,509.60	(13,088.72)
Expenses					
STAFFING					
50500 COMPENSATION	46,937.54	53,833.33	299,413.99	322,999.98	(23,585.99)
50800 HLTH/LIFE INSURANCE	2,373.59	4,416.67	15,798.84	26,500.02	(10,701.18)
50900 W C INSURANCE	0.00	166.67	0.00	1,000.02	(1,000.02)
51000 DENTAL/VISION INS	70.60	250.00	600.10	1,500.00	(899.90)
51500 PAYROLL TAXES	3,778.58	5,750.00	23,222.30	34,500.00	(11,277.70)
51700 401K	3,699.69	2,916.67	17,088.79	17,500.02	(411.23)
51900 TEMPS/AGENCIES/OTHER	112.14	250.00	150.02	1,500.00	(1,349.98)
52000 STAFF DEVELOPMENT	1,082.00	583.33	4,932.98	3,499.98	1,433.00
52500 STAFF TRAV/EXP	133.68	416.67	2,701.25	2,500.02	201.23
Total	58,187.82	68,583.34	363,908.27	411,500.04	(47,591.77)
Total	58,187.82	68,583.34	363,908.27	411,500.04	(47,591.77)
54500 LEGAL EXPENSES	750.00	1,250.00	1,068.03	7,500.00	(6,431.97)
54600 LEGAL CONSULT	0.00	0.00	7,775.00	0.00	7,775.00
Total	750.00	1,250.00	8,843.03	7,500.00	1,343.03
Total	750.00	1,250.00	8,843.03	7,500.00	1,343.03
ADMINISTRATIVE					
56000 OFFICE SPACE	3,935.01	5,166.67	23,610.06	31,000.02	(7,389.96)
56200 REIMB FOR STAFF TIME	4,000.00	3,880.00	24,000.00	23,280.00	720.00
56400 FINANCIAL AUDIT	0.00	250.00	0.00	1,500.00	(1,500.00)
56800 TELEPHONE	1,120.29	1,166.67	7,781.51	7,000.02	781.49
56900 EQUIP- LEASE	275.00	291.67	1,375.00	1,750.02	(375.02)
57000 POSTAGE	230.53	500.00	3,414.38	3,000.00	414.38
57100 SHIPPING/DELIVERY/	0.00	16.67	0.00	100.02	(100.02)

TNF - TPAPN
Income Statement
For the Six Months Ending December 31, 2013

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57200 DUPLICATING	199.57	458.33	2,421.07	2,749.98	(328.91)
57300 BANK CHARGES	15.55	25.00	237.71	150.00	87.71
57400 SUPPLIES	320.37	1,258.33	1,997.52	7,549.98	(5,552.46)
57600 DEPRECIATION	40.42	225.00	242.52	1,350.00	(1,107.48)
57700 INFORMATION TECHNLO	250.00	375.00	1,250.00	2,250.00	(1,000.00)
57800 EQUIP MAINTENANCE	0.00	16.67	61.69	100.02	(38.33)
57900 DOCUMENT MANAGEME	(84.00)	0.00	212.70	0.00	212.70
58100 INSUR/LEGAL DEFENSE	0.00	541.67	4,514.40	3,250.02	1,264.38
58600 RESOURCE LIBRARY	0.00	41.67	0.00	250.02	(250.02)
59600 COMMITTEES & BOARDS	0.00	583.33	4,136.44	3,499.98	636.46
Total	10,302.74	14,796.68	75,255.00	88,780.08	(13,525.08)
Total	10,302.74	14,796.68	75,255.00	88,780.08	(13,525.08)
PARTICIPANT EXPENSE					
60400 ADVOCATES TRAINING	0.00	250.00	0.00	1,500.00	(1,500.00)
60600 FALL W/S- ADVOCATES	0.00	1,000.00	12,129.95	6,000.00	6,129.95
61000 SPRING W/S	0.00	1,000.00	0.00	6,000.00	(6,000.00)
Total	0.00	2,250.00	12,129.95	13,500.00	(1,370.05)
62400 PROGRAM MATERIALS	0.00	583.33	6,412.24	3,499.98	2,912.26
Total	0.00	583.33	6,412.24	3,499.98	2,912.26
Total	0.00	583.33	6,412.24	3,499.98	2,912.26
EDUCATION					
63800 WORKSHOPS-EXPENSES	107.41	250.00	853.07	1,500.00	(646.93)
63900 LIAISON	0.00	250.00	0.00	1,500.00	(1,500.00)
64900 NRSG SCHOOLS-EDUC MA	0.00	500.00	0.00	3,000.00	(3,000.00)
Total	107.41	1,000.00	853.07	6,000.00	(5,146.93)
68400 EDUC-MATERIALS/BROC	0.00	416.67	0.00	2,500.02	(2,500.02)
68700 ED PROD-RESEARCH-RES	0.00	83.33	0.00	499.98	(499.98)
Total	0.00	500.00	0.00	3,000.00	(3,000.00)
Total	0.00	500.00	0.00	3,000.00	(3,000.00)
Total	69,347.97	88,963.35	467,401.56	533,780.10	(66,378.54)
EXTENDED EVALUATION PROGRAM					
Total	0.00	0.00	0.00	0.00	0.00
Total Expenses	69,347.97	88,963.35	467,401.56	533,780.10	(66,378.54)
Net Income or Loss	\$ 34,286.34	\$ 788.25	\$ 58,019.32	\$ 4,729.50	53,289.82

