

Texas Peer Assistance Program for Nurses

FY 2006 3rd QUARTER REPORT

TO

THE BOARD OF NURSE EXAMINERS

FOR THE STATE OF TEXAS

June 15, 2006

This report answers the following six questions for the time period of March 1, 2006 through May 31, 2006 for all data and outcome trends.

- ◆ Is the program working?
- ◆ What outcome trends are evident?
- ◆ Is the program compliant?
- ◆ Is the program fiscally responsible?
- ◆ Is the program well managed? And
- ◆ What requests does TPAPN have of the BNE BOD?

IS THE PROGRAM WORKING?

Significant outcomes for the program's two major areas of activity: case management and outreach, are reported on this and the following page.

Note: Unless otherwise stated, all of the numbers reported are derived from the cohort of individual RNs and LVNs referred to TPAPN during the most recently completed quarter of the current fiscal year. Some outcome totals such as nurses signing participation agreements as well as return-to-work agreements signed are likely to be incomplete as the process of participation or returning to nursing practice may take longer than the time period for the reported quarter.

A. Case Management Performance:

Evidence that RNs are working well under TPAPN is demonstrated by the following outcomes for the third quarter of FY 2006:

1. Referral:
 - 143 RNs, of which 25 were “board orders,” compared to 118 referrals during the second quarter of FY 2006.
2. Participation:
 - 47 of the 143 RNs referred have *thus far* signed for a 33% participation rate.
3. Return-to-Work (RTW):
 - 21 of the 47 newly participating RNs have *thus far* signed RTW Agreements during the quarter..
4. Completion:
 - 28 RNs completed participation this quarter compared to 34 who completed during the second quarter of FY 2006.

Evidence that LVNs are working well under TPAPN is demonstrated by the following outcomes for the third quarter of FY 2006:

1. Referral:
 - 58 LVNs, of which 15 were board orders, compared to 68 during the last quarter.
2. Participation:
 - 15 of the 58 LVNs referred have *thus far* signed for a 26% participation rate.
3. Return-to-Work
 - 5 of the 15 newly participating LVNs have *thus far* signed RTW Agreements during the quarter.
4. Completion
 - 6 LVNs completed TPAPN compared to 6 who completed during the second quarter of FY 2006.

5. Case/Call Activity

Total Active Cases (RNs and LVNs): 568

- The total number represents TPAPN's average, daily census (signed and unsigned Participation Agreements) for the quarter. It includes RNs and LVNs referred to TPAPN who have signed or have yet to sign participation agreements and have not been dismissed from TPAPN.

Total Telephone Calls Received via Dedicated Toll Free Line:

- 7,001 – This does not include local/metro-Austin calls or long distance calls received. Nor does it include outbound calls made by TPAPN staff.

B. Outreach Efforts:

Advocate Activities:

- 9 new advocate applications were received during the quarter.
- 214 attendees were reached via twelve, Type 1, Nursing CE offerings presented by TPAPN Advocates.

Staff Activities:

Workshops

- 2nd Annual Regional Psychiatric Nursing Conference – San Antonio (March 11): 14 attended the 1 hour breakout session on TPAPN
- UTMB-Galveston host (March 30): 30 attended “Peer Assistance for Nurses: Raising the Bar for Standards and Support” TPAPN’s CE activity; 4.2 Type 1 contact hours awarded
- UTMB-Galveston host (March 30): 9 attended TPAPN’s “Toolbox Luncheon,” for 1.2 Type 1 contact hours.
- TPAPN Advocate Workshop (April 7/8): A total of 75 attended the 2-day volunteer training workshop, for 12.7 Type 1 contact hours. Eleven of the 75 attendees were new nursing advocates.
- AustiNet (May 10): 25 local (Austin) mental health/addictions professionals attended “TPAPN Overview,” and luncheon for 1.2 Texas Certification Board for Addiction Professionals (TCBAP) contact hours awarded.
- Midland Memorial Hospital host (May 25): 51 attended “Peer Assistance for Nurses: Raising the Bar for Standards and Support” TPAPN’s CE activity; 4.2 Type 1 contact hours awarded
- Midland Memorial Hospital host (May 25): 17 attended TPAPN’s “Toolbox Luncheon,” for 1.2 Type 1 contact hours.

Exhibits

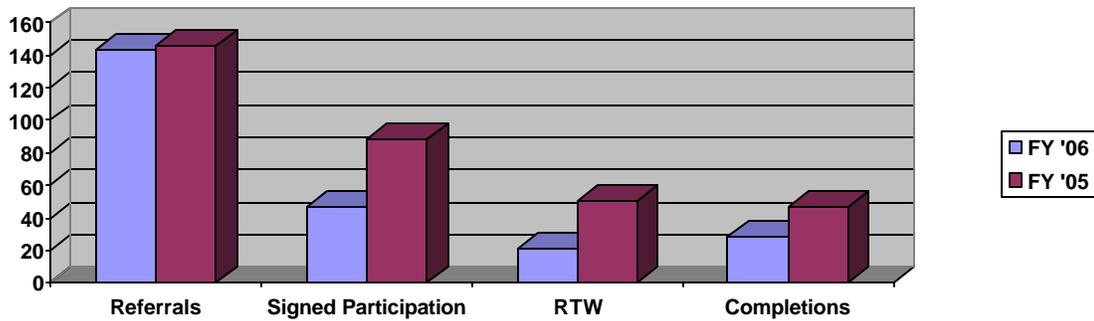
- Texas Nurses Association’s House of Delegates meeting, April 22 in Austin.
- Licensed Vocational Nurses Association conference April 28/29 in Austin.

WHAT OUTCOME TRENDS ARE EVIDENT FOR RNs?

A comparison of 3rd Qtr FY '06 and 3rd Qtr FY '05 is provided below, first as a written summary and then in graphic form. Signed participations and return to works (RTW) are incomplete as there is often a lag time between nurses' referral dates and when they finally sign participation as well as the time it takes for some to return to nursing practice. Completions are running 60% compared to 3rd Qtr FY '05. year.

