

**Proposal to Establish A New Nursing Education Program
ITT Technical Institute in Richardson, Texas
Associate Degree Nursing Education Program**

Summary of Request:

Consider the ITT Technical Institute proposal to establish a new Associate Degree Nursing Education Program in Richardson, Texas, and the report of the survey visit (See Attachment #1). The final revised proposal was mailed to members of the Board under separate cover. A notice of public hearing has been posted (See Attachment #3).

Historical Perspective:

- ITT Technical Institute, Richardson, Texas, is one of a network of co-educational, non-denominational, private post-secondary educational institutions owned and operated by ITT Educational Services, Inc. (ITT/ESI)
- As of September 2010, ITT/ESI operated 128 ITT Technical Institutes in 38 states providing higher education programs of study in fields involving technology to approximately 137,500 students.
- ITT/ESI has been involved in higher education in the United States since 1969. Their headquarters is in Carmel, Indiana.
- Notification of intent to submit a proposal for a new program was received by board staff on
- July 7, 2009.
- A first draft of the proposal was received in the board office in December 2009 and board staff provided a written review of the proposal.
- A revised draft was received in October 2010. Board staff met with the proposed Director and the National Chair for Health Sciences on November 16, 2010, in the board office to review the proposal, discuss issues, and suggest revisions.
- A site visit was conducted on December 10, 2010, by Robin Caldwell, PhD, RN, CLNC.

Summary of Proposal:

Overview of the Proposal:

- ITT Technical Institute proposes to establish a new 27-month Associate Degree Nursing (ADN) Education Program in Richardson, Texas.
- A first cohort of 30 students is projected for the March 2011 enrollment and the program proposes to admit a new cohort of 30 students every quarter.
- The projected graduation date for the first cohort will be May 2013.
- The required 103-credit curriculum has been developed for 12-week quarters and includes 36 quarter hours of general education courses and 67 quarter hours of nursing courses.
- Classes will be conducted at the Richardson campus with clinical experiences in health care facilities in the Dallas area.
- **The curriculum is based upon a core curriculum for 22 ITT/ESI new nursing programs across the country. Their Indianapolis campus is the only program with graduates, and the NCLEX-RN® examination pass rate for this campus posted on the Indiana Board of Nursing web page is 65.22%. There have been compliance issues with the ITT program in Arizona, and staff understand that the program will not be admitting students for 120 days in order to implement changes.**
- Board staff had some concerns about the general education courses in the proposal and discussed this with ITT representatives. They have subsequently revised the curriculum removing two courses and adding more credits to the science requirements. A readjustment of course credits and moving science prerequisites to the first quarter will strengthen the delivery of content and will provide a better knowledge base prior to nursing courses.

- **Board staff expressed concern about the plan to admit 30 students every quarter especially when delivering a new curriculum. ITT representatives provided further rationale and explanations for this plan.**

Rationale and Need for the Program:

- The data provided in the proposal indicate a need for this professional nursing program in the Richardson area.
- A survey of clinical facilities indicated available clinical space will support their students.
- Letters of support from community leaders in the Dallas area indicate support for the proposed nursing program.
- ITT staff at Richardson indicate they receive many calls inquiring about whether they have a nursing program.

Administration and Organization:

- ITT Technical Institute in Richardson is accredited by the Accrediting Council for Independent Colleges and Schools (ACICS) to award associate of applied science degrees and bachelor of science degrees through December 31, 2014.
- ITT representatives stated that ACICS requires board of nursing approval before they will extend the accreditation for the nursing program in the state of Texas.
- The school is approved and regulated by the Texas Workforce Commission and authorized by the Texas Higher Education Coordinating Board.
- ITT Technical in Richardson is one of a network of co-educational, non-denominational private postsecondary institutions owned and operated by ITT/ESI. ITT Technical does not have a local Board of Governors but rather a corporate Board of Directors.
- Each campus owned and operated by ITT/ESI has the same management structure.
- The proposed director, Jane Allen, MS, RN, is fully qualified and has experience as faculty in Associate Degree Nursing Programs in Texas.