TNF - TPAPN
BALANCE SHEET
JANUARY 31, 2014

ASSETS

CASH & CASH EQUIVALENTS		
11100	WELLS FARGO-OPERATING 3856	\$ 294,917.10
11400	OPPENHEIMER-M M FUNDS-2565	889.51
		<u> </u>
	TOTAL CASH & CASH EQUIVALENTS	295,806.61
INVESTMENTS		
12100	MUTUAL FUNDS	102,091.28
		<u> </u>
	TOTAL INVESTMENTS	102,091.28
ACCOUNTS RECEIVABLES		
12700	A/R-BOARD OF NURSING	80,166.00
13100	A/R -TNA	168.00
13200	A/R OTHERS	22,704.00
		<u> </u>
	TOTAL ACCOUNTS RECEIVABLE	103,038.00
PREPAIDS		
		<u> </u>
	TOTAL PREPAIDS	0.00
		<u> </u>
	TOTAL CURRENT ASSETS	500,935.89
PROPERTY AND EQUIPMENT		
15000	FURNITURE & EQUIPMENT	94,143.99
15100	ACCUMULATED DEPRECIATION	(93,941.79)
		<u> </u>
	TOTAL PROPERTY AND EQUIPMENT	202.20
		<u> </u>
	TOTAL ASSETS	<u><u>\$ 501,138.09</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
20800	A/P-TNA	\$ 1,004.86
20900	A/P-MONTH END	1,677.38
21000	A/P-OTHER	29,456.38
21500	ACCRUED EXPENSES	46,171.22
21600	VOIDED CHECKS	807.86
		<u> </u>
	TOTAL CURRENT LIABILITIES	79,117.70
NET ASSETS		
29400	BOD DESIGNATED:LEGAL/INS	40,000.00
30500	UNDESIGNATED	304,133.32
	NET INCOME OF <LOSS> TO DATE	77,887.07
		<u> </u>
	TOTAL NET ASSETS	422,020.39
		<u> </u>
	TOTAL LIABILITIES & NET ASSETS	<u><u>\$ 501,138.09</u></u>