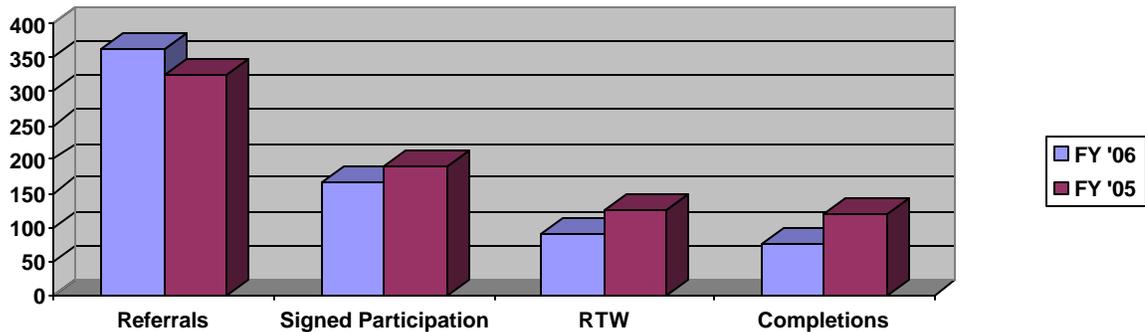
Referrals - **143** (FY '06) vs. **146**(FY '05) Signed Participation – **47**(FY '06) vs. **88** (FY '05)
 RTW – **21** (FY '06) vs. **51** (FY '05) Successful Completions – **28** (FY '06) vs. **47** (FY '05)

RNs 3rd Quarter FY 2006 vs. 3rd Quarter FY 2005



A comparison of YTD Outcomes for FY '06 and YTD Outcomes for FY '05 is provided below, first as a written summary and then in graphic form. As in the previous graphic, some of the FY 2006 numbers, e.g., participation and return-to-work agreements signed are likely to be incomplete. Similar to the quarterly numbers, RNs completing TPAPN, year-to-date, are approximately 63% of last year's. Referrals – **364** (FY '06) vs. **325** (FY '05) Signed Participation – **167** (FY '06) vs. **190** (FY '05)
 RTW – **90** (FY '06) vs. **126** (FY '05) Successful Completions – **75** (FY '06) vs. **119** (FY '05)

Year-to-Date Outcomes for RNs: FY 2006 vs. FY 2005

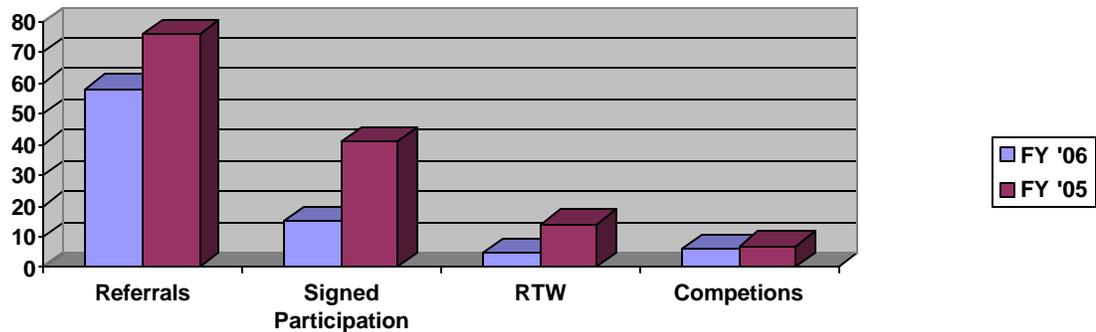


WHAT OUTCOME TRENDS ARE EVIDENT FOR LVNs?

A comparison of 3rd Qtr FY '06 and 3rd Qtr FY '05 is provided below, first as a written summary and then in graphic form. Signed participations and return to works (RTW) are incomplete as there is often a lag time between nurses' referral dates and when they finally sign participation as well as the time it takes for some to return to nursing practice. LVN completions for the quarter are approximately 85% of the completions for last year's 3rd quarter

Referrals - **58** (FY '06) vs. **76** (FY '05) Signed Participation – **15** (FY '06) vs. **41** (FY '05)
 RTW – **5** (FY '06) vs. **14** (FY '05) Successful Completions – **6** (FY '06) vs. **7** (FY '05)

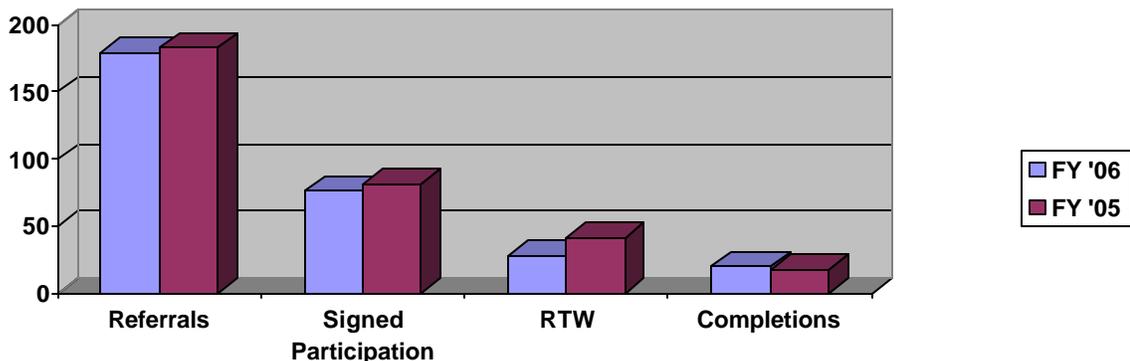
LVNs 3rd Quarter FY 2006 vs. 3rd Quarter FY 2005



A comparison of YTD Outcomes for FY '06 and YTD Outcomes for FY '05 is provided below first as a written summary and then in graphic form. As mentioned previously, some of the FY 2006 numbers, e.g., participation and return-to-work agreements signed are likely to be incomplete. Total completions, year-to-date, are ahead of last year's completions by 10%.

Referrals - **179** (FY '06) vs. **183** (FY '05) Signed Participation – **76** (FY '06) vs. **81** (FY '05)
 RTW – **28** (FY '06) vs. **41** (FY '05) Successful Completions – **20** (FY '06) vs. **18** (FY '05)

Year-to-Date Outcomes for LVNs : FY 2006 vs. FY 2005



IS

THE PROGRAM COMPLIANT?

TPAPN demonstrates legal and programmatic compliance by:

- Engaging Penny Burt, JD to perform the annual program performance/legal audit.
- Assisting the Texas Nurses Association/Foundation (TNA/F) in receiving “exemplary” approver/provider accreditation status under the American Nurses Credentialing Center (ANCC).

IS THE PROGRAM FISCALLY RESPONSIBLE?

TPAPN demonstrates fiscal responsibility by:

- Maintaining a positive net income by the end of May (see balance sheet and income statements for March, April and May), **Attachment A**, 9 pages total.
- Providing the TNF with a proposed budget for the 2007 fiscal year (July 1 – June 30) for the BNE’s review and comment. See **Attachment B**, 4 pages.
- Realizing approximately \$5,000 decrease in FY ‘07 office rent via TNA/F’s lease renewal negotiations.

IS THE PROGRAM WELL-MANAGED?