Availability of Faculty and Clinical Sites:

- ITT Technical has enlisted a number of interested qualified and experienced faculty to provide instruction for the program.
- ITT Technical plans a number of inservice training and e-campus development programs for the nursing faculty.
- The Faculty Handbook describes the faculty organization and functions.
- A faculty orientation process is outlined in the proposal.
- The program has received commitments for adequate clinical sites and experiences from several health care institutions in the Dallas area.

Financial Support and Resources:

- A financial report from ITT Technical is included in the report.
- A letter from the Chief Executive Director of ITT Technical in Richardson endorses the new program.
- Lists of learning resource center items and lab equipment are included in the proposal. The survey visit indicated that the learning resource center has a small library but provides a virtual library for student and faculty access to many nursing databases.

Program of Study:

- The basic program of study will be the common curriculum for all campuses with individualization to state law and rules.
- The proposed curriculum in the October draft seemed weak in the sciences, but the proposed Director and the National Chair of Health Sciences accepted the suggestions from board staff and made curriculum revisions which improved and increased the rigor of the program, especially the science courses.

Total Evaluation Plan:

- The program's total evaluation plan follows the National League for Nursing Accrediting Commission (NLNAC) Model since ITT Technical plans to seek NLNAC accreditation.

Comments from Survey Visit:

Staff met with administration and with the proposed Director of the program. In general, the Richardson campus is located in a spacious, modern building with ample parking and access to public transportation. The nursing program has a state-of-the-art nursing skills lab which is fully equipped and furnished.

Pros:

- The administration have committed the resources to the implementation of this new program.
- The educational space allocated to the nursing program is spacious and modern with state-of-the-art skills laboratories.
- The proposed director is qualified and experienced in nursing education at the Associate Degree level.

Cons:

- The core curriculum has not proven to be successful in two other states, but the proposed Director and National Chair for Health Sciences were willing to make curricular changes to enhance and strengthen general education requirements.
- ITT Technical is implementing new programs in other states but there is little evidence that the core curriculum will be effective.

Staff Recommendation:

Staff recommend 2 options considering the following factors:

- the poor performance of ITT nursing programs on the NCLEX examination in Indiana;
 - their request for multiple admissions each year; and
 - their positive responses to board staff suggestions for more rigor in the science courses;
1. Move to grant initial approval to ITT Technical Institute to establish a new Associate Degree Nursing Education Program in Richardson, Texas, with an initial cohort of 30 students to begin in 2011 with a subsequent cohort of 30 students in 2012, based upon the proposal and survey visit as indicated in the attached letter (Attachment #2).
 2. Move to grant initial approval to ITT Technical Institute to establish a new Associate Degree Nursing Education Program in Richardson, Texas, with admission of 30 students each quarter beginning in 2011, based upon the proposal and survey visit, as indicated in the attached letter (Attachment #2).

TEXAS BOARD OF NURSING
SURVEY VISIT PROGRAM REPORT
Professional Nursing Educational Programs

NAME OF NURSING PROGRAM: ITT Technical Institute in Richardson, Texas

PROPOSED PROGRAM DIRECTOR: Jane Allen, MS, RN

REASON FOR SURVEY: New Proposal

DATES: December 10, 2010

SURVEY VISITOR(S): Robin Caldwell, PhD, RN, CLNC

VOLUNTARY ACCREDITATION: The program intends to seek NLNAC accreditation.

In this report the nursing program met standards and criteria unless otherwise indicated by narrative. Narrative in the Evidence column documents findings of pertinent data, outstanding performance, or deficiencies. Narrative in the Comments column includes recommendations or requirements to be met based on analysis of the survey visit

| §215.11 Facilities, Resources, and Services | Evidence | Comments |
|--|--|----------------|
| (a) The controlling agency/governing institution shall be responsible for providing: (1) educational facilities, (2) resources, and (3) services which support the effective development and implementation of the nursing educational program. | The ITT Technical Institute in Richardson provides a spacious, modern building which is attractively furnished. The parent institution has supported the development of the new program. Student services include tutoring, financial aid, and career placement. The school is in a good location. The facility is spacious, modern, and well equipped. There is ample parking and bus services are accessible. | Criterion met. |
| (b) An appropriately equipped skills laboratory shall be provided to accommodate maximum number of students allowed for the program. (1) the laboratory shall be equipped with hot and cold running water. (2) The laboratory shall have adequate storage for equipment. | The skills lab is equipped with six beds and is very modern (state-of-the-art). Fifteen students will be in the lab at one time. Adequate storage is available. | Criterion met. |
| (c) The dean/director and faculty shall have adequate secretarial and clerical assistance to meet the needs of the program. | There is one full time administrative assistant for the nursing program. | Criterion met. |