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2014

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 80,166.00	\$ 68,868.25	\$ 485,585.00	\$ 482,077.75	3,507.25
40500 UNREALIZED GAINS/(LOS	0.00	0.00	1,404.89	0.00	1,404.89
40600 INTEREST	(2,447.27)	0.00	1,823.72	0.00	1,823.72
40700 DONATIONS (INDIVIDUALS	0.00	20.83	0.00	145.81	(145.81)
41000 SPONSORS	0.00	750.00	6,040.00	5,250.00	790.00
41100 THIRD PARTY - SPONSOR	0.00	166.67	500.00	1,166.69	(666.69)
41200 RN - BD ORDER	3,000.00	4,166.67	23,500.00	29,166.69	(5,666.69)
41300 PARTICIPENT LAB FEES	10,608.00	11,666.67	76,620.00	81,666.69	(5,046.69)
41400 RN - MI	325.00	416.67	6,105.00	2,916.69	3,188.31
41500 LVN - BD ORDER	775.00	1,416.67	9,025.00	9,916.69	(891.69)
41700 LVN - MI	0.00	29.17	855.00	204.19	650.81
42500 WORKSHOPS - INCOME	0.00	250.00	375.00	1,750.00	(1,375.00)
42800 TREATMENT PROV W/S	0.00	166.67	0.00	1,166.69	(1,166.69)
42900 EXHIBITS	0.00	250.00	0.00	1,750.00	(1,750.00)
Total	92,426.73	88,168.27	611,833.61	617,177.89	(5,344.28)
45000 EEP - LAB FEES	564.00	833.33	3,828.00	5,833.31	(2,005.31)
45100 EEP - INITIAL FEE	250.00	750.00	3,000.00	5,250.00	(2,250.00)
Total	814.00	1,583.33	6,828.00	11,083.31	(4,255.31)
Total Income	93,240.73	89,751.60	618,661.61	628,261.20	(9,599.59)
Expenses					
STAFFING					
50500 COMPENSATION	44,091.58	53,833.33	343,505.57	376,833.31	(33,327.74)
50800 HLTH/LIFE INSURANCE	3,723.07	4,416.67	19,521.91	30,916.69	(11,394.78)
50900 W C INSURANCE	0.00	166.67	0.00	1,166.69	(1,166.69)
51000 DENTAL/VISION INS	70.60	250.00	670.70	1,750.00	(1,079.30)
51500 PAYROLL TAXES	11,193.47	5,750.00	34,415.77	40,250.00	(5,834.23)
51700 401K	2,570.00	2,916.67	19,658.79	20,416.69	(757.90)
51900 TEMPS/AGENCIES/OTHER	(112.14)	250.00	37.88	1,750.00	(1,712.12)
52000 STAFF DEVELOPMENT	126.65	583.33	5,059.63	4,083.31	976.32
52500 STAFF TRAV/EXP	113.99	416.67	2,815.24	2,916.69	(101.45)
Total	61,777.22	68,583.34	425,685.49	480,083.38	(54,397.89)
Total	61,777.22	68,583.34	425,685.49	480,083.38	(54,397.89)
54500 LEGAL EXPENSES	0.00	1,250.00	1,068.03	8,750.00	(7,681.97)
54600 LEGAL CONSULT	0.00	0.00	7,775.00	0.00	7,775.00
Total	0.00	1,250.00	8,843.03	8,750.00	93.03
Total	0.00	1,250.00	8,843.03	8,750.00	93.03
ADMINISTRATIVE					
56000 OFFICE SPACE	3,824.79	5,166.67	27,434.85	36,166.69	(8,731.84)
56200 REIMB FOR STAFF TIME	4,000.00	3,880.00	28,000.00	27,160.00	840.00
56400 FINANCIAL AUDIT	0.00	250.00	0.00	1,750.00	(1,750.00)
56800 TELEPHONE	1,122.28	1,166.67	8,903.79	8,166.69	737.10
56900 EQUIP- LEASE	275.00	291.67	1,650.00	2,041.69	(391.69)
57000 POSTAGE	341.78	500.00	3,756.16	3,500.00	256.16
57100 SHIPPING/DELIVERY/	0.00	16.67	0.00	116.69	(116.69)