TPAPN demonstrates that it is well-managed by:

- Attending to case manager assistant vacancies with the hiring of Katie Arnold to full time status (from temporary) and employing Stephanie White as newest case manager assistant in a temp-to-hire status.
- Participating in ongoing approver/provider (ANCC) meetings with Education Director of the TNA/F.
- Addressing with the director and programmer of the webcentric case management software system deficits performance/legal audit reports which caused lengthy and unnecessary delays in the audit.
- Participating in a collaborative effort by the International Nurses Society on Addictions (IntNSA) and the National Organization of Alternative Programs (NOAP) to develop an online resource directory of alternative to discipline programs.
- Holding a regular business meeting of the Advocate Committee on 4/7 - 3 new officers were installed.
- Attending the regularly scheduled business meeting of the BNE Board of Directors on 4/20/06.
- Assessing the utility of an online/webcentric resource (“VisionCast”™) that employers of TPAPN participants, TPAPN advocates and participants themselves, may be able to view the return to work agreement and key points prior to the participants’ actual return to work. Such a resource may help decrease TPAPN’s workload; increase consistency of information disseminated; and allay some of the employers’ liability concerns associated with TPAPN.
- Planning with TNA/F for office remodeling/refurbishment as part of TNA/F’s lease agreement renewal.
- Meeting with Tony Diggs to review issues that have emerged especially with criminal background checks, in order to ensure effective communication and operation between TPAPN and the BNE.
- Attending the Sunset Advisory Commission’s meeting with TNA/TNF on 5/31/06 regarding the BNE.

WHAT REQUESTS OF THE BNE DOES TPAPN HAVE?

TPAPN has no requests of the BNE at this time.

Two Letters to TPAPN Case Manager Terry Shockley

I. (Excerpt from a letter received from a nurse manager, dated 5-8-06)

Dear Terry,

I am writing this letter as an attachment to the survey form that was sent to me.

I would like to comment on the nurse that I have had and continue to have the pleasure of working with. I find _____ to be an asset to the profession and would like to thank TPAPN for assisting her in regaining her confidence and as she puts it “a new lease on life.” I am confident that she will continue to function as a professional nurse and continue to progress successfully in life.

I am an advocate for TPAPN because I realize that we all have difficult times in life and sometimes we take a wrong turn. Many times we as a profession fail to assist or recognize that we all need someone or something to lean on. I am happy to know that you are there.

Respectfully,

?

II. (Excerpt from a card, dated 5-10-06)

Hey Terry,

Thought you might enjoy seeing the newest little member of our family (photo of new baby was enclosed). Thank you for the support and help from TPAPN – I know that it is helping me be the best mom I can be to our new little guy.

Texas Peer Assistance Program for Nurses

OVERVIEW

TPAPN operates under the Texas Nurses Foundation as an alternative to discipline for licensed RNs and LVNs of Texas whose nursing practice may be impaired due to chemical dependency or certain mental illnesses. TPAPN began operations on March 1, 1987 as approved peer assistance under Chapter 467 of the Texas Health and Safety Code.

As an alternative program that satisfies mandatory reporting requirements of Texas nurses, TPAPN has been able to save more than 1,700 nurses and return them to safe practice. TPAPN provides 24 hours a day, 7 days a week, confidential assistance services for nurses who otherwise may not have sought or been given assistance.

Nurses participating in TPAPN must obtain appropriate assessment, treatment, random drug screening and abide by practice restrictions and other terms of participation to ensure their continued good recovery. While participation in TPAPN is voluntary, a nurse who refuses to participate or who is dismissed from the program will be referred to the appropriate licensing board for disposition per TPAPN’s policies. Through advocacy, education, opportunity and monitoring, TPAPN continues to protect the public and reclaim the careers and lives of Texas nurses.

MISSION: 1) Offer nurses life-renewing opportunities for recovery from chemical dependency and mental illness; 2) Integrate nurses back into the profession; 3) Protect the public; and 4) Promote professional accountability.

TNF - TPAPN
BALANCE SHEET
MARCH 31, 2006

Attachment A

ASSETS

CASH & CASH EQUIVALENTS			
11100	WELLS FARGO 3856-OPERATING	\$ 50,016.84	
11300	S/W SECURITIES-GOV'T FUND	290,793.14	
	TOTAL CASH & CASH EQUIVALENTS		340,809.98
INVESTMENTS			
	TOTAL INVESTMENTS		0.00
ACCOUNTS RECEIVABLES			
12700	BOARD OF NURSE EXAMINERS	51,378.00	
13200	A/R OTHERS	5,950.20	
	TOTAL ACCOUNTS RECEIVABLE		57,328.20
PREPAIDS			
	TOTAL PREPAIDS		0.00
	TOTAL CURRENT ASSETS		398,138.18
PROPERTY AND EQUIPMENT			
15000	FURNITURE & EQUIPMENT	90,078.85	
15100	ACCUMULATED DEPRECIATION	(90,078.85)	
	TOTAL PROPERTY AND EQUIPMENT		0.00
	TOTAL ASSETS		\$ 398,138.18

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES			
20800	A/P-TNA	\$ 37.54	
20900	A/P-MONTH END	4,505.00	
21500	ACCRUED EXPENSES	25,905.00	
21600	VOIDED CHECKS	405.17	
	TOTAL CURRENT LIABILITIES		30,852.71
NET ASSETS			
29400	BOD DESIGNATED:LEGAL/INS	40,000.00	
30200	WIND-DOWN:AVAILABLE	216,000.00	
30400	RELEASED FR LEGAL	58,278.50	
30500	UNDESIGNATED	32,614.79	
	NET INCOME OF <LOSS> TO DATE	20,392.18	
	TOTAL NET ASSETS		367,285.47
	TOTAL LIABILITIES & NET ASSETS		\$ 398,138.18