| | | |
|--|---|---|
| <p>(d) The physical facilities shall be adequate to meet the needs of the program in relation to the size of the faculty and the student body.</p> <p>(1) The dean/director shall have a private office.</p> <p>(2) Faculty offices shall be conveniently located and adequate in number and size to provide faculty with privacy for conferences with students and uninterrupted work.</p> <p>(3) Space for clerical staff, records, files, and equipment shall be adequate.</p> <p>(4) There shall be mechanisms which provide for the security of sensitive materials, such as examinations and health records.</p> <p>(5) Classrooms, laboratories, and conference rooms shall be conducive to learning and adequate in number, size, and type for the number of students and the educational purposes for which the rooms are used.</p> <p>(6) Teaching aids shall be provided to meet the objectives/outcomes of the program.</p> <p>(7) Adequate restrooms and lounges shall be provided convenient to the classroom.</p> | <p>The director of the nursing program has a private office and there is a conference room available where faculty may meet with students.</p> <p>Faculty offices are located in a large room segregated into cubicles. The cubicles are adequately furnished except that at the present time, there are only two printers to serve all faculty. Administration has agreed to provide individual printers for each faculty.</p> <p>Very nice student and faculty lounges are available.</p> | <p>Criterion met pending adequate printers for faculty.</p> |
| <p>(e) The learning resources, library, and departmental holdings shall be current, use contemporary technology appropriate for the level of the curriculum, and be sufficient for the size of the student body and the needs of the faculty.</p> <p>(1) Provisions shall be made for accessibility, availability, and timely delivery of information resources.</p> <p>(2) Facilities and policies shall promote effective use, i.e. environment, accessibility, and hours of operation.</p> | <p>ITT has five large computer labs and study areas.</p> <p>The learning resource center has a small library but adequate study areas. Their virtual library will provide access to many nursing databases from campus or from home. Students will continue to have online access after graduating from the program.</p> <p>The school is open from 7 AM - 11 PM Monday through Friday. Students have access to computer labs and other resources during this time.</p> | <p>Criterion met.</p> |
| <p>§215.12 Records and Reports</p> | | |
| <p>(a) Accurate and current records shall be maintained for a minimum of two years in a confidential manner and be accessible to appropriate parties, including Board representatives. These records shall include, but are not limited to:</p> <p>(1) records of current students;</p> <p>(2) faculty records;</p> <p>(3) administrative records, which include minutes of faculty meetings for the past three years, and school catalogs;</p> <p>(4) the current program of study and curriculum including mission and goals (philosophy and outcomes), and course outlines;</p> <p>(5) agreements with affiliating agencies; and</p> <p>(6) the master plan of evaluation with most recent data collection.</p> | <p>A large fire-proof room has ample file cabinets and storage to secure sensitive documents. Electronic records will also be maintained.</p> <p>Jane Allen is working with the DFW hospital council and plans to discuss articulation with UT-A.</p> | <p>Criterion met.</p> |
| <p>(b) Record forms may be developed by an individual school.</p> | | <p>Criterion met.</p> |

| | | |
|---|--|----------------|
| (c)Hospital employment forms are not to be used for student records. | | Criterion met. |
| (d) Records shall be safely stored to prevent loss, destruction, or unauthorized use. | | Criterion met |

DRAFT LETTER

January 31, 2011

Jane E. Allen, MS, RN
Program Chair, Associate Degree Nursing Program
ITT Technical Institute
2101 Waterview Parkway
Richardson, TX 75080

Dear Ms. Allen:

At the January 27, 2011 meeting, members of the Texas Board of Nursing (BON or Board) discussed the ITT Technical Institute Proposal to Establish a New Associate Degree Nursing Education Program in Richardson, Texas, and the report of the December 10, 2010, survey visit. The members of the Board wish to thank you and----- for being present to answer questions.