TNF - TPAPN
Income Statement
For the Seven Months Ending January 31, 2014

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57200 DUPLICATING	188.34	458.33	2,609.41	3,208.31	(598.90)
57300 BANK CHARGES	50.52	25.00	288.23	175.00	113.23
57400 SUPPLIES	180.32	1,258.33	2,177.84	8,808.31	(6,630.47)
57600 DEPRECIATION	40.42	225.00	282.94	1,575.00	(1,292.06)
57700 INFORMATION TECHNLO	250.00	375.00	1,500.00	2,625.00	(1,125.00)
57800 EQUIP MAINTENANCE	0.00	16.67	61.69	116.69	(55.00)
57900 DOCUMENT MANAGEME	(42.00)	0.00	170.70	0.00	170.70
58100 INSUR/LEGAL DEFENSE	0.00	541.67	4,514.40	3,791.69	722.71
58600 RESOURCE LIBRARY	0.00	41.67	0.00	291.69	(291.69)
59600 COMMITTEES & BOARDS	224.11	583.33	4,360.55	4,083.31	277.24
Total	10,455.56	14,796.68	85,710.56	103,576.76	(17,866.20)
Total	10,455.56	14,796.68	85,710.56	103,576.76	(17,866.20)
PARTICIPANT EXPENSE					
60400 ADVOCATES TRAINING	0.00	250.00	0.00	1,750.00	(1,750.00)
60600 FALL W/S- ADVOCATES	0.00	1,000.00	12,129.95	7,000.00	5,129.95
61000 SPRING W/S	0.00	1,000.00	0.00	7,000.00	(7,000.00)
Total	0.00	2,250.00	12,129.95	15,750.00	(3,620.05)
62400 PROGRAM MATERIALS	0.00	583.33	6,412.24	4,083.31	2,328.93
Total	0.00	583.33	6,412.24	4,083.31	2,328.93
Total	0.00	583.33	6,412.24	4,083.31	2,328.93
EDUCATION					
63800 WORKSHOPS-EXPENSES	19.95	250.00	873.02	1,750.00	(876.98)
63900 LIAISON	0.00	250.00	0.00	1,750.00	(1,750.00)
64900 NRSG SCHOOLS-EDUC MA	0.00	500.00	0.00	3,500.00	(3,500.00)
Total	19.95	1,000.00	873.02	7,000.00	(6,126.98)
68400 EDUC-MATERIALS/BROC	1,120.25	416.67	1,120.25	2,916.69	(1,796.44)
68700 ED PROD-RESEARCH-RES	0.00	83.33	0.00	583.31	(583.31)
Total	1,120.25	500.00	1,120.25	3,500.00	(2,379.75)
Total	1,120.25	500.00	1,120.25	3,500.00	(2,379.75)
Total	73,372.98	88,963.35	540,774.54	622,743.45	(81,968.91)
EXTENDED EVALUATION PROGRAM					
Total	0.00	0.00	0.00	0.00	0.00
Total Expenses	73,372.98	88,963.35	540,774.54	622,743.45	(81,968.91)
Net Income or Loss	\$ 19,867.75	\$ 788.25	\$ 77,887.07	\$ 5,517.75	72,369.32

TNF - TPAPN
BALANCE SHEET
FEBRUARY 28, 2014

ASSETS

CASH & CASH EQUIVALENTS		
11100	WELLS FARGO-OPERATING 3856	\$ 311,879.76
11400	OPPENHEIMER-M M FUNDS-2565	889.51
		<u> </u>
	TOTAL CASH & CASH EQUIVALENTS	312,769.27
INVESTMENTS		
12100	MUTUAL FUNDS	105,712.58
		<u> </u>
	TOTAL INVESTMENTS	105,712.58
ACCOUNTS RECEIVABLES		
12700	A/R-BOARD OF NURSING	69,104.00
13100	A/R -TNA	1,512.50
13200	A/R OTHERS	10,884.00
		<u> </u>
	TOTAL ACCOUNTS RECEIVABLE	81,500.50
PREPAIDS		
		<u> </u>
	TOTAL PREPAIDS	0.00
		<u> </u>
	TOTAL CURRENT ASSETS	499,982.35
PROPERTY AND EQUIPMENT		
15000	FURNITURE & EQUIPMENT	94,143.99
15100	ACCUMULATED DEPRECIATION	(93,982.21)
		<u> </u>
	TOTAL PROPERTY AND EQUIPMENT	161.78
		<u> </u>
	TOTAL ASSETS	<u><u>\$ 500,144.13</u></u>