UNAUDITED

TNF - TPAPN
Income Statement
For the Nine Months Ending March 31, 2006

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSE EXAMI	\$ 51,378.00	\$ 52,083.33	\$ 428,876.00	\$ 468,749.97	(39,873.97)
40600 INTEREST	689.99	166.67	5,436.23	1,500.03	3,936.20
40700 DONATIONS	0.00	41.67	210.00	375.03	(165.03)
40900 VERIFICATIONS	45.00	41.67	480.00	375.03	104.97
41000 SPONSORS	2,100.00	83.33	5,250.00	749.97	4,500.03
41100 NCPS, INC. - SPONSORS	0.00	333.33	2,380.00	2,999.97	(619.97)
41200 RN-BOARD ORDER	3,650.00	2,083.33	28,200.00	18,749.97	9,450.03
41300 RN/LVN CD/DUAL	8,635.00	6,666.67	72,941.00	60,000.03	12,940.97
41400 RN-MI	600.00	333.33	2,750.00	2,999.97	(249.97)
41500 LVN-BOARD ORDER	2,450.00	350.00	11,200.00	3,150.00	8,050.00
41700 LVN-MI	50.00	50.00	300.00	450.00	(150.00)
42500 EMPLOYER W/S-INCOME	0.00	250.00	410.00	2,250.00	(1,840.00)
42900 EXHIBITS	300.00	0.00	300.00	0.00	300.00
43200 CARE VIDEO	0.00	8.33	95.00	74.97	20.03
43400 INFORMATION MATERIAL	0.00	41.67	15.00	375.03	(360.03)
43500 EMPLOYER INSERVICE	0.00	83.33	60.00	749.97	(689.97)
Total Income	69,897.99	62,616.66	558,903.23	563,549.94	(4,646.71)
Expenses					
50500 COMPENSATION	31,053.48	33,694.17	285,096.59	303,247.53	(18,150.94)
50800 HLTH/LIFE INSURANCE	2,785.75	2,833.33	22,729.25	25,499.97	(2,770.72)
50900 W C INSURANCE	131.00	298.50	1,694.00	2,686.50	(992.50)
51000 DENTAL EXP	0.00	291.67	1,332.00	2,625.03	(1,293.03)
51500 PAYROLL TAXES	3,614.96	2,916.67	25,651.46	26,250.03	(598.57)
51700 401K	1,570.53	2,083.33	14,182.10	18,749.97	(4,567.87)
51900 TEMPS/AGENCIES	4,330.47	0.00	23,336.61	0.00	23,336.61
52000 PROFESSIONAL DEVELOP	962.00	333.33	3,555.40	2,999.97	555.43
52500 STAFF TRAVEL	0.00	250.00	3,587.30	2,250.00	1,337.30
Total	44,448.19	42,701.00	381,164.71	384,309.00	(3,144.29)
54500 LEGAL CONSULTANTS	0.00	291.67	2,500.00	2,625.03	(125.03)
54800 DATABASE UPGRADE	0.00	208.33	0.00	1,874.97	(1,874.97)
Total	0.00	500.00	2,500.00	4,500.00	(2,000.00)
56000 OFFICE SPACE	4,777.00	4,776.83	42,993.00	42,991.47	1.53
56200 REIMB FOR STAFF TIME	3,500.00	3,500.00	31,500.00	31,500.00	0.00
56400 FINANCIAL AUDIT	0.00	216.67	2,600.00	1,950.03	649.97
56600 BNE PERFORMANCE AUD	0.00	166.67	0.00	1,500.03	(1,500.03)
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	74.97	(74.97)
56800 TELEPHONE	388.13	1,250.00	9,750.55	11,250.00	(1,499.45)
56900 EQUIP LEASE	301.00	300.00	2,709.00	2,700.00	9.00
57000 POSTAGE	344.02	541.67	3,674.44	4,875.03	(1,200.59)
57100 SHIPPING/DELIVERY/	0.00	20.83	252.38	187.47	64.91
57200 DUPLICATING	346.60	375.00	4,489.66	3,375.00	1,114.66
57300 BANK CHARGES	4.78	16.67	80.96	150.03	(69.07)
57400 SUPPLIES	224.70	416.67	3,172.32	3,750.03	(577.71)
57500 EQUIP/FURNITURE	0.00	333.33	2,456.00	2,999.97	(543.97)
57600 DEPRECIATION	0.00	41.67	0.00	375.03	(375.03)
57700 INFORMATION TECHNLO	170.00	166.67	4,398.35	1,500.03	2,898.32
57800 EQUIP MAINTENANCE	0.00	125.00	204.00	1,125.00	(921.00)
58000 MISCELLANEOUS	37.54	41.67	264.53	375.03	(110.50)
58100 INSUR/LEGAL DEFENSE F	0.00	333.33	4,450.00	2,999.97	1,450.03
58600 RESOURCE LIBRARY	0.00	33.33	385.67	299.97	85.70

Unaudited

TNF - TPAPN
Income Statement
For the Nine Months Ending March 31, 2006

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
59600 COMMITTEES & BOARDS	198.57	125.00	1,981.21	1,125.00	856.21
Total	10,292.34	12,789.34	115,362.07	115,104.06	258.01
60200 ADVOCATES EXPENSES	0.00	41.67	441.04	375.03	66.01
60400 ADVOCATES TRAINING	0.00	83.33	0.00	749.97	(749.97)
60600 FALL W/S - ADVOCATES	0.00	833.33	11,612.73	7,499.97	4,112.76
61000 SPRING W/S - ADVOCATE	0.25	833.33	414.47	7,499.97	(7,085.50)
Total	0.25	1,791.66	12,468.24	16,124.94	(3,656.70)
62200 WEBCENTRIC	2,684.80	2,640.00	22,664.00	23,760.00	(1,096.00)
62400 PROGRAM MATERIALS	819.64	250.00	2,780.22	2,250.00	530.22
Total	3,504.44	2,890.00	25,444.22	26,010.00	(565.78)
63500 EMPLOYER INSERVICE	0.00	41.67	0.00	375.03	(375.03)
63800 EMPLOYER WORKSHOPS	198.40	250.00	284.26	2,250.00	(1,965.74)
64700 NRSG SCHOOLS WORKSH	0.00	125.00	0.00	1,125.00	(1,125.00)
64900 NRSG SCHOOLS-EDUC M	0.00	166.67	303.22	1,500.03	(1,196.81)
Total	198.40	583.34	587.48	5,250.06	(4,662.58)
68400 EDUC-MATERIALS/BROC	0.00	333.33	0.00	2,999.97	(2,999.97)
68500 ED-VIDEOS-PRDCN & RE	0.00	41.67	0.00	375.03	(375.03)
68600 EDUC-NEWSLETTER	0.00	41.67	907.38	375.03	532.35
68700 ED PROD-RESEARCH-RES	0.00	20.83	0.00	187.47	(187.47)
68800 EDUC-EXHIBIT	76.95	125.00	76.95	1,125.00	(1,048.05)
Total	76.95	562.50	984.33	5,062.50	(4,078.17)
Total Expenses	58,520.57	61,817.84	538,511.05	556,360.56	(17,849.51)
Net Income or Loss	\$ 11,377.42	\$ 798.82	\$ 20,392.18	\$ 7,189.38	13,202.80

Unaudited

MAY 30, 2006

TNF - TPAPN
BALANCE SHEET
APRIL 30, 2006

ASSETS

CASH & CASH EQUIVALENTS

11100	WELLS FARGO 3856-OPERATING	\$	50,871.44
11300	S/W SECURITIES-GOV'T FUND		291,619.88

TOTAL CASH & CASH EQUIVALENTS 342,491.32

INVESTMENTS

TOTAL INVESTMENTS 0.00

ACCOUNTS RECEIVABLES

12700	BOARD OF NURSE EXAMINERS	62,047.00
13200	A/R OTHERS	6,187.20

TOTAL ACCOUNTS RECEIVABLE 68,234.20

PREPAIDS

TOTAL PREPAIDS 0.00

TOTAL CURRENT ASSETS 410,725.52

PROPERTY AND EQUIPMENT

15000	FURNITURE & EQUIPMENT	90,078.85
15100	ACCUMULATED DEPRECIATION	(90,078.85)

TOTAL PROPERTY AND EQUIPMENT 0.00

TOTAL ASSETS \$ 410,725.52

LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

20800	A/P-TNA	\$	111.35
20900	A/P-MONTH END		5,894.00
21500	ACCRUED EXPENSES		26,544.00
21600	VOIDED CHECKS		405.17

TOTAL CURRENT LIABILITIES 32,954.52

NET ASSETS

29400	BOD DESIGNATED:LEGAL/INS	40,000.00
30200	WIND-DOWN:AVAILABLE	216,000.00
30400	RELEASED FR LEGAL	58,278.50
30500	UNDESIGNATED	32,614.79
	NET INCOME OF <LOSS> TO DATE	30,877.71