As indicated by the enclosed order, it was the Board's decision to grant Initial Approval status to ITT Technical Institute in Richardson, Texas, and allow the admission of:

(Option #1) thirty students in March 2011 with the next admission in March 2012.;
(Option #2) thirty students each quarter beginning in March 2011.

If you have questions, or if we may be of assistance, please contact board staff at (512) 305-6814.

Sincerely,

Linda R. Rounds, PhD, RN, FNP
President of the Board

Janice I. Hooper, PhD, RN, Nursing Consultant for Education

copy: TWC
ACICS

**Texas Board of Nursing
333 Guadalupe Street, Suite 3-460
Austin, Texas 78701-3942**

BEFORE THE BOARD OF NURSING
IN AND FOR THE STATE OF TEXAS

In the matter of the proposal of ITT Technical Institute in Richardson, Texas

For approval to implement an Associate Degree Nursing Education Program

ORDER OF THE BOARD

TO:

The Board of Nursing in and for the State of Texas in a regularly scheduled meeting, held on the 27th day of January 2011, considered the proposal for authority to implement an Associate Degree Nursing Education Program and obtain Approval from the Board, pursuant to Section 301.157, Texas Occupations Code.

At the meeting, Linda R. Rounds, PhD, RN, FNP, President of the Board, presided and the following members were present:

Deborah Hughes Bell, CLU, ChFC, Consumer Member
Kristin K. Benton, MSN, RN, Representing VN Programs
Patricia Clapp, BA, Consumer Member
Tamara Cowen, MN, RN, Representing Practice
Sheri Denise Crosby, JD, SPHR, Consumer Member
Marilyn J. Davis, RN, BSN, MPA, Representing Practice
Blanca Rosa Garcia, PhD, RN Representing ADN Programs
Richard Robert Gibbs, LVN, Representing Practice
Kathy Leader-Horn, LVN, Representing Practice
Josefina Lujan, PhD, RN, Representing BSN Programs
Beverly Jean Nutall, LVN, Representing Practice
Mary Jane Salgado, MEd, Consumer Member

The Board reviewed the proposal of the above school and after having discussed the proposal in an open public meeting, the Board makes the following findings:

FINDINGS

1. That a written proposal has been filed with said Board.
2. That a public meeting on said proposal was held to take testimony and evidence by the Board.
3. That the written proposal does meet the minimum requirements for proceeding with the development of an approved program offering an Associate Degree.

ORDER

NOW THEREFORE, IT IS ORDERED THAT, the proposal of ITT Technical Institute is approved having been found to comply with minimum requirements for establishing an Associate Degree Nursing Education Program to prepare professional nurses.

IT IS FURTHER ORDERED THAT THE aforementioned school is authorized to proceed to implement a professional nursing educational program and prior to admission of students, all requirements of Chapter 215 Professional Nursing Education shall be met.

The program is authorized to admit...

[thirty students in March 2011 with the next admission in March 2012].

[thirty students each quarter beginning March 2011].

DATED THIS 27th day of January, 2011.

THE BOARD OF NURSING IN AND
FOR THE STATE OF TEXAS

Seal

By: _____
Linda R. Rounds, PhD, RN, FNP
President

BOARD OF NURSING FOR THE STATE OF TEXAS

333 Guadalupe Street, Suite 3-460

Austin, Texas 78701-3942

NOTICE OF PUBLIC HEARING

for

Consideration of a Proposal from ITT Technical Institute

To Establish An

Associate Degree Nursing Education Program

in Richardson, Texas

Date and Time: January 27, 2011 at 2:45 PM

Place: Hobby Building

333 Guadalupe Street

Tower 2, Room 225

Austin, Texas

The Board will hear testimony from individuals who wish to present information concerning the proposal.

Written testimony will also be considered and should be received in the Board's office by January 14, 2011.

Address written testimony to:

Katherine Thomas, MN, RN, Executive Director

Texas Board of Nursing

333 Guadalupe Street, Suite 3-460

Austin, Texas 78701-3942