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES		
20800	A/P-TNA	\$ 1,193.66
20900	A/P-MONTH END	1,677.38
21500	ACCRUED EXPENSES	46,171.22
21600	VOIDED CHECKS	807.86
		<u> </u>
	TOTAL CURRENT LIABILITIES	49,850.12
NET ASSETS		
29400	BOD DESIGNATED:LEGAL/INS	40,000.00
30500	UNDESIGNATED	304,133.32
	NET INCOME OF <LOSS> TO DATE	106,160.69
		<u> </u>
	TOTAL NET ASSETS	450,294.01
		<u> </u>
	TOTAL LIABILITIES & NET ASSETS	<u><u>\$ 500,144.13</u></u>

TNF - TPAPN
Income Statement
For the Eight Months Ending February 28, 2014

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSING	\$ 69,104.00	\$ 68,868.25	\$ 554,689.00	\$ 550,946.00	3,743.00
40500 UNREALIZED GAINS/(LOS	3,621.30	0.00	5,026.19	0.00	5,026.19
40600 INTEREST	0.00	0.00	1,823.72	0.00	1,823.72
40700 DONATIONS (INDIVIUALS	0.00	20.83	0.00	166.64	(166.64)
41000 SPONSORS	610.37	750.00	6,650.37	6,000.00	650.37
41100 THIRD PARTY - SPONSOR	0.00	166.67	500.00	1,333.36	(833.36)
41200 RN - BD ORDER	9,000.00	4,166.67	32,500.00	33,333.36	(833.36)
41300 PARTICIPENT LAB FEES	10,428.00	11,666.67	87,048.00	93,333.36	(6,285.36)
41400 RN - MI	260.00	416.67	6,365.00	3,333.36	3,031.64
41500 LVN - BD ORDER	3,150.00	1,416.67	12,175.00	11,333.36	841.64
41700 LVN - MI	65.00	29.17	920.00	233.36	686.64
42500 WORKSHOPS - INCOME	0.00	250.00	375.00	2,000.00	(1,625.00)
42800 TREATMENT PROV W/S	0.00	166.67	0.00	1,333.36	(1,333.36)
42900 EXHIBITS	0.00	250.00	0.00	2,000.00	(2,000.00)
Total	96,238.67	88,168.27	708,072.28	705,346.16	2,726.12
45000 EEP - LAB FEES	456.00	833.33	4,284.00	6,666.64	(2,382.64)
45100 EEP - INITIAL FEE	0.00	750.00	3,000.00	6,000.00	(3,000.00)
Total	456.00	1,583.33	7,284.00	12,666.64	(5,382.64)
Total Income	96,694.67	89,751.60	715,356.28	718,012.80	(2,656.52)
Expenses					
STAFFING					
50500 COMPENSATION	45,683.02	53,833.33	389,188.59	430,666.64	(41,478.05)
50800 HLTH/LIFE INSURANCE	1,015.90	4,416.67	20,537.81	35,333.36	(14,795.55)
50900 W C INSURANCE	0.00	166.67	0.00	1,333.36	(1,333.36)
51000 DENTAL/VISION INS	273.56	250.00	944.26	2,000.00	(1,055.74)
51500 PAYROLL TAXES	8,412.03	5,750.00	42,827.80	46,000.00	(3,172.20)
51700 401K	2,159.72	2,916.67	21,818.51	23,333.36	(1,514.85)
51900 TEMPS/AGENCIES/OTHER	0.00	250.00	37.88	2,000.00	(1,962.12)
52000 STAFF DEVELOPMENT	0.00	583.33	5,059.63	4,666.64	392.99
52500 STAFF TRAV/EXP	220.64	416.67	3,035.88	3,333.36	(297.48)
Total	57,764.87	68,583.34	483,450.36	548,666.72	(65,216.36)
Total	57,764.87	68,583.34	483,450.36	548,666.72	(65,216.36)
54500 LEGAL EXPENSES	0.00	1,250.00	1,068.03	10,000.00	(8,931.97)
54600 LEGAL CONSULT	0.00	0.00	7,775.00	0.00	7,775.00
Total	0.00	1,250.00	8,843.03	10,000.00	(1,156.97)
Total	0.00	1,250.00	8,843.03	10,000.00	(1,156.97)
ADMINISTRATIVE					
56000 OFFICE SPACE	3,824.79	5,166.67	31,259.64	41,333.36	(10,073.72)
56200 REIMB FOR STAFF TIME	4,000.00	3,880.00	32,000.00	31,040.00	960.00
56400 FINANCIAL AUDIT	0.00	250.00	0.00	2,000.00	(2,000.00)
56800 TELEPHONE	1,122.83	1,166.67	10,026.62	9,333.36	693.26
56900 EQUIP- LEASE	275.00	291.67	1,925.00	2,333.36	(408.36)
57000 POSTAGE	512.71	500.00	4,268.87	4,000.00	268.87
57100 SHIPPING/DELIVERY/	0.00	16.67	0.00	133.36	(133.36)