TOTAL NET ASSETS 377,771.00

TOTAL LIABILITIES & NET ASSETS \$ 410,725.52

UNAUDITED

TNF - TPAPN
Income Statement
For the Ten Months Ending April 30, 2006

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSE EXAMI	\$ 62,047.00	\$ 52,083.33	\$ 490,923.00	\$ 520,833.30	(29,910.30)
40600 INTEREST	826.74	166.67	6,262.97	1,666.70	4,596.27
40700 DONATIONS	500.00	41.67	710.00	416.70	293.30
40900 VERIFICATIONS	0.00	41.67	480.00	416.70	63.30
41000 SPONSORS	300.00	83.33	5,550.00	833.30	4,716.70
41100 NCPS, INC. - SPONSORS	0.00	333.33	2,380.00	3,333.30	(953.30)
41200 RN-BOARD ORDER	1,050.00	2,083.33	29,250.00	20,833.30	8,416.70
41300 RN/LVN CD/DUAL	8,976.00	6,666.67	81,917.00	66,666.70	15,250.30
41400 RN-MI	250.00	333.33	3,000.00	3,333.30	(333.30)
41500 LVN-BOARD ORDER	350.00	350.00	11,550.00	3,500.00	8,050.00
41700 LVN-MI	300.00	50.00	600.00	500.00	100.00
42500 EMPLOYER W/S-INCOME	0.00	250.00	410.00	2,500.00	(2,090.00)
42900 EXHIBITS	0.00	0.00	300.00	0.00	300.00
43200 CARE VIDEO	0.00	8.33	95.00	83.30	11.70
43400 INFORMATION MATERIAL	0.00	41.67	15.00	416.70	(401.70)
43500 EMPLOYER INSERVICE	60.00	83.33	120.00	833.30	(713.30)
Total Income	74,659.74	62,616.66	633,562.97	626,166.60	7,396.37
Expenses					
50500 COMPENSATION	27,517.79	33,694.17	312,614.38	336,941.70	(24,327.32)
50800 HLTH/LIFE INSURANCE	2,399.50	2,833.33	25,128.75	28,333.30	(3,204.55)
50900 W C INSURANCE	126.00	298.50	1,820.00	2,985.00	(1,165.00)
51000 DENTAL EXP	0.00	291.67	1,332.00	2,916.70	(1,584.70)
51500 PAYROLL TAXES	2,799.65	2,916.67	28,451.11	29,166.70	(715.59)
51700 401K	1,619.09	2,083.33	15,801.19	20,833.30	(5,032.11)
51900 TEMPS/AGENCIES	7,243.88	0.00	30,580.49	0.00	30,580.49
52000 PROFESSIONAL DEVELOP	0.00	333.33	3,555.40	3,333.30	222.10
52500 STAFF TRAVEL	0.00	250.00	3,587.30	2,500.00	1,087.30
Total	41,705.91	42,701.00	422,870.62	427,010.00	(4,139.38)
54500 LEGAL CONSULTANTS	0.00	291.67	2,500.00	2,916.70	(416.70)
54800 DATABASE UPGRADE	0.00	208.33	0.00	2,083.30	(2,083.30)
Total	0.00	500.00	2,500.00	5,000.00	(2,500.00)
56000 OFFICE SPACE	3,935.00	4,776.83	46,928.00	47,768.30	(840.30)
56200 REIMB FOR STAFF TIME	3,500.00	3,500.00	35,000.00	35,000.00	0.00
56400 FINANCIAL AUDIT	0.00	216.67	2,600.00	2,166.70	433.30
56600 BNE PERFORMANCE AUD	0.00	166.67	0.00	1,666.70	(1,666.70)
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	83.30	(83.30)
56800 TELEPHONE	1,327.27	1,250.00	11,077.82	12,500.00	(1,422.18)
56900 EQUIP LEASE	301.00	300.00	3,010.00	3,000.00	10.00
57000 POSTAGE	464.73	541.67	4,139.17	5,416.70	(1,277.53)
57100 SHIPPING/DELIVERY/	0.00	20.83	252.38	208.30	44.08
57200 DUPLICATING	1,581.12	375.00	6,070.78	3,750.00	2,320.78
57300 BANK CHARGES	2.89	16.67	83.85	166.70	(82.85)
57400 SUPPLIES	592.50	416.67	3,764.82	4,166.70	(401.88)
57500 EQUIP/FURNITURE	0.00	333.33	2,456.00	3,333.30	(877.30)
57600 DEPRECIATION	0.00	41.67	0.00	416.70	(416.70)
57700 INFORMATION TECHNLO	170.00	166.67	4,568.35	1,666.70	2,901.65
57800 EQUIP MAINTENANCE	0.00	125.00	204.00	1,250.00	(1,046.00)
58000 MISCELLANEOUS	0.00	41.67	264.53	416.70	(152.17)
58100 INSUR/LEGAL DEFENSE F	0.00	333.33	4,450.00	3,333.30	1,116.70
58600 RESOURCE LIBRARY	0.00	33.33	385.67	333.30	52.37