TNF - TPAPN
Income Statement
For the Eight Months Ending February 28, 2014

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
57200 DUPLICATING	308.41	458.33	2,917.82	3,666.64	(748.82)
57300 BANK CHARGES	0.00	25.00	288.23	200.00	88.23
57400 SUPPLIES	242.08	1,258.33	2,419.92	10,066.64	(7,646.72)
57600 DEPRECIATION	40.42	225.00	323.36	1,800.00	(1,476.64)
57700 INFORMATION TECHNLO	250.00	375.00	1,750.00	3,000.00	(1,250.00)
57800 EQUIP MAINTENANCE	0.00	16.67	61.69	133.36	(71.67)
57900 DOCUMENT MANAGEME	21.00	0.00	191.70	0.00	191.70
58100 INSUR/LEGAL DEFENSE	0.00	541.67	4,514.40	4,333.36	181.04
58600 RESOURCE LIBRARY	0.00	41.67	0.00	333.36	(333.36)
59600 COMMITTEES & BOARDS	0.00	583.33	4,360.55	4,666.64	(306.09)
Total	10,597.24	14,796.68	96,307.80	118,373.44	(22,065.64)
Total	10,597.24	14,796.68	96,307.80	118,373.44	(22,065.64)
PARTICIPANT EXPENSE					
60400 ADVOCATES TRAINING	0.00	250.00	0.00	2,000.00	(2,000.00)
60600 FALL W/S- ADVOCATES	0.00	1,000.00	12,129.95	8,000.00	4,129.95
61000 SPRING W/S	0.00	1,000.00	0.00	8,000.00	(8,000.00)
Total	0.00	2,250.00	12,129.95	18,000.00	(5,870.05)
62400 PROGRAM MATERIALS	58.94	583.33	6,471.18	4,666.64	1,804.54
Total	58.94	583.33	6,471.18	4,666.64	1,804.54
Total	58.94	583.33	6,471.18	4,666.64	1,804.54
EDUCATION					
63800 WORKSHOPS-EXPENSES	0.00	250.00	873.02	2,000.00	(1,126.98)
63900 LIAISON	0.00	250.00	0.00	2,000.00	(2,000.00)
64900 NRSG SCHOOLS-EDUC MA	0.00	500.00	0.00	4,000.00	(4,000.00)
Total	0.00	1,000.00	873.02	8,000.00	(7,126.98)
68400 EDUC-MATERIALS/BROC	0.00	416.67	1,120.25	3,333.36	(2,213.11)
68700 ED PROD-RESEARCH-RES	0.00	83.33	0.00	666.64	(666.64)
Total	0.00	500.00	1,120.25	4,000.00	(2,879.75)
Total	0.00	500.00	1,120.25	4,000.00	(2,879.75)
Total	68,421.05	88,963.35	609,195.59	711,706.80	(102,511.21)
EXTENDED EVALUATION PROGRAM					
Total	0.00	0.00	0.00	0.00	0.00
Total Expenses	68,421.05	88,963.35	609,195.59	711,706.80	(102,511.21)
Net Income or Loss	\$ 28,273.62	\$ 788.25	\$ 106,160.69	\$ 6,306.00	99,854.69