Unaudited

TNF - TPAPN
Income Statement
For the Ten Months Ending April 30, 2006

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
59600 COMMITTEES & BOARDS	833.26	125.00	2,814.47	1,250.00	1,564.47
Total	12,707.77	12,789.34	128,069.84	127,893.40	176.44
60200 ADVOCATES EXPENSES	24.71	41.67	465.75	416.70	49.05
60400 ADVOCATES TRAINING	0.00	83.33	0.00	833.30	(833.30)
60600 FALL W/S - ADVOCATES	0.00	833.33	11,612.73	8,333.30	3,279.43
61000 SPRING W/S - ADVOCATE	5,676.75	833.33	6,091.22	8,333.30	(2,242.08)
Total	5,701.46	1,791.66	18,169.70	17,916.60	253.10
62200 WEBCENTRIC	2,788.80	2,640.00	25,452.80	26,400.00	(947.20)
62400 PROGRAM MATERIALS	383.98	250.00	3,164.20	2,500.00	664.20
Total	3,172.78	2,890.00	28,617.00	28,900.00	(283.00)
63500 EMPLOYER INSERVICE	0.00	41.67	0.00	416.70	(416.70)
63800 EMPLOYER WORKSHOPS	886.29	250.00	1,170.55	2,500.00	(1,329.45)
64700 NRSG SCHOOLS WORKSH	0.00	125.00	0.00	1,250.00	(1,250.00)
64900 NRSG SCHOOLS-EDUC M	0.00	166.67	303.22	1,666.70	(1,363.48)
Total	886.29	583.34	1,473.77	5,833.40	(4,359.63)
68400 EDUC-MATERIALS/BROC	0.00	333.33	0.00	3,333.30	(3,333.30)
68500 ED-VIDEOS-PRDCN & RE	0.00	41.67	0.00	416.70	(416.70)
68600 EDUC-NEWSLETTER	0.00	41.67	907.38	416.70	490.68
68700 ED PROD-RESEARCH-RES	0.00	20.83	0.00	208.30	(208.30)
68800 EDUC-EXHIBIT	0.00	125.00	76.95	1,250.00	(1,173.05)
Total	0.00	562.50	984.33	5,625.00	(4,640.67)
Total Expenses	64,174.21	61,817.84	602,685.26	618,178.40	(15,493.14)
Net Income or Loss	\$ 10,485.53	\$ 798.82	\$ 30,877.71	\$ 7,988.20	22,889.51

Unaudited

JULY 5, 2006

TNF - TPAPN
BALANCE SHEET
MAY 31, 2006

ASSETS

CASH & CASH EQUIVALENTS

11100	WELLS FARGO 3856-OPERATING	\$	54,321.48	
11300	S/W SECURITIES-GOV'T FUND		102,491.26	
			<u>156,812.74</u>	
	TOTAL CASH & CASH EQUIVALENTS			156,812.74

INVESTMENTS

11700	S/W SECURITIES-C D		189,789.20	
			<u>189,789.20</u>	
	TOTAL INVESTMENTS			189,789.20

ACCOUNTS RECEIVABLES

12700	BOARD OF NURSE EXAMINERS		62,010.00	
13200	A/R OTHERS		6,039.00	
			<u>68,049.00</u>	
	TOTAL ACCOUNTS RECEIVABLE			68,049.00

PREPAIDS

	TOTAL PREPAIDS		<u>0.00</u>	
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	TOTAL CURRENT ASSETS			414,650.94
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PROPERTY AND EQUIPMENT

15000	FURNITURE & EQUIPMENT		90,078.85	
15100	ACCUMULATED DEPRECIATION		(90,078.85)	
			<u>0.00</u>	
	TOTAL PROPERTY AND EQUIPMENT			0.00

	TOTAL ASSETS		\$	<u><u>414,650.94</u></u>
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LIABILITIES AND NET ASSETS

CURRENT LIABILITIES

20900	A/P-MONTH END	\$	2,325.00	
21500	ACCRUED EXPENSES		15,640.00	
21600	VOIDED CHECKS		405.17	
			<u>18,370.17</u>	
	TOTAL CURRENT LIABILITIES			18,370.17

NET ASSETS

29400	BOD DESIGNATED:LEGAL/INS		40,000.00	
30200	WIND-DOWN:AVAILABLE		216,000.00	
30400	RELEASED FR LEGAL		58,278.50	
30500	UNDESIGNATED		32,614.79	
	NET INCOME OF <LOSS> TO DATE		49,387.48	
			<u>396,280.77</u>	
	TOTAL NET ASSETS			396,280.77

	TOTAL LIABILITIES & NET ASSETS		\$	<u><u>414,650.94</u></u>
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UNAUDITED

TNF - TPAPN
Income Statement
For the Eleven Months Ending May 31, 2006

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
Income					
40200 BOARD OF NURSE EXAMI	\$ 62,010.00	\$ 52,083.33	\$ 552,933.00	\$ 572,916.63	(19,983.63)
40600 INTEREST	660.58	166.67	6,923.55	1,833.37	5,090.18
40700 DONATIONS	0.00	41.67	710.00	458.37	251.63
40900 VERIFICATIONS	60.00	41.67	540.00	458.37	81.63
41000 SPONSORS	318.80	83.33	5,868.80	916.63	4,952.17
41100 NCPS, INC. - SPONSORS	0.00	333.33	2,380.00	3,666.63	(1,286.63)
41200 RN-BOARD ORDER	2,550.00	2,083.33	31,800.00	22,916.63	8,883.37
41300 RN/LVN CD/DUAL	8,767.00	6,666.67	90,684.00	73,333.37	17,350.63
41400 RN-MI	350.00	333.33	3,350.00	3,666.63	(316.63)
41500 LVN-BOARD ORDER	1,745.00	350.00	13,295.00	3,850.00	9,445.00
41700 LVN-MI	100.00	50.00	700.00	550.00	150.00
42500 EMPLOYER W/S-INCOME	280.00	250.00	690.00	2,750.00	(2,060.00)
42900 EXHIBITS	0.00	0.00	300.00	0.00	300.00
43200 CARE VIDEO	0.00	8.33	95.00	91.63	3.37
43400 INFORMATION MATERIAL	0.00	41.67	15.00	458.37	(443.37)
43500 EMPLOYER INSERVICE	0.00	83.33	120.00	916.63	(796.63)
Total Income	76,841.38	62,616.66	710,404.35	688,783.26	21,621.09
Expenses					
50500 COMPENSATION	32,394.32	33,694.17	345,008.70	370,635.87	(25,627.17)
50800 HLTH/LIFE INSURANCE	2,001.25	2,833.33	27,130.00	31,166.63	(4,036.63)
50900 W C INSURANCE	0.00	298.50	1,820.00	3,283.50	(1,463.50)
51000 DENTAL EXP	275.00	291.67	1,607.00	3,208.37	(1,601.37)
51500 PAYROLL TAXES	1,329.87	2,916.67	29,780.98	32,083.37	(2,302.39)
51700 401K	2,430.68	2,083.33	18,231.87	22,916.63	(4,684.76)
51900 TEMPS/AGENCIES	5,151.12	0.00	35,731.61	0.00	35,731.61
52000 PROFESSIONAL DEVELOP	813.00	333.33	4,368.40	3,666.63	701.77
52500 STAFF TRAVEL	0.00	250.00	3,587.30	2,750.00	837.30
Total	44,395.24	42,701.00	467,265.86	469,711.00	(2,445.14)
54500 LEGAL CONSULTANTS	0.00	291.67	2,500.00	3,208.37	(708.37)
54800 DATABASE UPGRADE	0.00	208.33	0.00	2,291.63	(2,291.63)
Total	0.00	500.00	2,500.00	5,500.00	(3,000.00)
56000 OFFICE SPACE	4,356.00	4,776.83	51,284.00	52,545.13	(1,261.13)
56200 REIMB FOR STAFF TIME	3,500.00	3,500.00	38,500.00	38,500.00	0.00
56400 FINANCIAL AUDIT	0.00	216.67	2,600.00	2,383.37	216.63
56600 BNE PERFORMANCE AUD	0.00	166.67	0.00	1,833.37	(1,833.37)
56700 MATERIALS-OTH GROUPS	0.00	8.33	0.00	91.63	(91.63)
56800 TELEPHONE	937.79	1,250.00	12,015.61	13,750.00	(1,734.39)
56900 EQUIP LEASE	301.00	300.00	3,311.00	3,300.00	11.00
57000 POSTAGE	500.60	541.67	4,639.77	5,958.37	(1,318.60)
57100 SHIPPING/DELIVERY/	0.00	20.83	252.38	229.13	23.25
57200 DUPLICATING	259.96	375.00	6,330.74	4,125.00	2,205.74
57300 BANK CHARGES	0.00	16.67	83.85	183.37	(99.52)
57400 SUPPLIES	51.75	416.67	3,816.57	4,583.37	(766.80)
57500 EQUIP/FURNITURE	0.00	333.33	2,456.00	3,666.63	(1,210.63)
57600 DEPRECIATION	0.00	41.67	0.00	458.37	(458.37)
57700 INFORMATION TECHNLO	204.99	166.67	4,773.34	1,833.37	2,939.97
57800 EQUIP MAINTENANCE	0.00	125.00	204.00	1,375.00	(1,171.00)
58000 MISCELLANEOUS	0.00	41.67	264.53	458.37	(193.84)
58100 INSUR/LEGAL DEFENSE F	0.00	333.33	4,450.00	3,666.63	783.37
58600 RESOURCE LIBRARY	0.00	33.33	385.67	366.63	19.04

Unaudited

TNF - TPAPN
Income Statement
For the Eleven Months Ending May 31, 2006

	Current Month Actual	Current Month Budget	Year to Date Actual	Year to Date Budget	Year to Date Variance
59600 COMMITTEES & BOARDS	0.73	125.00	2,815.20	1,375.00	1,440.20
Total	10,112.82	12,789.34	138,182.66	140,682.74	(2,500.08)
60200 ADVOCATES EXPENSES	24.30	41.67	490.05	458.37	31.68
60400 ADVOCATES TRAINING	0.00	83.33	0.00	916.63	(916.63)
60600 FALL W/S - ADVOCATES	0.00	833.33	11,612.73	9,166.63	2,446.10
61000 SPRING W/S - ADVOCATE	0.94	833.33	6,092.16	9,166.63	(3,074.47)
Total	25.24	1,791.66	18,194.94	19,708.26	(1,513.32)
62200 WEBCENTRIC	2,728.00	2,640.00	28,180.80	29,040.00	(859.20)
62400 PROGRAM MATERIALS	0.00	250.00	3,164.20	2,750.00	414.20
Total	2,728.00	2,890.00	31,345.00	31,790.00	(445.00)
63500 EMPLOYER INSERVICE	231.05	41.67	231.05	458.37	(227.32)
63800 EMPLOYER WORKSHOPS	439.26	250.00	1,609.81	2,750.00	(1,140.19)
64700 NRSG SCHOOLS WORKSH	0.00	125.00	0.00	1,375.00	(1,375.00)
64900 NRSG SCHOOLS-EDUC M	0.00	166.67	303.22	1,833.37	(1,530.15)
Total	670.31	583.34	2,144.08	6,416.74	(4,272.66)
68400 EDUC-MATERIALS/BROC	0.00	333.33	0.00	3,666.63	(3,666.63)
68500 ED-VIDEOS-PRDCN & RE	0.00	41.67	0.00	458.37	(458.37)
68600 EDUC-NEWSLETTER	0.00	41.67	907.38	458.37	449.01
68700 ED PROD-RESEARCH-RES	0.00	20.83	0.00	229.13	(229.13)
68800 EDUC-EXHIBIT	400.00	125.00	476.95	1,375.00	(898.05)
Total	400.00	562.50	1,384.33	6,187.50	(4,803.17)
Total Expenses	58,331.61	61,817.84	661,016.87	679,996.24	(18,979.37)
Net Income or Loss	\$ 18,509.77	\$ 798.82	\$ 49,387.48	\$ 8,787.02	40,600.46

Unaudited

TEXAS NURSES FOUNDATION
TPAPN FY 2007 BUDGET
Fiscal Year: July - June

Page 1/4

Approved FY'06 Proposed FY'07
2005 - 06 2006 - 07

INCOME - Boards/Contract

402	BNE - RNs/LVNs	625,000	625,000
	TOTAL	625,000	625,000

INCOME - Other

406	Interest	2,000	5,000
407	Donations	500	500
409	Employment verifications	500	500
410	Sponsors	1,000	1,500
411	NCPS, Inc. educational sponsorships	4,000	4,000
412	RN Board Order Participant fee (est. @ \$500 per RN "order")	25,000	30,000
413	RN/LVN CD/Dual Participant fee (est. @ \$12.45/mo. x 12 x 570)	80,000	85,000
414	RN MI Participant fee (est. @ \$200/yr. x 20)	4,000	4,000
415	LVN Board Order fee (est. @ \$350 per LVN "order")	4,200	10,000
416	LVN MI Participant fee (est. @ \$200/yr x 3)	600	600
417	Employer workshop (six formal/year)	3,000	2,500
425	Videos sold	100	60
432	Information materials	500	500
434	Employer inservices	1,000	500
435	TOTAL	126,400	144,660
	TOTAL INCOME	751,400	769,660

ADMINISTRATIVE EXPENSES

	<u>Personnel</u>		
505	Compensation	404,330	424,000
515	Fringe (25% - PR tax, Health/Life Ins., 401 K, Workers Comp.)	101,082	104,500
520	Professional Development (CE, Professional memberships & NOAP)	4,000	3,000
525	Travel	3,000	2,000
	TOTAL	512,412	533,500

	<u>Consultants</u>		
545	Legal Consultation (Legal Action Center/HIPAA)	3,500	4,000
547	Computer Consultation	0	0
548	Database Upgrades	2,500	2,000
	TOTAL	6,000	6,000

	<u>Operating Expenses</u>		
560	Office Space	57,322	52,275
562	Administration/Legal/Financial	42,000	44,100
564	Financial Audit	2,600	2,600
566	BNE Performance Audit	2,000	2,000
567	Materials - Other Groups	100	100
568	Telephone	15,000	15,000
569	Equipment Lease	3,600	3,600
570	Postage	6,500	7,000
571	Shipping/Delivery	250	300
572	Duplicating	4,500	6,000
573	Bank Charges	200	200
574	Supplies	5,000	5,000
575	Equipment/Furniture	4,000	4,000
576	Equipment/Depreciation	500	500
577	Information Technology	2,000	5,000
578	Equipment Maintenance	1,500	500
580	Miscellaneous	500	500
581	Insurance/Liability	4,000	4,500
586	Resource Library	400	500
	TOTAL	151,972	153,675

ADMINISTRATIVE EXPENSES - continued

05-06 approved 06-07 proposed

596	Committee & Board Meetings	1,500	2,000
	TPAPN Advisory Committee		
	Advocate Advisory Committee		
	Subcommittees (Advisory)		
	TNF Board		
	Licensing Boards		
	TOTAL	1,500	2,000
	TOTAL ADMINISTRATIVE EXPENSES	671,884	695,175

PARTICIPANT'S (DIRECT) EXPENSES

	Advocates		
602	Advocate Expenses (travel/phone/duplicating/postage)	500	700
604	Informal Advocate Training	1,000	250
606	Fall Workshop (2 day)	10,000	10,000
610	Spring Workshop (2 day)	10,000	10,000
	TOTAL	21,500	20,950

	Case Management		
622	Webcentric fee (est. @ \$4.80/mo x 550 participants)	31,680	33,000
623	Case Manager Travel	0	250
624	Program Materials	3,000	3,000
	TOTAL	34,680	36,250
	TOTAL PARTICIPANTS' (DIRECT) EXPENSES	56,180	57,200

EDUCATION

	Employers		
635	Inservice (by TPAPN Staff/Advocates)	500	500
638	Employer Workshops (Six formal/year)	3,000	1,500
	TOTAL	3,500	2,000

	Nursing Schools		
647	Workshops	1,500	2,000
649	Educational Materials	2,000	1,000
	TOTAL	3,500	3,000

	Educational Products		
684	Publications (Brochures/Materials)	4,000	4,000
685	Videos (Purchase, Production and/or Re-order)	500	1,000
686	Newsletter	500	1,500
687	Research-Results Publication	250	500
688	Exhibit Fees	1,500	1,500
	TOTAL	6,750	8,500
	TOTAL EDUCATIONAL EXPENSES	13,750	13,500

	TOTAL EXPENSE	741,814	765,875
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	INCREASE/(DECREASE) TO NET ASSETS	9,586	3,785
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Explanatory Notes - Proposed FY '07 TPAPN Budget

Note: Line item amounts with changes are written in *italics*

Income

Boards/Contract

402 *BNE – RN/LVN – Reflects additional increase of \$121,250 via relicensure fees approved by 2005 legislature from BNE.*

Other

406 *Interest – Increased based on FY '06*
407 **Donations** - Unchanged from FY '06
409 **Employment Verifications** – Unchanged form FY '06
410 *Sponsors – Increased based on FY '06 income*
411 **NCPS**
412 *RN Board Order Fee – Increased based on FY '05 and '06 income trends*
413 *RN/LVN CD/Dual Participant Fee – Increased based on FY '06 fee collection history*
414 **RN MI Participant Fee** – Unchanged from FY '06
415 *LVN Board Order Fee – Increased based on FY '06*
416 **LVN MI Participant Fee** – Unchanged
417 **Employer workshops** –
425 *Videos sold – Reduced based on FY '06*
432 **Information materials** – Unchanged
434 *Employer inservices – Reduced based on FY '06*

Expenses

Administrative

Personnel

505 ***Compensation** – Increased to provide competitive hourly wage to Case Manager Assistants (support staff); keep professional staffs' salary within market and retain \$6,000 for PRN Case Manage.*
515 ***Fringe** – Increased to reflect 25% of total compensation as with recent past FYs. Partial fringe calculated on the \$6,000 reserved for PRN Case Manager salary. Otherwise, all benefits are included in line item: health insurance, 401-K, workmen's comp., dental reimbursement, etc.*
520 ***Professional Development** – Reduced from FY '05 as a portion of FY '05 line item was reserved for professional staff to attend NOAP conference*
525 ***Travel** – Reduced per reduction in professional development line item – primarily for one-time attendance by all professional staff at out-of-state NOAP conference*

Consultants

545 ***Consultation** – Increased to provide for legal expertise regarding program's internal policies and procedures liability and HIPPA analysis*
547 **Computer Consultation** – Unchanged given on internal IT and external web-centric support
548 ***Database Upgrades** – Reduced based on FY '06 and the number of changes already implemented in the web-centric, case management database (AKA Athena) system.*

Explanatory Notes - Proposed FY '07 TPAPN Budget - continued

Operating

- 560 **Office Space** – Decreased reflecting TPAPN's percentage of TNA's new lease agreement
- 562 **Administrative/Legal/Finance** – Increased to reflect reimbursement for administrative support
- 564 **Financial Audit** – Unchanged
- 566 **BNE Performance Audit** – Unchanged
- 567 **Materials–Other Groups** - Unchanged
- 568 **Telephone** – Unchanged
- 569 **Equipment Lease** – Unchanged
- 570 **Postage** – Increased, reflecting FY '06, more outreach and postal rate increases slated for '07
- 571 **Shipping/Delivery** – Increased slightly based on FY '06
- 572 **Duplicating** – Increased based on FY '06 and more copying done in-house
- 573 **Bank Charges** – Unchanged accounts usual bank transaction charges and late payment charges
- 574 **Supplies** – Unchanged
- 575 **Equipment/Furniture** - Unchanged
- 576 **Equipment/Depreciation** - Unchanged
- 577 **Information Technology** – Increased based on FY '06 and increasing percentage of IT costs as part of operations
- 578 **Equipment Maintenance** – Decreased to per history/leasing of copy/fax/scanning equipment
- 580 **Miscellaneous** – Unchanged
- 581 **Insurance** – Increase based on historical trend
- 586 **Resource Library** – Increased
- 596 **Committee and Board Meetings** – Increased based on FY '06

Participant' Direct Expenses

Advocates

- 602 **Advocate Expenses** – Increased based on FY '06
- 604 **Informal Advocate Training** – Decreased to more accurately reflect potential for activity
- 606 **Fall Workshop (2 day)** - Unchanged
- 610 **Spring Workshop (2 day)** – Unchanged

Case Management

- 622 **Webcentric Fee** – Increased to ensure costs are covered
- 623 **Case Manager Travel** – Increased if travel for case management purposes is needed
- 624 **Program Materials** – Unchanged.

Education

Employers

- 635 **Inservice (by TPAPN Staff/Advocates)** – Unchanged
- 638 **Employer Workshops (six formal/year)** – Reduced to more accurately reflect costs

Nursing Schools

- 647 **Workshop** – Increased to permit a dual track at Spring '07 Advocate WS for faculty
- 649 **Educational Materials** – Decreased from FY '06 – to permit mail-out of program materials to SONs

Educational Products

- 684 **Publications (Brochures/Materials)** – Unchanged
- 685 **Videos** – Increased to permit purchase current DVDs for workshop use
- 686 **Newsletter** – Increased to reflect more extensive/targeted mail-outs
- 687 **Research – Results Publication** – Unchanged
- 688 **Exhibit Fees** – Unchanged